

2013 New Releases Catalogue

April



CD-ROM ★ DVD ★ VOD



CONTENT

AGED CARE	3
ANTHROPOLOGY	3
ARCHITECTURE	3
ASIAN STUDIES	3
ASTRONOMY AND COSMOLOGY	4
ASTRONOMY AND COSMOLOGY COURSES	4
AUTISM/ASPERGER SYNDROME	4
AWARENESS	4
BETTER LIVING	5
BIOGRAPHIES/PROFILES	6
BUILDING AND TECHNICAL TRADES	6
BUSINESS AND ECONOMICS	7
BUSINESS SYSTEMS	7
CHILDREN AND YOUNG ADULT	7
CHRISTIANITY	7
CLINICAL PRACTICE IN AGED CARE	11
CLINICAL PRACTICE IN NURSING	11
COMMUNICATION	12
COMMUNICATION SKILLS	12
CRITICAL THINKING	13
DISABILITY STUDIES	17
DISEASES AND DISORDERS	17
DOCUMENTARY	17
DRUG EDUCATION	19
EARTH SCIENCE	19
ELECTRICAL ENGINEERING	19
ELECTRICITY AND MAGNETISM	19
EMERGENCY MANAGEMENT	19
ENGLISH LITERATURE	20
ENTERPRISE CASE STUDIES	20
ENVIRONMENT	21
ENVIRONMENTAL STUDIES	21
EXTERNAL FACTORS AND ECONOMICS	21
GEOLOGY	22
GUNS AND GANGS	22
HAZMAT/HAZWOPER	22
HEALTH	23
HEALTH CARE	23
HUMAN RESOURCES	24
ICT	31
INCIDENT MANAGEMENT	31
INDUSTRY AND PETROCHEMICAL	31
INFECTION CONTROL	32
LATIN AMERICAN STUDIES	33
LAW ENFORCEMENT	33
LIFE SKILLS	34
LONG TERM CARE	34
MANAGING PEOPLE	35
MARITIME	42
MEDICAL ASSISTANT	42
MUSIC	43
NATIVE AMERICAN STUDIES	43
NATURAL ENVIRONMENTS	44
NEURO-LINGUISTIC PROGRAMMING	44
NEUROSCIENCE, THE BRAIN AND COUNSELING	44
NURSING ASSISTANT SKILLS	44
PAINTING AND SCULPTURE	45
PARENTING AND CHILD ABUSE PREVENTION	45
PERSONAL DEVELOPMENT	46
PERSONALITY DISORDERS	46
PHILOSOPHY AND INTELLECTUAL HISTORY	47
PHOTOGRAPHY	47
POLITICS	47
POSTPARTUM AND NEW BABY CARE	48
RACE	48
RECRUITMENT AND SELECTION INTERVIEW	48
RELIGION AND SPIRITUALISM	49
SAFETY AND SECURITY	49
SCIENCE AND MATHEMATICS	50

SOCIOLOGY	50
SPORTS INJURY AND SAFETY	50
SUSTAINABILITY	51
TEEN GUIDANCE	51
TERRORISM RESPONSE	51
TOURISM	51
TRAINING AND LEARNING	52
紀錄片	52
教育學程	53
歷史	53
期刊	53
人文歷史	53
人物	53
商業經營	54
社會	54
文化	54
中國歷代典籍	54
中國歷代典籍 (數字叢書)	55
自然	55
綜藝娛樂	55

AGED CARE

MEETING INDIVIDUAL NEEDS

The focus of healthcare treatment, person-centred care, is moving away from using an institutionalised approach, to creating a treatment plan in consultation with the service user. In this excellent interview based program, healthcare professionals discuss new healthcare delivery methods centred on care and support planning done in conjunction with service users. Lifestyle goals, the nature of care, medication and exercise programs are examined and professionals discuss the most inclusive ways that they can be achieved. This is an essential program for all health care workers involved in the areas of patient service delivery.

Please contact us for primary and secondary schools pricing.

Item no. : KA11100523
Format : DVD
Duration : 13 minutes
Copyright : 2012
Price : AUD 300.00

ANTHROPOLOGY

YOUNG ANCESTORS, THE

Directed by Aimee Barry Broustra

A fascinating documentary, The Young Ancestors explores a growing movement within American Indian communities to revitalize their native languages before they become extinct. An inspiring documentary, it follows a group of teenagers, who as part of a pilot program created by the Indigenous Language Institute, are learning their native language, Tewa, for the first time.

Like many today, the dedicated students in the film are motivated and enthusiastic about learning Tewa because they understand the symbiotic relationship between language and culture; that one cannot survive for too long without the other. They learn Tewa through group discussions led by their teacher and mentor, along with the help of specially designed computer technology (which aids in capturing the inflections and nuances of their language).

Learning their tribal language allows the student to establish a line of continuity with their ancestors and to connect with the rituals performed in their community. Dances, songs, and ceremonies are demystified. The language becomes once again vibrant.

An important film, The Young Ancestors also explores the troubling history of forced boarding school attendance and relocation through interviews with parents and members of the community. It examines the historical reasons behind Native American language loss and

uncovers the ways in which speaking one's native language heals on both individual and communal levels.

Review

- "Very enlightening. This will encourage Native Americans to appreciate the value of their beautiful language. It certainly will be of great benefit to all who desire to learn to speak their Native Tongue." – Ron, Tewa Language and Culture Instructor Santa Clara Pueblo, New Mexico

Item no. : TE05970964
Format : DVD
Duration : 60 minutes
Copyright : 2012
Price : USD 370.00

ARCHITECTURE

RECONSIDERING POSTMODERNISM

By Edgar Howard

An historic event in New York City gathered the founding members of the Postmodernism movement on November 11 and 12, 2011. "The generations who followed came together at what was possibly the last opportunity to learn from those women and men who forged Postmodernism and to consider its legacy," says ICAA president, Paul Gunther.

Reconsidering Postmodernism features film interviews with Denise Scott Brown and Vincent Scully, as well as Tom Wolfe's keynote address celebrating the 30th anniversary of the publication of his seminal text, *From Bauhaus to Our House*. Also incorporated are lectures and panel discussions by 36 leading architects, scholars and critics including Tom Beeby, Barry Bergdoll, Andres Duany, Paul Goldberger, Michael Graves, Elizabeth Plater-Zyberk, Demetri Porphyrios, Jaquelin Robertson, Witold Rybczynski, and Robert A.M. Stern.

The film captures the intellectual spirit of the conference through rich content presented by the people who shaped Postmodernism, including Charles Jencks, who coined the term in his 1975 essay "The Rise of Postmodern Architecture."

The conference was conceived by Gary Brewer, architect and partner at Robert A.M. Stern Architects and ICAA Board Member. "Thanks to the peerless artistry of the Checkerboard Film Foundation," Brewer commented, "Institute constituents and others can explore a collective debt to Postmodernism – prompting the possibility to question the orthodoxy of high modernism in force at the time of its advent."

Paul Gunther concludes, "Our aim has been not only to look back historically, but also to place Postmodernism in a dynamic current context... To that end, current students and others curious and

uninitiated are welcome to take due advantage of this vibrant film and video archive."

Item no. : FY09270052
Format : 4 DVDs (Color)
Duration : 16 hours
Copyright : 2012
Price : USD 250.00

ASIAN STUDIES

ELEMENTAL

Directed by Gayatri Roshan & Emmanuel Vaughan-Lee

Elemental delivers a powerful and unusually intimate portrait of modern environmental activism through the story of three eco-warriors united by their deep connection with nature and commitment to confront some of the most pressing ecological challenges of our time.

The film follows Eriel Deranger, a Northern Alberta-based Canadian indigenous activist opposing the Tar Sands and a proposed 2,000 mile Keystone XL Pipeline, that would travel from Northern Canada to the Gulf of Mexico.

In India, water conservationist Rajendra Singh, a former Indian government official gone rogue, goes on a 40-day pilgrimage down India's once pristine Ganges now alarmingly polluted. Facing community opposition, Singh works to shut down factories, halt construction of dams, and rouse local populations to treat sacred "Mother Ganga" with respect.

In Australia, inventor and entrepreneur Jay Harman struggles to find parties willing to invest millions on revolutionary turbine devices that he believes can slow global warming.

Separated by oceans yet sharing an unwavering commitment to protect nature, the eco-warriors featured in Elemental offer an insightful and moving account of individuals overcoming overwhelming challenges.

Reviews

- "Three environmental activists around the globe are profiled in Elemental and their efforts are duly inspiring and the related issues imposing...an interesting view of eco-warriors at work...Editing smoothly weaves between the three strands." - Variety
- "A rare, fresh look at environmental issues and sustainability that does not shy away from the personal impact the decisions to dedicate one's life to a cause entails." - The Film Stage

Item no. : RM05970962
Format : DVD
Duration : 93 minutes
Copyright : 2012
Price : USD 315.00

ASTRONOMY AND COSMOLOGY

LIFE IN OUR UNIVERSE

By Professor Laird Close

Are we alone in the universe? Or does the cosmos pulse with diverse life forms? Life in Our Universe reveals the cutting-edge research leading scientists to believe that life is not exclusively the domain of Earth. Taught by Dr. Laird Close, an award-winning Professor of Astronomy and Astrophysics at The University of Arizona, these 24 stunningly visual lectures offer an unparalleled look at the most intriguing discoveries coming from the new field of astrobiology, as well as the mysteries that remain. You'll examine the remarkable coincidences that created our planet and sustained its habitability for 3.5 billion years. And you'll join the hunt for microbial life elsewhere in our solar system and Earth-like planets in alien solar systems—one of astronomy's "holy grails."

24 Lectures, 30 minutes/lecture

Item no. : HV09280650
Format : 4 DVDs (With Transcript Book)
Duration : 720 minutes
Price : USD 280.00

ASTRONOMY AND COSMOLOGY COURSES

INEXPLICABLE UNIVERSE, THE: UNSOLVED MYSTERIES

By Professor Neil deGrasse Tyson

Everything we now know about the universe—from the behavior of quarks to the birth of entire galaxies—has stemmed from scientists who've been willing to ponder the unanswerable. And with the advent of modern science, great minds have turned to testing and experimentation rather than mere thought as a way of ...

6 Lectures

Item no. : NC09280649
Format : DVD
Price : USD 70.00

AUTISM/ASPERGER SYNDROME

MANAGING PUBERTY, SOCIAL CHALLENGES, AND (ALMOST) EVERYTHING: A VIDEO GUIDE FOR GIRLS

This DVD for girls nearing or going through puberty focuses on building girls' knowledge, confidence and self-esteem. While appropriate for any girl, it's especially helpful for young women diagnosed with Asperger Syndrome or autism requiring support, or who are naturally shy. The video's content advisors include parents, psychologists, teachers, counselors, autism education experts, an OB-GYN doctor and, most importantly, girls. The program is divided into chapters, so parents and professionals can choose which subjects to share with girls based on their stages of development.

Item no. : RP11550011
Format : DVD
Duration : 80 minutes
Price : USD 60.00

AWARENESS

GLOBAL HARMONIZATION & THE HAZARD COMMUNICATION STANDARD

Training on the changes to the Hazcom Standard based on Global Harmonization.

Hazcom - the Hazard Communication Standard, often called Right to Know - was implemented by OSHA to ensure that employees who work with chemicals are trained in their safe handling and use, to recognize symptoms of adverse health effects related to exposure, and to take appropriate measures in an emergency.

The update to Hazcom takes a new approach to communicating information in order to ally it with the international initiative known as Globally Harmonized System of Classification and Labeling of Chemicals (GHS), and is now being tagged Right to Understand. Changes include specific criteria in the way physical and health hazards are classified, new requirements for labels, and a new format for Safety Data Sheets, formerly called Material Safety Data Sheets. Ultimately GHS will affect other OSHA standards, and those of other standards-making organizations.

This training program covers:

- Descriptions of the classifications and subcategories of physical & health hazards of chemicals
- Information that must be included on a label
- Signal words
- Pictograms
- Hazard statements
- The 16 sections of Safety Data

Sheets

Item no. : RA01570133
Format : DVD (With CD-ROM)
Duration : 24 minutes
Price : USD 395.00

PROFESSIONAL SECURITY OFFICER: PATROLLING & OBSERVATION

Security Officer Training Video focuses on types of patrols and honing observation skills.

How effective patrolling deters criminal behavior, improves response to emergencies and ensures compliance with company policies.

Patrolling accomplishes many things. It can proactively deter criminal behavior, respond to emergencies, detect unauthorized activities, ensure compliance with organizational policies, and intervene in circumstances that could cause a loss. This program trains security officers to hone their patrolling and observation skills, and to use all their senses so they can accurately remember and report on what they have observed. This program covers:

- Understanding the rules and regulations of the organization
- Types of patrols and how to perform them effectively: Security, preventive, foot patrol, fire watch, mobile patrol, traffic duty
- Post orders
- Fixed post activities
- Access control systems
- Factors that affect visibility
- Honing the senses for observation
- Loss control
- Security systems
- Radio communications

Item no. : GT01570138
Format : DVD (With CD-ROM)
Duration : 25 minutes
Price : USD 325.00

PROFESSIONAL SECURITY OFFICER: ROLES & RESPONSIBILITIES

Now on the shelf! Security officer training video: how to maintain a safe workplace.

This program is part one of the Professional Security Officer training series. This module studies how professional security officers support a secure facility in a professional, friendly, and welcoming manner and portrays many of the common problems Security Officers will be expected to address:

- Responding to an accident or incident
- Gaining trust and respect from the people they protect
- Maintaining a "Command Presence" during stressful events
- Ethical behavior as a key to professionalism

- Cultural diversity
- Working with the elderly and physically impaired
- Handling crisis situations such as workplace violence and disorderly conduct
- Working with emergency responders
- Testifying in court
- Using company-issued equipment

Item no. : JH01570139
Format : DVD (With CD-ROM)
Duration : 29 minutes
Price : USD 325.00

BETTER LIVING

ESSENTIALS OF STRENGTH TRAINING

By Dean Hodgkin

Strength training holds the key to unlocking your optimum health and achieving your peak physique, whether you're 28 or 78. When you make strength training a part of your fitness regimen—for only 30-minute sessions two to three times per week—you're taking giant leaps toward improving your health. Now, with the three lessons and three workout sessions of Essentials of Strength Training by international fitness expert Dean Hodgkin, you'll get a program that combines the science of strength training with the workouts themselves.

6 Lectures, 30 minutes/lecture

- 1 Strength Training—Past, Present, and Future
- 2 How Strength Training Benefits Your Body
- 3 Strength Training for Weight Loss
- 4 Functional Strength Workout
- 5 Weight Loss and Maintenance Workout
- 6 Partner Workout

Item no. : FB09280640
Format : DVD
Duration : 180 minutes
Copyright : 2012
Price : USD 75.00

EVERYDAY GOURMET, THE: BAKING PASTRIES AND DESSERTS

By Chef Stephen L. Durfee

A three-tiered chocolate cake crowned with pillows of whipped cream frosting. A warm-from-the-oven fruit pie complete with a golden-brown latticed crust. A rich, creamy ...

6 Lessons

Item no. : RB09280642
Format : DVD
Price : USD 70.00

EVERYDAY GOURMET, THE: MAKING HEALTHY FOOD TASTE GREAT

By Chef Bill Briwa, Professor Connie Guttersen

When you hear the words "healthy food," it's all too easy to think of bland, uninspired, or unfamiliar food that takes all the pleasure out of cooking and eating. What often prevents us from practicing healthy eating habits: the wealth of misinformation out there about what foods are ...

6 Lectures

Item no. : LL09280643
Format : DVD
Price : USD 70.00

EVERYDAY GUIDE TO WINES OF CALIFORNIA, THE

By Jennifer Simonetti-Bryan

In 1976, a single event rocked the wine world. In the famed Judgment of Paris Tasting, top French wine experts chose two unknown wines over the best that France ...

6 Lectures

Item no. : CZ09280644
Format : DVD
Price : USD 70.00

EVERYDAY GUIDE TO WINES OF FRANCE, THE

By Jennifer Simonetti-Bryan

France's outstanding reputation for fine wines—whether red, white, or sparkling—doesn't come out of thin air. Rather, it stems from hundreds of ...

6 Lectures

Item no. : TE09280645
Format : DVD
Price : USD 70.00

EVERYDAY GUIDE TO WINES OF ITALY, THE

By Jennifer Simonetti-Bryan

No place on Earth has a more ancient and important tradition of winemaking than Italy. Thousands of years before wine became commonplace in France or the Napa Valley, ...

6 Lectures

Item no. : KN09280646
Format : DVD
Price : USD 70.00

PRIVACY, PROPERTY, AND FREE SPEECH: LAW AND THE CONSTITUTION

By Professor Jeffrey Rosen

Dizzying new technologies are putting unprecedented stress on America's core constitutional values, as protections for privacy, property, and free speech are shrinking due to the wonders of modern life—from the Internet to digital imaging to artificial intelligence. It's not hard to envision ...

24 Lectures

Item no. : PE09280652
Format : 4 DVDs (With Transcript Book)
Price : USD 290.00

SCIENTIFIC SECRETS FOR A POWERFUL MEMORY

By Professor Peter M. Vishton

What was the name of your first pet? Where did you put your house keys? How do you get to work every morning? Most likely, you didn't need to look up the answers to these questions. You remembered them. Memory is, without a doubt, the most powerful (and practical) tool ...

6 Lectures

Item no. : BN09280653
Format : DVD
Price : USD 70.00

SECRETS OF SLEEP SCIENCE: FROM DREAMS TO DISORDERS

By Professor H. Craig Heller

For many of us, sleep is one of life's greatest pleasures. For others, sleep represents a nightly struggle to fall asleep, stay asleep, rest comfortably, and ...

24 Lectures

Item no. : PA09280654
Format : 4 DVDs (With Transcript Book)
Price : USD 280.00

BIOGRAPHIES/PROFILES

ERROLL GARNER: NO ONE CAN HEAR YOU READ

Director - Atticus Brady

In a triumphant career that lasted forty years Erroll Garner pushed the playability of the piano to its limits, developed an international reputation, and made an indelible mark on the jazz world. And yet, his story has never been told. Until now.

Atticus Brady's new film uses an astonishing array of archival materials interwoven with interviews with friends, family, and fellow musicians, and features commentary from Woody Allen; Ahmad Jamal; Tonight Show host Steve Allen; Erroll's sister, Ruth Garner Moore; pianist and arranger Dick Hyman; Columbia Records executive George Avakian; Erroll's bass player Ernest McCarty; Erroll's biographer Jim Moran; jazz journalist John Murph; dancer/choreographer Maurice Hines; and Erroll's daughter Kim Garner, who goes on the record about her father for the first time.

The film explores Erroll's childhood in Pittsburgh; his meteoric rise in popularity while playing on 52nd street, New York's famed jazz epicenter; the origins of his most famous album (Concert By The Sea) and his most famous composition (Misty); his singular, virtuosic piano style; and his dynamic personality, both on and off the stage.

Review

- "Erroll Garner was a giant among jazz pianists. His ability to spontaneously create great musical works at the piano while performing for an audience was legendary. His music is melodic, rhythmic, rhapsodic, and original. As a musician he was one of a kind." - Billy Taylor, Jazz Pianist & Composer

Item no. : NU10800319
Format : DVD
Duration : 53 minutes
Copyright : 2012
Price : USD 165.00

YOU DON'T NEED FEET TO DANCE

Director - Alan Govenar

Alan Govenar's intimate new documentary reveals the extraordinary life of African immigrant Sidiki Conde, a man overcoming his disability one day at a time in New York City.

Sidiki was born in 1961, in Guinea, West Africa. At age fourteen, polio left him almost completely paralyzed. Sent to live with his grandfather in a village deep in the forest, Sidiki learned to manage his disability, building his upper-body strength so that he could walk on his hands. When

faced with the dilemma of dancing in a coming of age ceremony, he reconstructed the traditional steps by dancing on his hands instead of his feet.

In time Sidiki ran away to Conakry, Guinea's capital city, where he and his friends organized an orchestra of artists with disabilities recruited from the city's streets. They toured the country, striving to change the perception of the disabled. In 1987, he became a member of the renowned dance company Merveilles D'Afrique, founded by Mohamed Komoko Sano. Sidiki became a soloist and served as rehearsal master, composing and directing the company's repertoire. He also worked as a musician and arranger with Youssou N'Dour, Salifa Keita, Baba Maal and other popular musicians.

In 1998, Conde's music brought him to the United States, and he founded the Tokounou All-Abilities Dance and Music Ensemble. In the United States, he has continued to perform and teach, instructing people of all abilities in schools, hospitals and universities, and served as artist in residence at a Bronx public school for children with multiple disabilities.

In You Don't Need Feet to Dance, Sidiki balances his career as a performing artist with the almost insurmountable obstacles of life in New York City, from his fifth-floor walk-up apartment in the East village, down the stairs with his hands and navigating in his wheelchair through Manhattan onto buses and into the subway. Despite the challenges, Sidiki teaches workshops for disabled kids, busks on the street, rehearses with his musical group, bicycles with his hands, and prepares for a baby naming ceremony, where he plays djembe drums, sings, and dances on his hands.

Item no. : VP10800321
Format : DVD
Duration : 88 minutes
Copyright : 2012
Price : USD 295.00

BUILDING AND TECHNICAL TRADES

RESIDENTIAL CONSTRUCTION FRAMING: CEILING

After checking the building code for specifications, it's time to add a ceiling to newly framed walls. This program takes students through the process of creating a ceiling frame to tie the walls together and provide the underlying structure for the installation of ducts, pipes, and insulation. Along with safety, tool, and green-building tips, it explains the essentials of laying out the ceiling frame and installing joists, with details on spacing, butting, splicing, the benefits of using engineered I joists, and more.

Item no. : EN00275258
Format : DVD
Duration : 8 minutes
Copyright : 2013
StdBkNo : 9781617534966
Price : USD 100.00

RESIDENTIAL CONSTRUCTION FRAMING: FLOORS

Subflooring forms a large platform that covers the entire width and length of a house, providing the necessary base on which to secure the walls. This program explains how to frame the floor of a new home using the platform framing method. Along with safety, tool, and green-building tips, students learn the basics of placing and anchoring sills, butting and splicing, installing beams and joists, spacing, bridging, and laying both tongue-and-groove and square-edge subflooring.

Item no. : BY02305259
Format : DVD
Duration : 11 minutes
Copyright : 2013
StdBkNo : 9781617534942
Price : USD 100.00

RESIDENTIAL CONSTRUCTION FRAMING: ROOF

Roofs can be constructed in two different ways: the conventional joist and rafter method, or the more common trussed roof method that uses prefabricated units. This program covers both techniques for building a roof frame, while providing safety, tool, and green-building tips as well. Topics covered include common rafter layout (ridge, birdsmouth, and tail cuts), roof overhangs, installing the rafters, and installing the roof sheathing with notes about when to consider possible regional specifications.

Item no. : VN02455260
Format : DVD
Duration : 10 minutes
Copyright : 2013
StdBkNo : 9781617534973
Price : USD 100.00

RESIDENTIAL CONSTRUCTION FRAMING: WALLS

Wall framing creates spaces for plumbing, electrical, and heating and cooling systems—and with the proper techniques, it can help cut energy consumption by allowing room for extra insulation. This program explains wall framing, with detailed information on chalking; cutting the stock plate; laying out the walls; cutting the lumber to size; preassembling the wall components; assembling, raising, bracing, and plumbing the walls; and nailing the cap plates. Tips on safety, tool use, and

green building are provided throughout.

Item no. : GE00275261
Format : DVD
Duration : 13 minutes
Copyright : 2013
StdBkNo : 9781617534959
Price : USD 100.00

BUSINESS AND ECONOMICS

FOUNDATIONS OF ECONOMIC PROSPERITY

By Professor Daniel W. Drezner

Prosperity has transformed the world. Defined as the ability to afford goods and services beyond basic necessities, prosperity is now a way of ...

24 Lectures

Item no. : HE09280647
Format : 4 DVDs (With Transcript Book)
Price : USD 280.00

BUSINESS SYSTEMS

DATA PROTECTION AT WORK: INTRODUCTION & CASE STUDY

What is meant by data protection? Why is it important? What does it mean to an employee?

INTRODUCTION 5 mins

The data protection act was passed to protect individuals from their personal information being used for purposes other than for which it was intended – and possibly misused. But how does data protection affect people at work? And what problems does it pose for employers?

CASE STUDY: THE WORRIED EMPLOYEE 6 mins

Rosie is worried she may lose her job because of mistakes in her company's personnel records. She wants to check the information her employer holds on her. But what information does her company have? Has she got a right to see it?

INFORMATION COMMISSIONER 12 mins

David Smith explains his role as information commissioner and how he and his colleagues try to enforce the data protection law. He can fine companies for breaking the law – but why does he believe data protection so important? What extra powers does he wish he had?

Item no. : WN00110364
Format : Streaming Subscription (1 Year)
Duration : 23 minutes

Copyright : 2012
Price : USD 170.00

DATA PROTECTION AT WORK: INTRODUCTION & CASE STUDY

What is meant by data protection? Why is it important? What does it mean to an employee?

INTRODUCTION 5 mins

The data protection act was passed to protect individuals from their personal information being used for purposes other than for which it was intended – and possibly misused. But how does data protection affect people at work? And what problems does it pose for employers?

CASE STUDY: THE WORRIED EMPLOYEE 6 mins

Rosie is worried she may lose her job because of mistakes in her company's personnel records. She wants to check the information her employer holds on her. But what information does her company have? Has she got a right to see it?

INFORMATION COMMISSIONER 12 mins

David Smith explains his role as information commissioner and how he and his colleagues try to enforce the data protection law. He can fine companies for breaking the law – but why does he believe data protection so important? What extra powers does he wish he had?

Item no. : WN00110365
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

CHILDREN AND YOUNG ADULT

BEAUTIFUL FACES

Directed by Russell Martin

A profoundly moving and compelling portrait of one of the world's most remarkable hospitals, located in the bustling heart of Mexico City, which provides affordable, life-saving and life-transforming facial reconstructive surgery for local children.

Founded by pioneer surgeon Dr. Fernando Ortiz Monasterio, the plastic surgery unit of Hospital General Gea Gonzalez, is considered among the most renowned reconstructive plastic surgery centers. With technical brilliance, imagination and compassion Dr. Ortiz Monasterio and his interdisciplinary team have treated thousands of disfigured children with revolutionary craniofacial surgery, consisting of cutting, displacing and rearranging facial bones.

It is a hospital that ably demonstrates that

even the very poor can receive excellent medical care. On any given day, more than a thousand families will wait patiently for services, often for many hours. But the level of attention and expertise they receive is unmatched. The expert surgeons and doctors who work here are able to subsidize their salaries by owning separate plastic surgery practices.

Beautiful Faces offers an incredibly revealing account of the entire process by following caregivers and care receivers at different stages. We follow the surgeons as they conduct initial consultations, discuss strategies at brainstorming sessions, and practice their craft in the operating room. While some young children and families prepare for a first operation, other young adults, former patients who have been able to build a new life, return to the hospital to share their stories.

Reviews

- "A great documentary... Seeing this film is one of the most significant human and spiritual experiences I've had in recent years. What pride it gave me in being a doctor, what pride to find work like this in Mexico... what pride I found in the hope of these families." - Dr. Fernando Lorenzo Rego, Executive Director of the UNESCO Chair in Bioethics and Human Rights
- "I refer you to the splendid documentary Beautiful Faces Over the years, the department of plastic and reconstructive surgery at Hospital General Gea Gonzalez—with its professionalism, capacity for innovation, quality, and compassion—has become a national and international reference point, the quiet pride of Mexico."- Federico Reyes Heróles, Reforma

Award

- Winner, Silver Palm Award, Mexico International Film Festival

Item no. : WT05970961
Format : DVD
Duration : 76 minutes
Copyright : 2012
Price : USD 315.00

CHRISTIANITY

CHRISTIAN SOLUTIONS: ANXIETY AND PHOBIAS - FAITH BASED SOLUTIONS

For some 23 million Americans, anxiety is more than a simple case of nerves. Instead, it manifests in severe panic attacks that lead to fearful avoidance of certain places or situations. These phobias can be as crippling as serious physical illness. This program provides spiritual guidance and an approach to help overcome these issues and the knowledge that help is always available from trained professionals and from a caring God.

Item no. : TJ00941178
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: BEFORE YOU SAY "I DO" - GETTING READY FOR MARRIAGE

When engaged couples plan their marriage ceremony, handling countless planning is part of the process. However a beautiful wedding cant guarantee a successful marriage. How can todays couples feel confident theyre actually ready for a lifelong commitment of love and fidelity? This program gives couples advice and direction from both a personal and professional point of view. It offers insight into each partners expectations and Christian based values to help prepare for a lifelong union.

Item no. : PW06041179
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: BREAKING THE CYCLE OF DOMESTIC VIOLENCE

Anyone can experience violence, abuse or unhealthy behaviors in their relationships. A relationship may be serious or casual, monogamous or not, short-term or long-term. Some of the forms of abuse in relationships can include physical abuse, verbal or emotional abuse or sexual abuse. This program believes that everyone has the right to safe and healthy relationships. It talks with victims of abuse, willing to tell their story, hoping it may save others from falling victim to this violent behavior.

Item no. : ZS06111180
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: CHARACTER DEVELOPMENT - RAISING CHILDREN WITH MORAL INTEGRITY THROUGH FAITH

Experts agree that parents, whether they set out to do so or not, are the greatest teachers of morality, ethics and values to children -- much more than church or school. Therefore, it is critical that parents not only be proactive and vigilant about minimizing negative moral influences from society, but that they live out positive values in their own lives which children can see and emulate. This program explores the critical phases of moral development from infancy to preteen

years.

Item no. : VE00941181
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: CHILDREN & THEIR CHALLENGES - MORAL AND SPIRITUAL GUIDANCE TO MAKE THE RIGHT CHOICES

Todays children face challenges that were unknown or barely an issue a generation ago. Among them are crime, drugs, teen pregnancy, abortion and the multiple problems of dysfunctional family life. Even dedicated parents can be hard-pressed to raise healthy, well-adjusted offspring. As this program reveals, having a spiritual focus is an immense advantage.

Item no. : JP06041182
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: DEALING WITH GUILT - HOW TO FIND RESOLUTION & ACCEPTANCE

When guilt has a grip on you, it can rob you of joy and energy. Ultimately, it can consume your life. Is there a way to move beyond personal failings and rise above burdensome regrets? Can guilt ever have a constructive effect? Focusing on real-life stories, this program grapples with issues of guilt and how to find resolution and acceptance through spiritual faith.

Item no. : CP06111183
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: DEPRESSION

Some experts estimate that more than 10% of the U.S. population suffers from mild to severe depression. In this program, a Methodist minister and a Lutheran campus pastor tell of their own bouts with the disease, while a medical doctor relates how his oldest son ultimately committed suicide after suffering from severe depression. Whether dealing with depression or with anxiety, this program provides spiritual guidance to help those suffering develop the skills to cope through sound spiritual insight. A psychiatrist also shares some of the promising treatments available.

Item no. : FS00941184
Format : DVD
Copyright : 2013

Price : USD 55.00

CHRISTIAN SOLUTIONS: DIVORCE

Nearly half of all marriages end in divorce. The effects on the divorcing parties, as well as any children involved, can be devastating. In this program couples who have gone through a divorce reflect on the experience. It offers advice from a marriage/family/child counselor along with guidance to parents for their children seeking to cope with their parents split. This is a valuable resource for pastors, counselors, church leaders and couples who are struggling to understand and apply scriptural principles to the problems of divorce and remarriage.

Item no. : VK06041185
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: DRUG ADDICTION & RECOVERY

In this program we see and hear from teens and young adults who describe how their lives were ruined because of drug dependency. Dreams can be shattered, lives can be ruined and overcoming addiction can be a life-time process. Teens and young adults describe the downward spirals their lives took after continued use of illegal substances, the effect it took on their families, how it fast tracked their lives into lives of crime and how in some cases it left many living on the streets. Hard-hitting testimonials from teens and young adults illustrate the potential life-altering damage done by substance abuse use, the struggle to get and stay clean, what it means to live a life free of drugs and the reality that it can happen to anyone who chooses to experiment with drugs.

Item no. : AJ06111186
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: EATING DISORDERS - CREATING HEALTHY EATING CHOICES AND A POSITIVE BODY IMAGE

In this program, see first-hand accounts of the struggles in dealing with Anorexia and Bulimia from young teens who have suffered from this affliction and survived. For reasons that are unclear, some teens, mainly young women, develop potentially life threatening eating disorders called bulimia nervosa and anorexia nervosa. Those with bulimia indulge in bingeing (episodes of eating large amounts of food) and purging (getting rid of the food from

the body by vomiting, using laxatives or diuretics). Those with anorexia, severely limit their food intake. About half of anorexics also suffer from bulimia symptoms. Bulimia is often a deadly physical illness. Intentionally purging can cause many debilitating effects including severe tooth erosion, tears of the esophagus, life threatening potassium imbalances and more. Fewer than ten percent of all bulimics are in treatment. More than 20% die from complications relating to their eating disorders. Anorexics similarly are affected by their illness in many ways ranging from fatigue and lack of energy, amenorrhea (loss of menstruation), loss of bone mass and even cardiac arrest and death. Health professionals discuss the ways in which to help create a positive body image and how important it is to provide physical, intellectual and spiritual guidance to help teens make healthy life choices.

Item no. : HC00941187
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: FACING DEATH - OVERCOME THE FEAR OF DYING

Even though death is an inevitable fact of life, most people avoid the subject. In fact, most of us would rather not think or talk about death. That's unfortunate because confronting this fundamental reality can actually make our lives richer and more joyful. How can we overcome the fear of dying and remain hopeful even when faced with death? In this program, People of faith share their personal perspectives on how they have faced this reality.

Item no. : MK06041188
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: GUNS, GANGS & VIOLENCE - THE WILLIE JONES STORY

A Regional Emmy Award-Winning Documentary. Willie Jones, was valedictorian of his high school class, an outstanding student, athlete and class leader bound for Cornell University. The day after he graduated, Willie Jones Jr. was gunned down in a drive-by shooting as he left a graduation party where parents were acting as chaperons, alcohol was prohibited and an off-duty police officer was providing security. The killing of Willie Jones shocked and angered much of San Diego, particularly the African American community, in which Jones had become a role model and a symbol of hope. Family members and friends reflect on the very personal pain of youth violence and express hope that Willie's story will be a resounding wakeup call for teenagers today facing the daily struggles of guns,

gangs and violence.

Item no. : DJ06111189
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: HEALING - THE FRUITS OF FORGIVENESS - RESOLVING FEELINGS OF ANGER & BITTERNESS

Many of us, including people of faith, wrestle for years with unresolved feelings of anger and bitterness. It can be extremely difficult to forgive others for hurtful remarks and actions. But the fruits of forgiveness are peace, joy and a deeper understanding of how much our infinitely forgiving God loves us.

Item no. : SW00941190
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: HEALING - THE POWER OF PRAYER

Dramatic accounts of sudden, seemingly inexplicable healing have sparked popular and even scientific interest in the power of prayer. God's Word tells us to pray unceasingly and that miracles do happen. But the ultimate power of prayer is that it gives us the peace to accept God's will for our lives - whatever it might be.

Item no. : NF06041191
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: HEALING A MARRIAGE WHEN TRUST IS BROKEN

When confronted with the pain of infidelity, chronic conflict and other severe challenges to a marriage, some couples simply give up and go their separate ways. However there are ways to heal a broken marriage. Faith and forgiveness are key. In this program couples who have "reconnected" and found ways to heal their marriages, reveal their personal struggles and talk openly about their spiritual journey and how they were able to save their marriage through forgiveness and faith.

Item no. : BF06111192
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: HOW TO BUILD A STRONG MARRIAGE FOR LIFE

One out of every two marriages can end in divorce. Building a strong Christian marriage that is full of love and respect is possible through hard work and personal commitment. So how do two people keep their marriage together? In this program we hear from married couples who have stayed together through "thick and thin" and still have a loving, fulfilling marriage. It offers excellent advice, tips and suggestions couples can begin implementing into their relationships to help build healthier marriages.

Item no. : JC00941193
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: HOW TO RAISE A MORAL TEENAGER

The teenage years are arguably the toughest for parents and children. Parents can often wonder if their teaching and authority have any effect on the moral behavior of their teens. This program shows why parents should never give up on teens, and how spiritual values strengthen the family during these often turbulent years. Set boundaries, speak up, set right from wrong, Always practice good communication skills these are all important messages for parents to give to teens.

Item no. : TD06041194
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: OVERCOMING ANXIETY AND PHOBIAS - HOW TO CONQUER AND START LIVING A LIFE OF CONFIDENCE

Many of us struggle with anxiety. Among the disorders most common forms is social phobia, a persistent fear of scrutiny and evaluation by others. Do you feel nausea and paranoia stepping outside of your home? Or driving in your car? Or getting on a plane? Millions of people have these fears, but some face them with extreme anxiety and disbelief. This program discusses how some people have faced their fears and conquered a broad range of disabling conditions through faith in God along with the strategies to overcome them and start living a life of confidence.

Item no. : ZM06111195
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: PARENTING YOUR PARENTS

Having to care for a dependent parent, usually in their later years, is a situation many adults face at some point - often when they're raising their own children. Drawing on the wisdom of people with first-hand experience, this program illuminates the struggles, the joys and the blessings of "Parenting Your Parents".

Item no. : YK00941196
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: RAISING A CHILD WITH AUTISM & SPECIAL NEEDS

Raising a child is challenging for any parent. But the challenges can be tenfold for parents of children with special needs. Parents struggle with all the same kinds of child-rearing issues as other families, but the issues are often magnified. Special needs children require a large amount of attention, guidance and support from their parents. This program focuses on empowering both parents and their children to reach their full potential as parents share their stories of faith along with the challenges and the rewards of raising a special needs child. It informs and educates as parents share their experiences and practical strategies to guide, support and give hope to other parents.

Item no. : BN06041197
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: RAISING YOUNG CHILDREN WITH MENTAL HEALTH DISORDERS

When a child exhibits "inappropriate" behavior or is unable to interact socially, psychiatric problems may be the cause. This program seeks to identify the difference between childhood challenges and behavior rooted in mental illness. Families share their stories, while mental-health experts discuss treatment and coping strategies.

Item no. : DZ06111198
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: SEARCHING FOR GOD - HOW TO BUILD YOUR SPIRITUAL STRENGTH

Expressions of spiritual faith are as varied as people themselves. In this program, people share how they've been drawn to a deeper faith through their experiences with nature, work, illness and loss and in moments of solitude.

Item no. : PH00941199
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: SEX & ABSTINENCE

Young people today are being bombarded with conflicting messages about sex from their families, their peers and especially the media. This program takes a look at a controversial approach - stressing abstinence. Religious values are one of the most prominent reasons for waiting until marriage to engage in sexual intimacy. However, there are a number of other reasons why young people should abstain when considering pre-marital sex. Beyond the risks of pregnancy, there are many other risks such as STD's and emotional turmoil. We explore how our culture has become more open than ever in talking about sex and why many people of faith are now participating in the dialogue, by promoting a positive spiritual view of sex after marriage.

Item no. : RB06041200
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: STRUGGLES FOR PARENTS RAISING TEENAGERS

The teenage years, can be turbulent and difficult times for parents and teenagers. Especially in today's world where teenagers are more outspoken and face more pressures and challenges than before. How do parents cope and connect to their children? In this program parents and teenagers discuss their relationship and what to do in power struggle situations when they are feeling angry and hurt. Parents learn to be consistent, use natural and logical consequences and to listen to their teens' feelings while keeping an open mind.

Item no. : JA06111201
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: STRUGGLING WITH MENTAL ILLNESS

Millions of Americans struggle with mental illness and against the stigma brought upon them. For the great majority of families watching their loved ones suffer and often suffering themselves, the struggle can be endless. Mental illness can take many forms and is often difficult for family and friends to understand. Faith has become an integral part of treatment for those who are struggling with overwhelming emotional and spiritual burdens. It is through their Christian faith that many have learned that they can still live happy and fulfilling lives.

Item no. : TJ00941202
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: SUPPORT FOR PARENTS - COMMUNITY INVOLVEMENT - PROVIDING A POSITIVE MORAL INFLUENCE ON A CHILD'S LIFE

Parents alone shouldn't be the only positive moral influence on a child's life. The community, schools and churches play a critical role in offering a safe nurturing environment that upholds the values and morality parents are trying to impart. In this program we see how community involvement can play a pivotal part in shaping the morals of the next generation and provide guidance that will best shape their moral development.

Item no. : NR06041203
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: TEENS WITH MENTAL HEALTH ISSUES AND SUICIDAL TENDENCIES

Young people with mental health problems, such as anxiety, depression, bipolar disorder, self mutilation, reactive attachment disorder are at higher risk for suicidal thoughts. Raising teenagers with mental health issues can be a difficult and very challenging experience. This reflective program focuses on parents and teenagers who tell their stories of struggle as they learn how some families cope with parenting a mentally ill teen. When parents have to deal with a mentally ill teen they face many unique challenges. Through personal stories and discussions, you'll learn some of the reasons for mental illness and some of the solutions and resources for dealing with and available to help support families. Health professionals

explore the subject of mental illness and offer thoughtful counsel and advice for parents and teens to help guide them through challenging times.

Item no. : YA06111204
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: THE CHALLENGE OF ADOLESCENCE - PHYSICAL, SOCIAL & EMOTIONAL GUIDANCE

Its one of the most challenging phases of life. Adolescents confront physical and social challenges, including puberty and mounting pressures, to explore their own sexuality. Young people and seasoned youth counselors speak of ways to meet the inevitable challenge of adolescence.

Item no. : NV00941205
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: THE SEARCH FOR PERSONAL FAITH

Does a deep, personal, committed faith have a place in our increasingly sophisticated, technically oriented world? Yes, but it rarely comes easily. Listen to the real-life stories of people who have undertaken a single-minded "Search for Personal Faith" and discovered, somewhat paradoxically, that ultimately faith is a gift.

Item no. : LC06041206
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: THE SECRETS TO A LASTING MARRIAGE

Statistics paint a bleak picture of modern marriages. Far too many of them end in divorce. Couples suffer, impacting their emotional health and happiness and that of their children. Is it possible to meet, fall in love, exchange vows and actually stay married for life? Yes! In this program real-life couples share their own secrets of lasting unions and marriage counselors offer helpful insights and guidance to help couples work through the challenges of marriage and have a lifelong union.

Item no. : WV06111207
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: THE UNIQUE CHALLENGES & PRESSURES OF SINGLE PARENTING

Countless children are being raised in households where only one parent is present. What are the unique challenges and pressures of single parenting? How do parents in that position cope on a day-to-day basis? And what are some positive aspects of single parenting? This program provides the answers and guidance from parents who have found themselves in similar situations and the challenges of parenting on their own.

Item no. : CK00941208
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: WHEN GOD SEEMS SILENT - HOPE & RENEWED FAITH

There are moments, often in sickness or tragedy, when God no longer seems to be present. In the midst of discouragement or mourning, we may call on God and yet sense no response. People who have experienced times when God seemed silent share their testimonies of hope and renewed faith.

Item no. : NU06041209
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: WHY ME, GOD?

A question often arises when we experience false accusations, a life-threatening illness, serious accident or profound personal loss. How could a caring, compassionate God allow this to happen? As this program reveals, seeking and discovering the spiritual answer can deepen our faith and empower us to help others with "Why Me, God?"

Item no. : FS06111210
Format : DVD
Copyright : 2013
Price : USD 55.00

CHRISTIAN SOLUTIONS: YOUTH IN PRISON - GIVING HOPE & NEW DIRECTION

The number of violent crimes committed by juveniles nationwide continues to rise alarmingly. In response, the courts are sentencing more young offenders to tough prison terms. What, specifically, is being done to show these wards of the state a different path? Is there any hope for young people in prison? This program provides faith-based initiatives key to reaching disconnected youth by providing spiritual

counseling, support and encouragement to juveniles, who want to turn from the past and lead a new life free of crime by living the Christian faith.

Item no. : ZJ00941211
Format : DVD
Copyright : 2013
Price : USD 55.00

CLINICAL PRACTICE IN AGED CARE

MEETING INDIVIDUAL NEEDS

The focus of healthcare treatment, person-centred care, is moving away from using an institutionalised approach, to creating a treatment plan in consultation with the service user. In this excellent interview based program, healthcare professionals discuss new healthcare delivery methods centred on care and support planning done in conjunction with service users. Lifestyle goals, the nature of care, medication and exercise programs are examined and professionals discuss the most inclusive ways that they can be achieved. This is an essential program for all health care works involved in the areas of patient service delivery.

Please contact us for primary and secondary schools pricing.

Item no. : KA11100523
Format : DVD
Duration : 13 minutes
Copyright : 2012
Price : AUD 300.00

CLINICAL PRACTICE IN NURSING

MEETING INDIVIDUAL NEEDS

The focus of healthcare treatment, person-centred care, is moving away from using an institutionalised approach, to creating a treatment plan in consultation with the service user. In this excellent interview based program, healthcare professionals discuss new healthcare delivery methods centred on care and support planning done in conjunction with service users. Lifestyle goals, the nature of care, medication and exercise programs are examined and professionals discuss the most inclusive ways that they can be achieved. This is an essential program for all health care works involved in the areas of patient service delivery.

Please contact us for primary and secondary schools pricing.

Item no. : KA11100523

Format : DVD
Duration : 13 minutes
Copyright : 2012
Price : AUD 300.00

COMMUNICATION

COMMUNICATION COUNTS: SPEAKING & LISTENING FOR RESULTS

This program provides a brief look at six communication problems while offering common sense tips on how to prevent them. Viewers observe two leaders of a small, but growing, organization as they put themselves through an online crash course on workplace communication. Problems include:

- Problem 1: Lack of clarity, or incomplete information provided, when communicating. Impact: Opens the door for the "Receiver" to misinterpret the message or make faulty assumptions. This is the root of many misunderstandings.
- Problem 2: Ineffective listening (or reading. Impact: The speaker/sender's message is missed in whole or part. Vital information the speaker/sender assumes has been communicated has, in fact, not been received.
- Problem 3: Using the wrong approach, method, or timing when delivering a message. Impact: Conflicts arise (especially when email is used inappropriately). Important work, assigned the wrong way or at the wrong time, is not done correctly.

Item no. : GW05090555
Format : DVD (With CD-ROM)
Duration : 19 minutes
Price : HKD 7173.00

TELL ME A STORY: A POWERFUL WAY TO INSPIRE ACTION

In this program, communication expert John Jenson illustrates the difference between conveying information and creating an emotional experience through story. He opens with a heart-warming account of the year he surprised his family with a puppy named Oscar. Rather than simply stating, "One year, I got my kids a dog for Christmas", Jenson reveals the back story of how he came to find "Oscar" and what made the process so special. In the end, the story of Oscar the dog becomes the means through which audience members recall their first pet or a special gift they've either given or received. Jenson then introduces a series of real-world organizational storytelling examples. Individuals from various types of industries are shown telling stories designed to move the audience or listener in a specific way.

Item no. : ZH05290556

Format : DVD (With CD-ROM)
Duration : 18 minutes
Price : HKD 7979.00

COMMUNICATION SKILLS

APPRAISAL IN ACTION CASE STUDY EXAMPLES

In theory, appraisal interviews are a chance for a company to give feedback to employees about how they're doing, and for employees to air their feelings and concerns. But what happens in the real world?

MARK'S BIG IDEA 6 mins

It's Mark's regular appraisal interview with his boss George. Mark is keen to be involved in a new project. George explains why this won't be possible. Mark accepts this and seems to be okay about it – but is he really...?

RUTH: "JUST THE RIGHT PERSON" 9 mins

Ruth has her appraisal interview with her manager, Oriel. Ruth is keen and enthusiastic and seems to be doing well. Oriel gives her lots of positive feedback. But Ruth's having problems with her professional exams – and looks like she might fail them. Oriel suggests training as an answer.

THE PROBLEM WITH GEORGE 8 mins
 Manager Karen has an appraisal interview with her subordinate George – a manager of the "old school". The company is experimenting with a new team-working approach to its work, which Karen is keen to promote. But George can't see the need for change and is dragging his heels – to put it mildly.

Item no. : YN00110300
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

APPRAISAL IN ACTION CASE STUDY EXAMPLES

In theory, appraisal interviews are a chance for a company to give feedback to employees about how they're doing, and for employees to air their feelings and concerns. But what happens in the real world?

MARK'S BIG IDEA 6 mins

It's Mark's regular appraisal interview with his boss George. Mark is keen to be involved in a new project. George explains why this won't be possible. Mark accepts this and seems to be okay about it – but is he really...?

RUTH: "JUST THE RIGHT PERSON" 9 mins

Ruth has her appraisal interview with her manager, Oriel. Ruth is keen and

enthusiastic and seems to be doing well. Oriel gives her lots of positive feedback. But Ruth's having problems with her professional exams – and looks like she might fail them. Oriel suggests training as an answer.

THE PROBLEM WITH GEORGE 8 mins
 Manager Karen has an appraisal interview with her subordinate George – a manager of the "old school". The company is experimenting with a new team-working approach to its work, which Karen is keen to promote. But George can't see the need for change and is dragging his heels – to put it mildly.

Item no. : YN00110301
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

COMMUNICATION AT WORK: INTRODUCTION & CASE STUDY

Why is communication important in business and what happens when communication goes wrong?

INTRODUCTION 15 mins

Good communications are essential in any business – and there are many different kinds of communication. There's one-way and two-way, formal and informal, open and closed communication. Emails and the internet have made a big impact – but not always for the better! And the grapevine is still important.

CASE STUDY 13 mins

How does a business communicate bad news to its workforce? Stephen Maynard, boss of Blakeway, has decided to close a factory and move production abroad. Many jobs will be lost, a community devastated. How does Maynard tell the workers? Letters, emails, a mass announcement? And what happens if the news leaks out?

EXTRA: "Communication: More Voices". People at the sharp end talk about communication problems in the workplace.

Item no. : YC00110352
Format : Streaming Subscription (1 Year)
Duration : 28 minutes
Copyright : 2012
Price : USD 170.00

COMMUNICATION AT WORK: INTRODUCTION & CASE STUDY

Why is communication important in business and what happens when communication goes wrong?

INTRODUCTION 15 mins

Good communications are essential in any

business – and there are many different kinds of communication. There's one-way and two-way, formal and informal, open and closed communication. Emails and the internet have made a big impact – but not always for the better! And the grapevine is still important.

CASE STUDY 13 mins

How does a business communicate bad news to its workforce? Stephen Maynard, boss of Blakeway, has decided to close a factory and move production abroad. Many jobs will be lost, a community devastated. How does Maynard tell the workers? Letters, emails, a mass announcement? And what happens if the news leaks out?

EXTRA: "Communication: More Voices". People at the sharp end talk about communication problems in the workplace.

Item no. : YC00110353
Format : Streaming Subscription (3 Year)
Duration : 28 minutes
Copyright : 2012
Price : USD 225.00

CUTTING EDGE ENGLISH AT WORK SERIES

These 20 groundbreaking programs combine psychology, linguistics and instructional design, and engage learners through:

- amusing situations
- entertaining characters
- interesting conversations
- authentic language
- strong storylines
- high quality production
- practical graded activities.

Each video has five sections

Language Functions

Explores how we do things with language such as apologizing, agreeing, comparing, giving reasons, explaining, asking etc.

Grammar

Looks at key elements of grammar and syntax, such as: tenses, comparatives, modals, questions, gerunds, conditionals and more.

Idioms

Explains common idiomatic expressions that non-English speakers often find confusing.

Vocabulary

Helps increase word knowledge by highlighting challenging vocabulary in everyday conversations.

Pronunciation

Provides help with English sounds and rhythms for those new to the language.

1. Greeting and Introducing

Learn to introduce yourself and others, and use the correct possessive pronouns - my, his, her, our, your and their.

2. Saying Where People Are

Learn the prepositions for saying where people are and use the present continuous tense for actions in progress.

3. Describing People

Learn to describe people positively and negatively, and use regular and irregular comparatives and superlatives.

4. Asking Questions

Learn to ask for information, recognize rhetorical questions and use closed, open and statement questions to get quality answers.

5. Saying What's Needed

Learn to talk about what's needed and how to use modal verbs such as have to, should and must.

6. Giving Reasons

Learn to give reasons using because and talk about past actions using irregular forms of the simple past tense.

7. Describing Feelings

Learn to express positive and negative feelings, and talk about habitual actions and events using the simple present tense.

8. Making Suggestions

Learn to make suggestions and talk about future plans using going to.

9. Talking about Rules

Learn to understand and explain rules and use appropriate adverbs and quantifiers to talk about degree and frequency.

10. Communicating Feedback

Learn to give and receive feedback and talk about what has happened using the present perfect tense.

11. Complaining and Criticizing

Learn to recognize and express criticism and complaints and use the present perfect tense with periods of time.

12. Clarifying and Explaining

Learn to explain and clarify situations and ideas and use gerunds as the subject of the sentence.

13. Agreeing and Disagreeing

Learn to agree or disagree appropriately and use the first conditional to express possibilities.

14. Discussing Responsibilities

Learn how to explain responsibilities and use the second conditional to express possibilities.

15. Giving Warnings

Learn to understand and give warnings and use imperatives without sounding offensive.

16. Expressing Ideas and Attitudes

Understand and discuss ideas and attitudes and improve your fluency using coordinating conjunctions - and, so and but.

17. Apologizing

Learn to apologize appropriately and identify verbs that take the infinitive -want,

seem, attempt, demand, expect, like and love.

18. Encouraging Others

Learn ways to encourage others and check understanding using the correct question tags.

19. Comparing and Contrasting

Learn to compare and contrast people and situations and use what as the subject of the sentence rather than as a question.

20. Considering Options

Learn to discuss various options and improve your conversation skills using subordinating conjunctions.

Item no. : EK01141096
Format : 20 DVDs (Closed Captioned)
Duration : 300 minutes
Copyright : 2013
StdBkNo : 9781921910500
Price : AUD 2670.00

CRITICAL THINKING

DATA PROTECTION AT WORK: INTRODUCTION & CASE STUDY

What is meant by data protection? Why is it important? What does it mean to an employee?

INTRODUCTION 5 mins

The data protection act was passed to protect individuals from their personal information being used for purposes other than for which it was intended – and possibly misused. But how does data protection affect people at work? And what problems does it pose for employers?

CASE STUDY: THE WORRIED EMPLOYEE 6 mins

Rosie is worried she may lose her job because of mistakes in her company's personnel records. She wants to check the information her employer holds on her. But what information does her company have? Has she got a right to see it?

INFORMATION COMMISSIONER 12 mins

David Smith explains his role as information commissioner and how he and his colleagues try to enforce the data protection law. He can fine companies for breaking the law – but why does he believe data protection so important? What extra powers does he wish he had?

Item no. : WN00110364
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

DATA PROTECTION AT WORK: INTRODUCTION & CASE STUDY

What is meant by data protection? Why is it important? What does it mean to an employee?

INTRODUCTION 5 mins

The data protection act was passed to protect individuals from their personal information being used for purposes other than for which it was intended – and possibly misused. But how does data protection affect people at work? And what problems does it pose for employers?

CASE STUDY: THE WORRIED EMPLOYEE 6 mins

Rosie is worried she may lose her job because of mistakes in her company's personnel records. She wants to check the information her employer holds on her. But what information does her company have? Has she got a right to see it?

INFORMATION COMMISSIONER 12 mins

David Smith explains his role as information commissioner and how he and his colleagues try to enforce the data protection law. He can fine companies for breaking the law – but why does he believe data protection so important? What extra powers does he wish he had?

Item no. : WN00110365
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

DISCRIMINATION AT WORK

PART 1: Introduction

Discrimination occurs when an employer treats someone unfairly for no justifiable reason. Businesses guilty of discrimination may be liable for prosecution. But what does the law say?

Under the Equality Act 2010, it is illegal to discriminate against people on grounds of what are known as "protected characteristics". These include race, sex, age, disability.

The act defines new types of discrimination, including direct, associated discrimination and discrimination by perception. This is when an employer discriminates against someone because they think the employee possesses a protected characteristic – even though they may not actually have it.

PART 2: Teresa's Story

Hotel worker Teresa tells her boss she's pregnant. Her boss seems happy for her. Then their relationship breaks down and Teresa gets the sack. Her boss says it's for being late. Teresa says it's for being pregnant. Is it discrimination?

EXTRA:

"Discrimination – A Hard Case to Prove". A solicitor explains the difficulties of proving

cases of discrimination in the workplace.

Item no. : SK00110372
Format : Streaming Subscription (3 Year)
Duration : 29 minutes
Copyright : 2012
Price : USD 225.00

DISCRIMINATION AT WORK

PART 1: Introduction

Discrimination occurs when an employer treats someone unfairly for no justifiable reason. Businesses guilty of discrimination may be liable for prosecution. But what does the law say?

Under the Equality Act 2010, it is illegal to discriminate against people on grounds of what are known as "protected characteristics". These include race, sex, age, disability.

The act defines new types of discrimination, including direct, associated discrimination and discrimination by perception. This is when an employer discriminates against someone because they think the employee possesses a protected characteristic – even though they may not actually have it.

PART 2: Teresa's Story

Hotel worker Teresa tells her boss she's pregnant. Her boss seems happy for her. Then their relationship breaks down and Teresa gets the sack. Her boss says it's for being late. Teresa says it's for being pregnant. Is it discrimination?

EXTRA:

"Discrimination – A Hard Case to Prove". A solicitor explains the difficulties of proving cases of discrimination in the workplace.

Item no. : SK00110373
Format : Streaming Subscription (1 Year)
Duration : 29 minutes
Copyright : 2012
Price : USD 170.00

EMPLOYEE REPRESENTATION & TRADE UNIONS

How might employees have a say in the organisation for which they work? How important is the role of trade unions?

INTRODUCTION 11 mins

Employees make their voices heard in a company in many different ways – from employee co-operatives to works councils. But, generally, in most industries, trade unions play a key role. Historically trade unions have campaigned for their members' rights. But in the 1980s union power was severely curtailed after a clash with the government. What do unions do for their members today? What are the laws they have to work within? How might a union win statutory recognition in a company? And what's the role of ACAS?

CASE STUDY 12 mins

Blakeway boss Stephen Maynard plans to close one of his factories, throwing many employees out of work. Maynard isn't keen on unions and is horrified when a union gets in the way of his plans. Under the law, if the union gets enough people to vote for unionisation, they can win statutory recognition. Maynard is forced to negotiate. Can he still push through the factory closure? Will the union use industrial action to save people's jobs?

Item no. : YN00110376
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

EMPLOYEE REPRESENTATION & TRADE UNIONS

How might employees have a say in the organisation for which they work? How important is the role of trade unions?

INTRODUCTION 11 mins

Employees make their voices heard in a company in many different ways – from employee co-operatives to works councils. But, generally, in most industries, trade unions play a key role. Historically trade unions have campaigned for their members' rights. But in the 1980s union power was severely curtailed after a clash with the government. What do unions do for their members today? What are the laws they have to work within? How might a union win statutory recognition in a company? And what's the role of ACAS?

CASE STUDY 12 mins

Blakeway boss Stephen Maynard plans to close one of his factories, throwing many employees out of work. Maynard isn't keen on unions and is horrified when a union gets in the way of his plans. Under the law, if the union gets enough people to vote for unionisation, they can win statutory recognition. Maynard is forced to negotiate. Can he still push through the factory closure? Will the union use industrial action to save people's jobs?

Item no. : YN00110377
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

GRIEVANCE & BULLYING

PART 1: Introduction To Grievance

In the ideal workplace people would be always happy and there would never be problems. But in the real world, employees have difficulties over everything from pay and conditions to bullying managers.

And if a complaint ends up as a grievance it may be taken to an employment tribunal and then the costs can be high.

But what exactly should employers do when staff have a grievance? What procedures should they follow? What's the role of ACAS? And why do grievance procedures often fail?

PART 2: Susan's Story

Gripping, real-life case study tells the story of a manager being bullied by her manager.

It all started with an appraisal interview at which, Susan claims, her manager launched an attack on her. From then on, she says, the manager made her life a misery, until she was forced out of her job.

But why didn't Susan take the bullying up as a grievance? How can you complain when your manager is your bully?

Item no. : RA00110430
Format : Streaming Subscription (3 Year)
Duration : 17 minutes
Copyright : 2012
Price : USD 225.00

GRIEVANCE & BULLYING

PART 1: Introduction To Grievance

In the ideal workplace people would be always happy and there would never be problems. But in the real world, employees have difficulties over everything from pay and conditions to bullying managers.

And if a complaint ends up as a grievance it may be taken to an employment tribunal and then the costs can be high.

But what exactly should employers do when staff have a grievance? What procedures should they follow? What's the role of ACAS? And why do grievance procedures often fail?

PART 2: Susan's Story

Gripping, real-life case study tells the story of a manager being bullied by her manager.

It all started with an appraisal interview at which, Susan claims, her manager launched an attack on her. From then on, she says, the manager made her life a misery, until she was forced out of her job.

But why didn't Susan take the bullying up as a grievance? How can you complain when your manager is your bully?

Item no. : RA00110431
Format : Streaming Subscription (1 Year)
Duration : 17 minutes
Copyright : 2012
Price : USD 170.00

HEALTH & SAFETY AT WORK

PART 1: Introduction

The Health & Safety At Work act is one of the most important pieces of employment legislation – but what does it mean to employers and employees?

Employers are obliged to make risk assessments at the place of work and take steps to manage and minimise dangers. They must also have a safety policy, stating who is responsible for safety.

Some employers think health and safety legislation has gone too far. The ban on smoking in the workplace in 2006 was difficult for businesses like pubs – but has had a positive impact on people's health. The Health & Safety Executive is the body which is supposed to enforce health and safety legislation – but are they falling short?

PART 2: The Victims

Three gripping stories of people who suffered accidents at work due to the negligence of their employers. Lewis Murphy was just 18 when he was killed by a fire in the garage where he was working. Mark Wright was killed in an explosion in a recycling plant. Electrician Michael Adamson died while working on a live wire marked "not in use". All employers were found guilty of breaches of health and safety laws – but the families of those who died feel justice was not done.

EXTRA:

"Three Deaths in the Workplace." This film provides more evidence of the way in which lives can be lost when companies take insufficient care of the safety of their employees.

Item no. : NH00110434
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

HEALTH & SAFETY AT WORK

PART 1: Introduction

The Health & Safety At Work act is one of the most important pieces of employment legislation – but what does it mean to employers and employees?

Employers are obliged to make risk assessments at the place of work and take steps to manage and minimise dangers. They must also have a safety policy, stating who is responsible for safety.

Some employers think health and safety legislation has gone too far. The ban on smoking in the workplace in 2006 was difficult for businesses like pubs – but has had a positive impact on people's health. The Health & Safety Executive is the body which is supposed to enforce health and safety legislation – but are they falling short?

PART 2: The Victims

Three gripping stories of people who suffered accidents at work due to the negligence of their employers. Lewis Murphy was just 18 when he was killed by a fire in the garage where he was working. Mark Wright was killed in an explosion in a recycling plant. Electrician Michael Adamson died while working on a live wire

marked "not in use". All employers were found guilty of breaches of health and safety laws – but the families of those who died feel justice was not done.

EXTRA:

"Three Deaths in the Workplace." This film provides more evidence of the way in which lives can be lost when companies take insufficient care of the safety of their employees.

Item no. : NH00110435
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

RESPONSIBLE CORPORATIONS? APPLE, NEWS CORP & GOOGLE

This film looks at three famous companies in the world of media and technology and explores the ethics of their approach to business.

APPLE has amazing products, but they're made by people in China who work long hours for small wages. Some workers have even killed themselves: the "Foxconn Suicides". Apple now monitors its suppliers for compliance with its standards – but is this enough?

NEWS CORP is a global media empire with famous brands like the Sun and Fox News. Founder Rupert Murdoch was once praised for taking on the print unions and he wielded huge power over society and politicians. But his papers have been criticised for promoting racism and homophobia. Now the hacking scandal has shaken his empire to the core. Is there an alternative to big companies controlling our media?

GOOGLE: Launched in a dorm room by two students, Google is now a massive global success story. But has it been TOO successful? Does it have too much of our personal information? And how do we know what they're going to do with it? Britain's Information Commission Officer explains his concerns.

Item no. : HC00110596
Format : Streaming Subscription (1 Year)
Duration : 25 minutes
Copyright : 2012
Price : USD 170.00

RESPONSIBLE CORPORATIONS? APPLE, NEWS CORP & GOOGLE

This film looks at three famous companies in the world of media and technology and explores the ethics of their approach to business.

APPLE has amazing products, but they're made by people in China who work long

hours for small wages. Some workers have even killed themselves: the "Foxconn Suicides". Apple now monitors its suppliers for compliance with its standards – but is this enough?

NEWS CORP is a global media empire with famous brands like the Sun and Fox News. Founder Rupert Murdoch was once praised for taking on the print unions and he wielded huge power over society and politicians. But his papers have been criticised for promoting racism and homophobia. Now the hacking scandal has shaken his empire to the core. Is there an alternative to big companies controlling our media?

GOOGLE: Launched in a dorm room by two students, Google is now a massive global success story. But has it been TOO successful? Does it have too much of our personal information? And how do we know what they're going to do with it? Britain's Information Commission Officer explains his concerns.

Item no. : HC00110597
Format : Streaming Subscription (3 Year)
Duration : 25 minutes
Copyright : 2012
Price : USD 225.00

RESPONSIBLE CORPORATIONS? BAE SYSTEMS

Multinational BAE Systems make everything from aircraft to missiles and big profits. They make big profits, create skilled jobs and use cutting edge technology. But is it in an immoral business?

GLOBAL BUSINESS:

Originally formed from a merger of British aviation companies in the 1970s, BAE was originally called British Aerospace. Now it's ditched the British title and goes for global sales. 47% of its business comes from the US and 29% from the UK. The key objection critics make against BAE is that they're arming over 100 countries around the world. And in countries like Bahrain BAE's weapons are used to subdue pro-democracy demonstrations.

CORRUPTION:

It's also been accused of corruption in its business dealings. In 2004 the UK's Serious Fraud Office started investigating BAE for paying bribes to win contracts in Saudi Arabia. But the prime minister at the time Tony Blair closed the investigation down, saying Britain's "strategic interest" came first. In Tanzania, too, BAE was involved in a corruption scandal and even tried to withhold compensation payments it was ordered to pay to the country.

SOURCE OF JOBS?

BAE is praised for creating jobs – but critics claim the British tax payer is subsidising those jobs. Much of the money spent on research and development which benefits the arms industry comes from the public purse, too. Some say the money would be better spent on other areas, such

as green technology. BAE has also been accused of being too close to the UK government, with former civil servants and ex-ministers regularly coming to work for them: the "revolving door syndrome". BAE's supporters say we need an arms industry to defend ourselves. Critics say making arms is immoral.

Item no. : RU00110598
Format : Streaming Subscription (3 Year)
Duration : 22 minutes
Copyright : 2012
Price : USD 225.00

RESPONSIBLE CORPORATIONS? BAE SYSTEMS

Multinational BAE Systems make everything from aircraft to missiles and big profits. They make big profits, create skilled jobs and use cutting edge technology. But is it in an immoral business?

GLOBAL BUSINESS:

Originally formed from a merger of British aviation companies in the 1970s, BAE was originally called British Aerospace. Now it's ditched the British title and goes for global sales. 47% of its business comes from the US and 29% from the UK. The key objection critics make against BAE is that they're arming over 100 countries around the world. And in countries like Bahrain BAE's weapons are used to subdue pro-democracy demonstrations.

CORRUPTION:

It's also been accused of corruption in its business dealings. In 2004 the UK's Serious Fraud Office started investigating BAE for paying bribes to win contracts in Saudi Arabia. But the prime minister at the time Tony Blair closed the investigation down, saying Britain's "strategic interest" came first. In Tanzania, too, BAE was involved in a corruption scandal and even tried to withhold compensation payments it was ordered to pay to the country.

SOURCE OF JOBS?

BAE is praised for creating jobs – but critics claim the British tax payer is subsidising those jobs. Much of the money spent on research and development which benefits the arms industry comes from the public purse, too. Some say the money would be better spent on other areas, such as green technology. BAE has also been accused of being too close to the UK government, with former civil servants and ex-ministers regularly coming to work for them: the "revolving door syndrome". BAE's supporters say we need an arms industry to defend ourselves. Critics say making arms is immoral.

Item no. : RU00110599
Format : Streaming Subscription (1 Year)
Duration : 22 minutes
Copyright : 2012
Price : USD 170.00

RESPONSIBLE CORPORATIONS? PRIMARK, RBS, THE DRUGS INDUSTRY

This film looks at the ethics of three internationally known corporations. How responsible are they in terms of the environment, of our health and the way they treat the people who work for them?

PRIMARK

Primark is one of the most well known shops on our high streets. They sell cheap, fast fashion at low prices. But what does this mean for the people in poor countries who make the clothes? The pressure to be fast and cheap means low wages, overtime and even, it's been alleged, child labour. But, following protests and controversy, the company now claims it's cleaning up its act and taking ethics seriously.

PFIZER

Big drug companies like Pfizer make products essential for the health of the world – and huge profits. But how ethical is their approach to business? The film tells stories of doctors being bribed, botched drug trials in developing world countries and the over-pricing of drugs people badly need but can't afford to buy.

ROYAL BANK OF SCOTLAND

Since it almost went bust in 2008 the Royal Bank of Scotland has been mostly owned by the British government. But we have no say in the projects it finances. Many of these are environmentally controversial. They involve large scale fossil fuel operations, including get coal by mountaintop removal and drilling for oil in the Canadian tar sands. RBS has met objections and campaigns with "green wash" and refuses to change its ways.

Item no. : HT00110600
Format : Streaming Subscription (3 Year)
Duration : 25 minutes
Copyright : 2012
Price : USD 225.00

RESPONSIBLE CORPORATIONS? PRIMARK, RBS, THE DRUGS INDUSTRY

This film looks at the ethics of three internationally known corporations. How responsible are they in terms of the environment, of our health and the way they treat the people who work for them?

PRIMARK

Primark is one of the most well known shops on our high streets. They sell cheap, fast fashion at low prices. But what does this mean for the people in poor countries who make the clothes? The pressure to be fast and cheap means low wages, overtime and even, it's been alleged, child labour. But, following protests and controversy, the company now claims it's cleaning up its act and taking ethics

seriously.

PFIZER

Big drug companies like Pfizer make products essential for the health of the world – and huge profits. But how ethical is their approach to business? The film tells stories of doctors being bribed, botched drug trials in developing world countries and the over-pricing of drugs people badly need but can't afford to buy.

ROYAL BANK OF SCOTLAND

Since it almost went bust in 2008 the Royal Bank of Scotland has been mostly owned by the British government. But we have no say in the projects it finances. Many of these are environmentally controversial. They involve large scale fossil fuel operations, including get coal by mountaintop removal and drilling for oil in the Canadian tar sands. RBS has met objections and campaigns with "green wash" and refuses to change its ways.

Item no. : HT00110601
Format : Streaming Subscription (1 Year)
Duration : 25 minutes
Copyright : 2012
Price : USD 170.00

DISABILITY STUDIES

YOU DON'T NEED FEET TO DANCE

Director - Alan Govenar

Alan Govenar's intimate new documentary reveals the extraordinary life of African immigrant Sidiki Conde, a man overcoming his disability one day at a time in New York City.

Sidiki was born in 1961, in Guinea, West Africa. At age fourteen, polio left him almost completely paralyzed. Sent to live with his grandfather in a village deep in the forest, Sidiki learned to manage his disability, building his upper-body strength so that he could walk on his hands. When faced with the dilemma of dancing in a coming of age ceremony, he reconstructed the traditional steps by dancing on his hands instead of his feet.

In time Sidiki ran away to Conakry, Guinea's capital city, where he and his friends organized an orchestra of artists with disabilities recruited from the city's streets. They toured the country, striving to change the perception of the disabled. In 1987, he became a member of the renowned dance company Merveilles D'Afrique, founded by Mohamed Komoko Sano. Sidiki became a soloist and served as rehearsal master, composing and directing the company's repertoire. He also worked as a musician and arranger with Youssou N'Dour, Salifa Keita, Baba Maal and other popular musicians.

In 1998, Conde's music brought him to the United States, and he founded the Tokounou All-Abilities Dance and Music

Ensemble. In the United States, he has continued to perform and teach, instructing people of all abilities in schools, hospitals and universities, and served as artist in residence at a Bronx public school for children with multiple disabilities.

In *You Don't Need Feet to Dance*, Sidiki balances his career as a performing artist with the almost insurmountable obstacles of life in New York City, from his fifth-floor walk-up apartment in the East village, down the stairs with his hands and navigating in his wheelchair through Manhattan onto buses and into the subway. Despite the challenges, Sidiki teaches workshops for disabled kids, busks on the street, rehearses with his musical group, bicycles with his hands, and prepares for a baby naming ceremony, where he plays djembe drums, sings, and dances on his hands.

Item no. : VP10800321
Format : DVD
Duration : 88 minutes
Copyright : 2012
Price : USD 295.00

DISEASES AND DISORDERS

MARFAN SYNDROME AWARENESS

Marfan syndrome is a genetic disorder of the connective tissue. People with Marfan tend to be unusually tall, with long limbs and long, thin fingers. The syndrome is inherited as a dominant trait, carried by the gene FBN1, which encodes the connective protein fibrillin-1. People have a pair of FBN1 genes. Marfan syndrome has a range of expressions, from mild to severe. The most serious complications are defects of the heart valves and aorta. It may also affect the lungs, the eyes, the dural sac surrounding the spinal cord, the skeleton and the hard palate. This program is an excellent resource for all medical professionals in managing patients with this condition.

Please contact us for primary and secondary schools pricing.

Item no. : YH08691932
Format : DVD
Duration : 22 minutes
Copyright : 2012
Price : AUD 300.00

DOCUMENTARY

ERROLL GARNER: NO ONE CAN HEAR YOU READ

Director - Atticus Brady

In a triumphant career that lasted forty years Erroll Garner pushed the playability of the piano to its limits, developed an international reputation, and made an indelible mark on the jazz world. And yet,

his story has never been told. Until now.

Atticus Brady's new film uses an astonishing array of archival materials interwoven with interviews with friends, family, and fellow musicians, and features commentary from Woody Allen; Ahmad Jamal; Tonight Show host Steve Allen; Erroll's sister, Ruth Garner Moore; pianist and arranger Dick Hyman; Columbia Records executive George Avakian; Erroll's bass player Ernest McCarty; Erroll's biographer Jim Moran; jazz journalist John Murph; dancer/choreographer Maurice Hines; and Erroll's daughter Kim Garner, who goes on the record about her father for the first time.

The film explores Erroll's childhood in Pittsburgh; his meteoric rise in popularity while playing on 52nd street, New York's famed jazz epicenter; the origins of his most famous album (*Concert By The Sea*) and his most famous composition (*Misty*); his singular, virtuosic piano style; and his dynamic personality, both on and off the stage.

Review

- "Erroll Garner was a giant among jazz pianists. His ability to spontaneously create great musical works at the piano while performing for an audience was legendary. His music is melodic, rhythmic, rhapsodic, and original. As a musician he was one of a kind." - Billy Taylor, Jazz Pianist & Composer

Item no. : NU10800319
Format : DVD
Duration : 53 minutes
Copyright : 2012
Price : USD 165.00

JERRY AND ME

Director: Mehrnaz Saeedvafa

In her intimate documentary "Jerry & Me," filmmaker Mehrnaz Saeedvafa examines the significant role that Hollywood movies played in her life, both as a young film lover growing up in pre-revolutionary Iran, and as an adult working as a filmmaker and educator in both Iran and the USA. Of particular focus in "Jerry & Me" is the intimate relationship young Mehrnaz develops with the image of Jerry Lewis, the iconic American film auteur who delighted audiences around the world with hilarious portrayals of outcasts and misfits in popular Hollywood comedies of the 1950s and '60s.

As illustrated through a variety of Lewis' film clips, the shifts in the comedian's on-screen persona reflected the twists and turns of Saeedvafa's own life, providing her much needed comfort and companionship during a time that was tumultuous and chaotic. Mehrnaz's illusion of Lewis as an empathetic fellow outsider is ultimately shattered, however, by the stark reality of a real-life encounter with the star.

Reviews

- "A provocative and hilarious cross-cultural investigation." - Jonathan Rosenbaum
- "Jerry & Me is a love letter to cinema." - Chicago Journal

Item no. : SC00590282
Format : DVD (English and Persian with English Subtitles)
Duration : 38 minutes
Copyright : 2012
Price : USD 270.00

JOURNEY THROUGH IRANIAN CINEMA, A

With Mark Cousins
 Director: Ehsan Khoshbakht

In 2011, Irish author, filmmaker, and former director of Edinburgh Film Festival, Mark Cousins, ended his cinematic odyssey with the release of the 15 hour long compilation documentary: The Story of Film. For this epic project, Mark traveled the world to learn more about the films of renowned directors such as Youssef Chahine, John Ford, Abbas Kiarostami and Ritwik Ghatak and to experience firsthand the settings of their master works. While in Iran, Mark made two tribute documentaries on Iranian cinema: On the Road with Kiarostami and Cinema Iran.

In A Journey Through Iranian Cinema With Mark Cousins, Iranian filmmaker Ehsan Khoshbakht catches up with Mark during the English tour of The Story of Film. Mark explores the impact of the films of Feroz Farrokhzad, Abbas Kiarostami and the Makhmalbaf(s) have had on his life as filmmaker and film lover, as he reminisces about the two trips he made from Scotland to Iran in his campervan. Mark also offers fascinating insights on modern Iran: A country whose rich culture and vast history are often overshadowed by the day-to-day fluctuations in modern-day politics.

Item no. : BW00590283
Format : DVD (English, Farsi with English subtitles)
Duration : 30 Minutes
Copyright : 2012
Price : USD 245.00

NOT QUITE WHITE

Directors: Jamil Khoury, Stephen Combs

Inspired by Jamil Khoury's short play WASP: White Arab Slovak Pole, Not Quite White: Arabs, Slavs, and the Contours of Contested Whiteness is a thought-provoking documentary that explores the complicated relationship of Arab and Slavic immigrants to American notions of whiteness.

The film integrates scenes from WASP alongside interviews with Arab American and Polish American academics who reflect upon contested and probationary categories of whiteness and the use of anti-Black racism as a "whitening" dye.

In Not Quite White, Jamil Khoury (Artistic Director of Chicago's Silk Road Rising) draws upon his own Arab (Syrian) and Slavic (Polish and Slovak) heritage as the lens through which to investigate the broader issue of immigrants achieving whiteness and hence qualifying as "fully American." The film advances society's on-going conversations about the meaning of whiteness and efforts at redefining whiteness.

Not just for white people, and not just for Arabs and Slavs, Not Quite White proceeds from the assumption that whiteness affects all our lives and that we all need to critically engage whiteness. "Whiteness has everything to do with melanin and pigmentation and it has nothing to do with melanin and pigmentation," Khoury observes. "Whiteness is about power and borders and authorship. And whiteness can, and does, change."

The academics featured in Not Quite White include: Roxane Assaf, Adjunct Faculty, School of the Art Institute of Chicago; Ann Hetzel Gunkel, Director of Cultural Studies, Columbia College Chicago; John Tofik Karam, Assistant Professor of Latin American and Latino Studies, De Paul University; Dominic A. Pacyga, Professor of History, Columbia College Chicago.

Reviews

- "A bold and dynamic examination of the social construction of race and ethnicity in the US...a useful tool for teaching students that race is more complex than what meets the eye." - Michelle Yates, Ph.D., Columbia College
- "Zeroes in on whiteness as a constructed social and political category...that historically 'played favorites,' advantaging Northern/Western European immigrants over those from Eastern/Southern Europe and the Middle East." - PRNewswire

Item no. : FC00590285
Format : DVD
Duration : 24 minutes
Copyright : 2012
Price : USD 170.00

OVERSEAS CHINESE

Some said: "Wherever there is seawater, there are Chinese." Chinese has a long history of emigration, some for business, some for making a living, some for political reasons, at each dynasty with different background. Their decision to stay in a foreign land and their heart-wrenching stories are closely linked to the Chinese history.

Item no. : GE27560051
Format : 5 DVDs
Duration : 300 minutes
Price : USD 1400.00

YOU DON'T NEED FEET TO DANCE

Director - Alan Govenar

Alan Govenar's intimate new documentary reveals the extraordinary life of African immigrant Sidiki Conde, a man overcoming his disability one day at a time in New York City.

Sidiki was born in 1961, in Guinea, West Africa. At age fourteen, polio left him almost completely paralyzed. Sent to live with his grandfather in a village deep in the forest, Sidiki learned to manage his disability, building his upper-body strength so that he could walk on his hands. When faced with the dilemma of dancing in a coming of age ceremony, he reconstructed the traditional steps by dancing on his hands instead of his feet.

In time Sidiki ran away to Conakry, Guinea's capital city, where he and his friends organized an orchestra of artists with disabilities recruited from the city's streets. They toured the country, striving to change the perception of the disabled. In 1987, he became a member of the renowned dance company Merveilles D'Afrique, founded by Mohamed Komoko Sano. Sidiki became a soloist and served as rehearsal master, composing and directing the company's repertoire. He also worked as a musician and arranger with Youssou N'Dour, Salifa Keita, Baba Maal and other popular musicians.

In 1998, Conde's music brought him to the United States, and he founded the Tokounou All-Abilities Dance and Music Ensemble. In the United States, he has continued to perform and teach, instructing people of all abilities in schools, hospitals and universities, and served as artist in residence at a Bronx public school for children with multiple disabilities.

In You Don't Need Feet to Dance, Sidiki balances his career as a performing artist with the almost insurmountable obstacles of life in New York City, from his fifth-floor walk-up apartment in the East village, down the stairs with his hands and navigating in his wheelchair through Manhattan onto buses and into the subway. Despite the challenges, Sidiki teaches workshops for disabled kids, busks on the street, rehearses with his musical group, bicycles with his hands, and prepares for a baby naming ceremony, where he plays djembe drums, sings, and dances on his hands.

Item no. : VP10800321
Format : DVD
Duration : 88 minutes
Copyright : 2012
Price : USD 295.00

DRUG EDUCATION

TEENS AT RISK: DRUG ADDICTION - THE CONSEQUENCES

In this program we see and hear from teens and adults who describe how their lives were ruined because of drug dependency. Dreams can be shattered, lives can be ruined and overcoming addiction can be a life-time process. Teens and young adults describe the downward spirals their lives took after continued use of illegal substances, the effect it took on their families, how it fast tracked their lives into lives of crime and how in some cases it left many living on the streets. Teens learn that there is no discrimination when it comes to drug dependence. Hard-hitting testimonials from teens and young adults illustrate the potential life-altering damage done by substance abuse use, the struggle to get and stay clean, what it means to live a life free of drugs and the reality that it can happen to anyone who chooses to experiment with drugs. Subjects covered include: Drug addiction and dependence, The effects of drug use, The consequences of living a life of drug dependence, How drugs can take a toll on a teens life, Overcoming temptation and desire, Drug treatment and rehab programs

Item no. : BS06041176
Format : DVD
Copyright : 2013
Price : USD 95.00

EARTH SCIENCE

SUPERVOLCANO: YELLOWSTONE'S FURY

There will be a very large-scale super volcanic eruption from Yellowstone National Park. The question is not if it will happen, but when.

For over a century, tens of millions of visitors have marveled at the natural beauty of Yellowstone National Park, home to the largest concentration of geysers in the world, including the iconic Old Faithful. However, beneath all this beauty lurks a beast.

Visitors may not realize it, but Yellowstone is situated directly above one of the largest volcanic systems on Earth—a supervolcano. For the past two million years, this volcano has erupted roughly every 600,000 years. The last major eruption, which produced a caldera that stretches over 1,500 square miles across the park—two-thirds the size of Prince Edward Island—occurred 640,000 years ago. So, is it overdue for another eruption?

Item no. : HF00161755
Format : DVD
Duration : 50 minutes
Audience : Senior High - College
Copyright : 2013
Price : USD 225.00

ELECTRICAL ENGINEERING

ELECTRICAL CIRCUITS

This program examines the basics of electrical circuits in detail. We look at various components of a circuit, voltage, current, resistance and Ohm's Law, series and parallel circuits, and demonstrate a range of calculations for voltage, current, resistance, power and the use of Kirchoff's Law. We look at how to use a multimeter, resistors and resistance colour coding. Students are provided with clear verbal and visual explanations of the movement of current through a circuit, how it flows and how electrical energy is used, and easy-to-follow examples of how Ohm's and Kirchoff's Laws are applied.

Please contact us for primary and secondary schools pricing.

Item no. : PL08691933
Format : DVD
Duration : 22 minutes
Copyright : 2013
Price : AUD 235.00

ONE FLASH AND YOU'RE ASHI WORKING SAFELY WITH ELECTRICITY

Working with electricity is potentially dangerous. If something does go wrong and someone is injured, knowing how to deal with the situation, and treat the victim, can save lives. This program explores electrical safety. Guided by an engaging presenter and qualified electrician, it examines the dangers of electricity, the cause, effect and treatment of electric shock, and how to avoid the dangers. It explains risk management, testing for dead, electricity and water, the effects of different levels of current on the body and first aid techniques to administer to shock victims, including the DRABCD procedure.

Please contact us for primary and secondary schools pricing.

Item no. : BM08691934
Format : DVD
Duration : 15 minutes
Copyright : 2013
Price : AUD 235.00

ELECTRICITY AND MAGNETISM

ELECTRICAL CIRCUITS

This program examines the basics of electrical circuits in detail. We look at various components of a circuit, voltage, current, resistance and Ohm's Law, series and parallel circuits, and demonstrate a range of calculations for voltage, current, resistance, power and the use of Kirchoff's Law. We look at how to use a multimeter, resistors and resistance colour coding.

Students are provided with clear verbal and visual explanations of the movement of current through a circuit, how it flows and how electrical energy is used, and easy-to-follow examples of how Ohm's and Kirchoff's Laws are applied.

Please contact us for primary and secondary schools pricing.

Item no. : PL08691933
Format : DVD
Duration : 22 minutes
Copyright : 2013
Price : AUD 235.00

ONE FLASH AND YOU'RE ASHI WORKING SAFELY WITH ELECTRICITY

Working with electricity is potentially dangerous. If something does go wrong and someone is injured, knowing how to deal with the situation, and treat the victim, can save lives. This program explores electrical safety. Guided by an engaging presenter and qualified electrician, it examines the dangers of electricity, the cause, effect and treatment of electric shock, and how to avoid the dangers. It explains risk management, testing for dead, electricity and water, the effects of different levels of current on the body and first aid techniques to administer to shock victims, including the DRABCD procedure.

Please contact us for primary and secondary schools pricing.

Item no. : BM08691934
Format : DVD
Duration : 15 minutes
Copyright : 2013
Price : AUD 235.00

EMERGENCY MANAGEMENT

GLOBAL HARMONIZATION & THE HAZARD COMMUNICATION STANDARD

Training on the changes to the Hazcom Standard based on Global Harmonization.

Hazcom - the Hazard Communication Standard, often called Right to Know - was implemented by OSHA to ensure that employees who work with chemicals are trained in their safe handling and use, to recognize symptoms of adverse health effects related to exposure, and to take appropriate measures in an emergency.

The update to Hazcom takes a new approach to communicating information in order to ally it with the international initiative known as Globally Harmonized System of Classification and Labeling of Chemicals (GHS), and is now being tagged Right to Understand. Changes include specific criteria in the way physical

and health hazards are classified, new requirements for labels, and a new format for Safety Data Sheets, formerly called Material Safety Data Sheets. Ultimately GHS will affect other OSHA standards, and those of other standards-making organizations.

This training program covers:

- Descriptions of the classifications and subcategories of physical & health hazards of chemicals
- Information that must be included on a label
- Signal words
- Pictograms
- Hazard statements
- The 16 sections of Safety Data Sheets

Item no. : RA01570133
Format : DVD (With CD-ROM)
Duration : 24 minutes
Price : USD 395.00

HAZMAT WMD SELF PROTECTION FOR LAW ENFORCEMENT

Learn how police officers select and use appropriate personal protective equipment for the hazards to be encountered.

"Hazmat WMD Self Protection for Law Enforcement" DVD studies law enforcement's use of personal protective clothing and personal protective equipment, including respiratory protection and chemical protective clothing.

Topics covered include:

- Why protective equipment is necessary
- Features and limitations of different types of respiratory protection
- Respiratory protection used for WMD incidents
- EPA levels of protective ensembles
- Standards for chemical protective clothing
- Donning and doffing PPE
- Inspecting and storing PPE
- Medical considerations when using PPE
- Avoiding heat stress

Item no. : CT01570134
Format : DVD (With CD-ROM)
Duration : 29 minutes
Price : USD 295.00

ENGLISH LITERATURE

HOW TO READ AND UNDERSTAND SHAKESPEARE

By Professor Professor Marc C. Conner

Shakespeare enjoys near-universal agreement among scholars as well as the general public that his works are among the greatest of humanity's cultural

expressions, and that we all should know and understand them. But, simply put, Shakespeare is difficult. His language and culture—those of Elizabethan England, 400 years ago—are greatly different from our own, and his poetry, thick with metaphorical imagery and double meanings, can be hard to penetrate. Now, in the 24 revealing lectures of How to Read and Understand Shakespeare by award-winning Professor Marc C. Conner of Washington and Lee University, you can learn a set of interpretive tools, drawn from the texts themselves, that give you direct insight into Shakespeare's plays. These guiding principles allow you to follow the narratives of the plays as they unfold, with a clear understanding of how the plays function and fit together. The tools you learn are yours for years of enjoyment of these monumental treasures of our culture.

36 Lectures, 30 minutes/lecture

Item no. : WA09280648
Format : 4 DVDs (With Transcript Book)
Duration : 1080 minutes
Price : USD 280.00

ENTERPRISE CASE STUDIES

RESPONSIBLE CORPORATIONS? BAE SYSTEMS

Multinational BAE Systems make everything from aircraft to missiles and big profits. They make big profits, create skilled jobs and use cutting edge technology. But is it in an immoral business?

GLOBAL BUSINESS:

Originally formed from a merger of British aviation companies in the 1970s, BAE was originally called British Aerospace. Now it's ditched the British title and goes for global sales. 47% of its business comes from the US and 29% from the UK. The key objection critics make against BAE is that they're arming over 100 countries around the world. And in countries like Bahrain BAE's weapons are used to subdue pro-democracy demonstrations.

CORRUPTION:

It's also been accused of corruption in its business dealings. In 2004 the UK's Serious Fraud Office started investigating BAE for paying bribes to win contracts in Saudi Arabia. But the prime minister at the time Tony Blair closed the investigation down, saying Britain's "strategic interest" came first. In Tanzania, too, BAE was involved in a corruption scandal and even tried to withhold compensation payments it was ordered to pay to the country.

SOURCE OF JOBS?

BAE is praised for creating jobs – but critics claim the British tax payer is subsidising those jobs. Much of the money spent on research and development which benefits the arms industry comes from the

public purse, too. Some say the money would be better spent on other areas, such as green technology. BAE has also been accused of being too close to the UK government, with former civil servants and ex-ministers regularly coming to work for them: the "revolving door syndrome". BAE's supporters say we need an arms industry to defend ourselves. Critics say making arms is immoral.

Item no. : RU00110598
Format : Streaming Subscription (3 Year)
Duration : 22 minutes
Copyright : 2012
Price : USD 225.00

RESPONSIBLE CORPORATIONS? BAE SYSTEMS

Multinational BAE Systems make everything from aircraft to missiles and big profits. They make big profits, create skilled jobs and use cutting edge technology. But is it in an immoral business?

GLOBAL BUSINESS:

Originally formed from a merger of British aviation companies in the 1970s, BAE was originally called British Aerospace. Now it's ditched the British title and goes for global sales. 47% of its business comes from the US and 29% from the UK. The key objection critics make against BAE is that they're arming over 100 countries around the world. And in countries like Bahrain BAE's weapons are used to subdue pro-democracy demonstrations.

CORRUPTION:

It's also been accused of corruption in its business dealings. In 2004 the UK's Serious Fraud Office started investigating BAE for paying bribes to win contracts in Saudi Arabia. But the prime minister at the time Tony Blair closed the investigation down, saying Britain's "strategic interest" came first. In Tanzania, too, BAE was involved in a corruption scandal and even tried to withhold compensation payments it was ordered to pay to the country.

SOURCE OF JOBS?

BAE is praised for creating jobs – but critics claim the British tax payer is subsidising those jobs. Much of the money spent on research and development which benefits the arms industry comes from the public purse, too. Some say the money would be better spent on other areas, such as green technology. BAE has also been accused of being too close to the UK government, with former civil servants and ex-ministers regularly coming to work for them: the "revolving door syndrome". BAE's supporters say we need an arms industry to defend ourselves. Critics say making arms is immoral.

Item no. : RU00110599
Format : Streaming Subscription (1 Year)
Duration : 22 minutes
Copyright : 2012
Price : USD 170.00

ENVIRONMENT

SUPERVOLCANO: YELLOWSTONE'S FURY

There will be a very large-scale super volcanic eruption from Yellowstone National Park. The question is not if it will happen, but when.

For over a century, tens of millions of visitors have marveled at the natural beauty of Yellowstone National Park, home to the largest concentration of geysers in the world, including the iconic Old Faithful. However, beneath all this beauty lurks a beast.

Visitors may not realize it, but Yellowstone is situated directly above one of the largest volcanic systems on Earth—a supervolcano. For the past two million years, this volcano has erupted roughly every 600,000 years. The last major eruption, which produced a caldera that stretches over 1,500 square miles across the park—two-thirds the size of Prince Edward Island—occurred 640,000 years ago. So, is it overdue for another eruption?

Item no. : HF00161755
Format : DVD
Duration : 50 minutes
Audience : Senior High - College
Copyright : 2013
Price : USD 225.00

ENVIRONMENTAL STUDIES

ELEMENTAL

Directed by Gayatri Roshan & Emmanuel Vaughan-Lee

Elemental delivers a powerful and unusually intimate portrait of modern environmental activism through the story of three eco-warriors united by their deep connection with nature and commitment to confront some of the most pressing ecological challenges of our time.

The film follows Eriel Deranger, a Northern Alberta-based Canadian indigenous activist opposing the Tar Sands and a proposed 2,000 mile Keystone XL Pipeline, that would travel from Northern Canada to the Gulf of Mexico.

In India, water conservationist Rajendra Singh, a former Indian government official gone rogue, goes on a 40-day pilgrimage down India's once pristine Ganges now alarmingly polluted. Facing community opposition, Singh works to shut down factories, halt construction of dams, and rouse local populations to treat sacred "Mother Ganga" with respect.

In Australia, inventor and entrepreneur Jay Harman struggles to find parties willing to invest millions on revolutionary turbine devices that he believes can slow global warming.

Separated by oceans yet sharing an unwavering commitment to protect nature, the eco-warriors featured in Elemental offer an insightful and moving account of individuals overcoming overwhelming challenges.

Reviews

- "Three environmental activists around the globe are profiled in Elemental and their efforts are duly inspiring and the related issues imposing...an interesting view of eco-warriors at work...Editing smoothly weaves between the three strands." - Variety
- "A rare, fresh look at environmental issues and sustainability that does not shy away from the personal impact the decisions to dedicate one's life to a cause entails." - The Film Stage

Item no. : RM05970962
Format : DVD
Duration : 93 minutes
Copyright : 2012
Price : USD 315.00

EXTERNAL FACTORS AND ECONOMICS

RESPONSIBLE CORPORATIONS? APPLE, NEWS CORP & GOOGLE

This film looks at three famous companies in the world of media and technology and explores the ethics of their approach to business.

APPLE has amazing products, but they're made by people in China who work long hours for small wages. Some workers have even killed themselves: the "Foxconn Suicides". Apple now monitors its suppliers for compliance with its standards – but is this enough?

NEWS CORP is a global media empire with famous brands like the Sun and Fox News. Founder Rupert Murdoch was once praised for taking on the print unions and he wielded huge power over society and politicians. But his papers have been criticised for promoting racism and homophobia. Now the hacking scandal has shaken his empire to the core. Is there an alternative to big companies controlling our media?

GOOGLE: Launched in a dorm room by two students, Google is now a massive global success story. But has it been TOO successful? Does it have too much of our personal information? And how do we know what they're going to do with it? Britain's Information Commission Officer explains his concerns.

Item no. : HC00110596
Format : Streaming Subscription (1 Year)
Duration : 25 minutes
Copyright : 2012

Price : USD 170.00

RESPONSIBLE CORPORATIONS? APPLE, NEWS CORP & GOOGLE

This film looks at three famous companies in the world of media and technology and explores the ethics of their approach to business.

APPLE has amazing products, but they're made by people in China who work long hours for small wages. Some workers have even killed themselves: the "Foxconn Suicides". Apple now monitors its suppliers for compliance with its standards – but is this enough?

NEWS CORP is a global media empire with famous brands like the Sun and Fox News. Founder Rupert Murdoch was once praised for taking on the print unions and he wielded huge power over society and politicians. But his papers have been criticised for promoting racism and homophobia. Now the hacking scandal has shaken his empire to the core. Is there an alternative to big companies controlling our media?

GOOGLE: Launched in a dorm room by two students, Google is now a massive global success story. But has it been TOO successful? Does it have too much of our personal information? And how do we know what they're going to do with it? Britain's Information Commission Officer explains his concerns.

Item no. : HC00110597
Format : Streaming Subscription (3 Year)
Duration : 25 minutes
Copyright : 2012
Price : USD 225.00

RESPONSIBLE CORPORATIONS? BAE SYSTEMS

Multinational BAE Systems make everything from aircraft to missiles and big profits. They make big profits, create skilled jobs and use cutting edge technology. But is it in an immoral business?

GLOBAL BUSINESS: Originally formed from a merger of British aviation companies in the 1970s, BAE was originally called British Aerospace. Now it's ditched the British title and goes for global sales. 47% of its business comes from the US and 29% from the UK. The key objection critics make against BAE is that they're arming over 100 countries around the world. And in countries like Bahrain BAE's weapons are used to subdue pro-democracy demonstrations.

CORRUPTION: It's also been accused of corruption in its business dealings. In 2004 the UK's Serious Fraud Office started investigating BAE for paying bribes to win contracts in

Saudia Arabia. But the prime minister at the time Tony Blair closed the investigation down, saying Britain's "strategic interest" came first. In Tanzania, too, BAE was involved in a corruption scandal and even tried to withhold compensation payments it was ordered to pay to the country.

SOURCE OF JOBS?

BAE is praised for creating jobs – but critics claim the British tax payer is subsidising those jobs. Much of the money spent on research and development which benefits the arms industry comes from the public purse, too. Some say the money would be better spent on other areas, such as green technology. BAE has also been accused of being too close to the UK government, with former civil servants and ex-ministers regularly coming to work for them: the "revolving door syndrome". BAE's supporters say we need an arms industry to defend ourselves. Critics say making arms is immoral.

Item no. : RU00110598
Format : Streaming Subscription (3 Year)
Duration : 22 minutes
Copyright : 2012
Price : USD 225.00

RESPONSIBLE CORPORATIONS? BAE SYSTEMS

Multinational BAE Systems make everything from aircraft to missiles and big profits. They make big profits, create skilled jobs and use cutting edge technology. But is it in an immoral business?

GLOBAL BUSINESS:

Originally formed from a merger of British aviation companies in the 1970s, BAE was originally called British Aerospace. Now it's ditched the British title and goes for global sales. 47% of its business comes from the US and 29% from the UK. The key objection critics make against BAE is that they're arming over 100 countries around the world. And in countries like Bahrain BAE's weapons are used to subdue pro-democracy demonstrations.

CORRUPTION:

It's also been accused of corruption in its business dealings. In 2004 the UK's Serious Fraud Office started investigating BAE for paying bribes to win contracts in Saudia Arabia. But the prime minister at the time Tony Blair closed the investigation down, saying Britain's "strategic interest" came first. In Tanzania, too, BAE was involved in a corruption scandal and even tried to withhold compensation payments it was ordered to pay to the country.

SOURCE OF JOBS?

BAE is praised for creating jobs – but critics claim the British tax payer is subsidising those jobs. Much of the money spent on research and development which benefits the arms industry comes from the public purse, too. Some say the money would be better spent on other areas, such as green technology. BAE has also been accused of being too close to the UK

government, with former civil servants and ex-ministers regularly coming to work for them: the "revolving door syndrome". BAE's supporters say we need an arms industry to defend ourselves. Critics say making arms is immoral.

Item no. : RU00110599
Format : Streaming Subscription (1 Year)
Duration : 22 minutes
Copyright : 2012
Price : USD 170.00

GEOLOGY

SUPERVOLCANO: YELLOWSTONE'S FURY

There will be a very large-scale super volcanic eruption from Yellowstone National Park. The question is not if it will happen, but when.

For over a century, tens of millions of visitors have marveled at the natural beauty of Yellowstone National Park, home to the largest concentration of geysers in the world, including the iconic Old Faithful. However, beneath all this beauty lurks a beast.

Visitors may not realize it, but Yellowstone is situated directly above one of the largest volcanic systems on Earth—a supervolcano. For the past two million years, this volcano has erupted roughly every 600,000 years. The last major eruption, which produced a caldera that stretches over 1,500 square miles across the park—two-thirds the size of Prince Edward Island—occurred 640,000 years ago. So, is it overdue for another eruption?

Item no. : HF00161755
Format : DVD
Duration : 50 minutes
Audience : Senior High - College
Copyright : 2013
Price : USD 225.00

GUNS AND GANGS

TEENS AT RISK: GUNS, GANGS & VIOLENCE

A Regional Emmy award-winning documentary. Willie Jones, was valedictorian of his high school class, an outstanding student, athlete and class leader bound for Cornell University. The day after he graduated, Willie Jones Jr. was gunned down in a drive-by shooting as he left a graduation party where parents were acting as chaperons, alcohol was prohibited and an off-duty police officer was providing security. The killing of Willie Jones shocked and angered much of San Diego, particularly the African American community, in which Jones had become a role model and a symbol of hope. Family members and friends reflect on the very personal pain of youth violence and express hope that Willie's story will be a resounding wakeup call for teenagers

today facing the daily struggles of guns, gangs and violence.

Item no. : PE06041212
Format : DVD
Copyright : 2013
Price : USD 95.00

HAZMAT/HAZWOPER

BREATHING APPARATUS

This respiratory protection training video teaches about breathing apparatus and how to prevent inhalation of gases, vapors and particulates.

"Breathing Apparatus" DVD is a 29-minute training program providing objective, in-depth information about SCBA, SAR and air-purifying respirators.

Respiratory protection is defined as equipment used to prevent exposure to gases, vapors and particulates by inhalation. The two major categories of breathing apparatus are air purifying respirators (APRs), which use ambient air purified through a filtering element, and atmosphere supplying respirators, which have a separate air source. APRs are commonly used during normal workplace operations, but are not suitable for emergency response situations.

Atmosphere supplying respirators fall into three categories: Self Contained Breathing Apparatus (SCBA), Supplied Air Respirators (SARs), and combination SCBA/SAR. Of these, SCBA provides the highest available level of protection against airborne contaminants and oxygen deficiency. The technology behind SCBA and other respiratory protection is sophisticated, leading to greater protection for the user but also requiring intensive training in the proper selection, use and maintenance.

"Breathing Apparatus" DVD discusses the different types of breathing apparatus and the components of each, as well as safety features, capabilities and limitations. The operation of the equipment, proper techniques for its use, inspection procedures, and emergency operations are demonstrated. Factors which make specific equipment appropriate or inappropriate for particular tasks are explained.

The film teaches about hazardous atmospheres and respiratory hazards. It stresses the need for training in the use of equipment in simulated emergency conditions before the user is exposed to a true emergency. Other topics covered include donning and doffing the various types of breathing apparatus, cylinder changeout and recharging, fit testing, open circuit versus closed circuit SCBA, the importance of physical conditioning, maintenance of equipment, and the special problems of hazmat incidents. Actual demonstrations of how the components fit together and operate are

particularly helpful.

Item no. : YF01570131
Format : DVD (With Leaders Guide)
Duration : 29 minutes
Price : USD 225.00

CHEMICAL PROTECTIVE CLOTHING

Learn everything you need to know about chemical protective clothing.

"Chemical Protective Clothing" DVD is an objective, in-depth DVD training program designed for emergency responders who may be required to use or select chemical protective clothing.

Topics covered:

- Vapor protective suits, liquid splash protective suits and support function protective garments
- NFPA and EPA standards
- Key components of a chemical protective clothing ensemble
- Suit selection
- Permeation, penetration and degradation & detecting signs of suit failure
- Donning and doffing
- Decontamination, medical monitoring & heat injuries
- Inspecting, testing, storage, maintenance of garments

Item no. : VV01570132
Format : DVD (With Leader's Guide)
Duration : 29 minutes
Price : USD 295.00

GLOBAL HARMONIZATION & THE HAZARD COMMUNICATION STANDARD

Training on the changes to the Hazcom Standard based on Global Harmonization.

Hazcom - the Hazard Communication Standard, often called Right to Know - was implemented by OSHA to ensure that employees who work with chemicals are trained in their safe handling and use, to recognize symptoms of adverse health effects related to exposure, and to take appropriate measures in an emergency.

The update to Hazcom takes a new approach to communicating information in order to ally it with the international initiative known as Globally Harmonized System of Classification and Labeling of Chemicals (GHS), and is now being tagged Right to Understand. Changes include specific criteria in the way physical and health hazards are classified, new requirements for labels, and a new format for Safety Data Sheets, formerly called Material Safety Data Sheets. Ultimately GHS will affect other OSHA standards, and those of other standards-making organizations.

This training program covers:

- Descriptions of the classifications and subcategories of physical & health hazards of chemicals
- Information that must be included on a label
- Signal words
- Pictograms
- Hazard statements
- The 16 sections of Safety Data Sheets

Item no. : RA01570133
Format : DVD (With CD-ROM)
Duration : 24 minutes
Price : USD 395.00

HEALTH

BEAUTIFUL FACES

Directed by Russell Martin

A profoundly moving and compelling portrait of one of the world's most remarkable hospitals, located in the bustling heart of Mexico City, which provides affordable, life-saving and life-transforming facial reconstructive surgery for local children.

Founded by pioneer surgeon Dr. Fernando Ortiz Monasterio, the plastic surgery unit of Hospital General Gea Gonzalez, is considered among the most renowned reconstructive plastic surgery centers. With technical brilliance, imagination and compassion Dr. Ortiz Monasterio and his interdisciplinary team have treated thousands of disfigured children with revolutionary craniofacial surgery, consisting of cutting, displacing and rearranging facial bones.

It is a hospital that ably demonstrates that even the very poor can receive excellent medical care. On any given day, more than a thousand families will wait patiently for services, often for many hours. But the level of attention and expertise they receive is unmatched. The expert surgeons and doctors who work here are able to subsidize their salaries by owning separate plastic surgery practices.

Beautiful Faces offers an incredibly revealing account of the entire process by following caregivers and care receivers at different stages. We follow the surgeons as they conduct initial consultations, discuss strategies at brainstorming sessions, and practice their craft in the operating room. While some young children and families prepare for a first operation, other young adults, former patients who have been able to build a new life, return to the hospital to share their stories.

Reviews

- "A great documentary... Seeing this film is one of the most significant human and spiritual experiences I've had in recent years. What pride it gave me in being a doctor, what pride to find work like this in Mexico... what pride I found in the hope of these families." - Dr. Fernando Lorenzo

Rego, Executive Director of the UNESCO Chair in Bioethics and Human Rights

- "I refer you to the splendid documentary Beautiful Faces . . . Over the years, the department of plastic and reconstructive surgery at Hospital General Gea Gonzalez—with its professionalism, capacity for innovation, quality, and compassion—has become a national and international reference point, the quiet pride of Mexico."- Federico Reyes Heróles, Reforma

Award

- Winner, Silver Palm Award, Mexico International Film Festival

Item no. : WT05970961
Format : DVD
Duration : 76 minutes
Copyright : 2012
Price : USD 315.00

HEALTH CARE

FIRST AID EMERGENCIES: COMMUNITY

Accidents and injuries occur without warning. This program provides a rundown of the issues involved, and the main types of injuries that occur in the community and how they should be treated. It includes what to do in an emergency, legal and moral aspects of first aid, fractures, dislocations, strains and sprains, neck, head and spinal injuries, hypothermia and hyperthermia, and CPR (cardio-pulmonary resuscitation) – (both hands-only, and hand and mouth procedures). With clear verbal and visual information, it portrays some typical scenarios in public places where immediate first aid intervention is required and demonstrating the correct ways to administer relevant procedures.

Please contact us for primary and secondary schools pricing.

Item no. : LN08691936
Format : DVD
Duration : 24 minutes
Copyright : 2013
Price : AUD 300.00

FIRST AID EMERGENCIES: HOME

A vast number of accidents resulting in injury occur in and around the home. This program provides an explanation of the main types of injuries that occur in the home and how they should be treated. It includes what to do in an emergency, an outline and demonstration of the DRABCD procedure, dealing with burns, scalds and electrocution, cuts, laceration and bleeding, poisoning and overdose, asthma, allergies and anaphylaxis, and heart attack, stroke, diabetes and epilepsy. It provides clear verbal and visual

information, portraying various scenarios within a home where immediate first aid intervention is required, and demonstrating the correct ways to administer relevant procedures.

Please contact us for primary and secondary schools pricing.

Item no. : JJ08691937
Format : DVD
Duration : 27 minutes
Copyright : 2013
Price : AUD 300.00

HUMAN RESOURCES

APPRAISAL IN ACTION CASE STUDY EXAMPLES

In theory, appraisal interviews are a chance for a company to give feedback to employees about how they're doing, and for employees to air their feelings and concerns. But what happens in the real world?

MARK'S BIG IDEA 6 mins

It's Mark's regular appraisal interview with his boss George. Mark is keen to be involved in a new project. George explains why this won't be possible. Mark accepts this and seems to be okay about it – but is he really...?

RUTH: "JUST THE RIGHT PERSON" 9 mins

Ruth has her appraisal interview with her manager, Oriel. Ruth is keen and enthusiastic and seems to be doing well. Oriel gives her lots of positive feedback. But Ruth's having problems with her professional exams – and looks like she might fail them. Oriel suggests training as an answer.

THE PROBLEM WITH GEORGE 8 mins

Manager Karen has an appraisal interview with her subordinate George – a manager of the "old school". The company is experimenting with a new team-working approach to its work, which Karen is keen to promote. But George can't see the need for change and is dragging his heels – to put it mildly.

Item no. : YN00110300
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

APPRAISAL IN ACTION CASE STUDY EXAMPLES

In theory, appraisal interviews are a chance for a company to give feedback to employees about how they're doing, and for employees to air their feelings and concerns. But what happens in the real world?

MARK'S BIG IDEA 6 mins

It's Mark's regular appraisal interview with his boss George. Mark is keen to be involved in a new project. George explains why this won't be possible. Mark accepts this and seems to be okay about it – but is he really...?

RUTH: "JUST THE RIGHT PERSON" 9 mins

Ruth has her appraisal interview with her manager, Oriel. Ruth is keen and enthusiastic and seems to be doing well. Oriel gives her lots of positive feedback. But Ruth's having problems with her professional exams – and looks like she might fail them. Oriel suggests training as an answer.

THE PROBLEM WITH GEORGE 8 mins

Manager Karen has an appraisal interview with her subordinate George – a manager of the "old school". The company is experimenting with a new team-working approach to its work, which Karen is keen to promote. But George can't see the need for change and is dragging his heels – to put it mildly.

Item no. : YN00110301
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

COMMUNICATION AT WORK: INTRODUCTION & CASE STUDY

Why is communication important in business and what happens when communication goes wrong?

INTRODUCTION 15 mins

Good communications are essential in any business – and there are many different kinds of communication. There's one-way and two-way, formal and informal, open and closed communication. Emails and the internet have made a big impact – but not always for the better! And the grapevine is still important.

CASE STUDY 13 mins

How does a business communicate bad news to its workforce? Stephen Maynard, boss of Blakeway, has decided to close a factory and move production abroad. Many jobs will be lost, a community devastated. How does Maynard tell the workers? Letters, emails, a mass announcement? And what happens if the news leaks out?

EXTRA: "Communication: More Voices". People at the sharp end talk about communication problems in the workplace.

Item no. : YC00110352
Format : Streaming Subscription (1 Year)
Duration : 28 minutes
Copyright : 2012
Price : USD 170.00

COMMUNICATION AT WORK: INTRODUCTION & CASE STUDY

Why is communication important in business and what happens when communication goes wrong?

INTRODUCTION 15 mins

Good communications are essential in any business – and there are many different kinds of communication. There's one-way and two-way, formal and informal, open and closed communication. Emails and the internet have made a big impact – but not always for the better! And the grapevine is still important.

CASE STUDY 13 mins

How does a business communicate bad news to its workforce? Stephen Maynard, boss of Blakeway, has decided to close a factory and move production abroad. Many jobs will be lost, a community devastated. How does Maynard tell the workers? Letters, emails, a mass announcement? And what happens if the news leaks out?

EXTRA: "Communication: More Voices". People at the sharp end talk about communication problems in the workplace.

Item no. : YC00110353
Format : Streaming Subscription (3 Year)
Duration : 28 minutes
Copyright : 2012
Price : USD 225.00

DISCRIMINATION AT WORK

PART 1: Introduction

Discrimination occurs when an employer treats someone unfairly for no justifiable reason. Businesses guilty of discrimination may be liable for prosecution. But what does the law say?

Under the Equality Act 2010, it is illegal to discriminate against people on grounds of what are known as "protected characteristics". These include race, sex, age, disability.

The act defines new types of discrimination, including direct, associated discrimination and discrimination by perception. This is when an employer discriminates against someone because they think the employee possesses a protected characteristic – even though they may not actually have it.

PART 2: Teresa's Story

Hotel worker Teresa tells her boss she's pregnant. Her boss seems happy for her. Then their relationship breaks down and Teresa gets the sack. Her boss says it's for being late. Teresa says it's for being pregnant. Is it discrimination?

EXTRA:

"Discrimination – A Hard Case to Prove". A solicitor explains the difficulties of proving cases of discrimination in the workplace.

Item no. : SK00110372
Format : Streaming Subscription (3 Year)
Duration : 29 minutes
Copyright : 2012
Price : USD 225.00

DISCRIMINATION AT WORK

PART 1: Introduction

Discrimination occurs when an employer treats someone unfairly for no justifiable reason. Businesses guilty of discrimination may be liable for prosecution. But what does the law say?

Under the Equality Act 2010, it is illegal to discriminate against people on grounds of what are known as "protected characteristics". These include race, sex, age, disability.

The act defines new types of discrimination, including direct, associated discrimination and discrimination by perception. This is when an employer discriminates against someone because they think the employee possesses a protected characteristic – even though they may not actually have it.

PART 2: Teresa's Story

Hotel worker Teresa tells her boss she's pregnant. Her boss seems happy for her. Then their relationship breaks down and Teresa gets the sack. Her boss says it's for being late. Teresa says it's for being pregnant. Is it discrimination?

EXTRA:

"Discrimination – A Hard Case to Prove". A solicitor explains the difficulties of proving cases of discrimination in the workplace.

Item no. : SK00110373
Format : Streaming Subscription (1 Year)
Duration : 29 minutes
Copyright : 2012
Price : USD 170.00

EMPLOYEE REPRESENTATION & TRADE UNIONS

How might employees have a say in the organisation for which they work? How important is the role of trade unions?

INTRODUCTION 11 mins

Employees make their voices heard in a company in many different ways – from employee co-operatives to works councils. But, generally, in most industries, trade unions play a key role. Historically trade unions have campaigned for their members' rights. But in the 1980s union power was severely curtailed after a clash with the government. What do unions do for their members today? What are the laws they have to work within? How might a union win statutory recognition in a company? And what's the role of ACAS?

CASE STUDY 12 mins

Blakeway boss Stephen Maynard plans to

close one of his factories, throwing many employees out of work. Maynard isn't keen on unions and is horrified when a union gets in the way of his plans. Under the law, if the union gets enough people to vote for unionisation, they can win statutory recognition. Maynard is forced to negotiate. Can he still push through the factory closure? Will the union use industrial action to save people's jobs?

Item no. : YN00110376
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

EMPLOYEE REPRESENTATION & TRADE UNIONS

How might employees have a say in the organisation for which they work? How important is the role of trade unions?

INTRODUCTION 11 mins

Employees make their voices heard in a company in many different ways – from employee co-operatives to works councils. But, generally, in most industries, trade unions play a key role. Historically trade unions have campaigned for their members' rights. But in the 1980s union power was severely curtailed after a clash with the government. What do unions do for their members today? What are the laws they have to work within? How might a union win statutory recognition in a company? And what's the role of ACAS?

CASE STUDY 12 mins

Blakeway boss Stephen Maynard plans to close one of his factories, throwing many employees out of work. Maynard isn't keen on unions and is horrified when a union gets in the way of his plans. Under the law, if the union gets enough people to vote for unionisation, they can win statutory recognition. Maynard is forced to negotiate. Can he still push through the factory closure? Will the union use industrial action to save people's jobs?

Item no. : YN00110377
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

EMPLOYMENT LAW IN ACTION & CONTRACTS OF EMPLOYMENT

How do contracts of employment – and employment laws more generally – help people at work? This film includes some basic facts about employment as well as examples of people with problems at work.

CONTRACTS OF EMPLOYMENT 4 mins

Anyone who employs anyone – or who is employed – enters into a contract of employment with them. It doesn't have to

be a written down – although some types of jobs do require written contracts. One written document an employer SHOULD give an employee is a "statement of employment particulars".

A CAUTIONARY TALE 9 mins

Hotel worker Teresa has no written contract with her employer Sarah. Teresa is a part-time worker and Sarah thinks a contract is unnecessary. To begin with everything is fine. But later Sarah is surprised to discover that Teresa has actually got a contract – an unwritten one. And Teresa has employment rights, too, that neither Sarah or Teresa were aware of – such as maternity leave.

Another problem – when she took her on, Sarah failed to give Teresa a statement of employment of particulars, which she should have done. Sarah becomes unhappy with Teresa's time-keeping – will the absence of a written contract make this problem worse?

JOE: "BUT I'M NOT GAY" 5 mins

Is Joe a victim of bullying at work? One of his workmates, Nick, is teasing him for being gay (although he isn't). Joe goes to see his boss to ask him to take action. His boss isn't helpful. He says it's all just workplace banter and, because Joe isn't actually gay, he hasn't actually got a case for discrimination. But is this true?

ROSIE: "HE WANTED TO TAKE IT FURTHER" 5 mins

Rosie's been made redundant. But now she's discovered that one of her more junior employees, made redundant at the same time as her, has actually been re-employed by her former employers. She believes the company has victimised her and that she's been treated unfairly. Can employment law help?

Item no. : DC00110378
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

EMPLOYMENT LAW IN ACTION & CONTRACTS OF EMPLOYMENT

How do contracts of employment – and employment laws more generally – help people at work? This film includes some basic facts about employment as well as examples of people with problems at work.

CONTRACTS OF EMPLOYMENT 4 mins

Anyone who employs anyone – or who is employed – enters into a contract of employment with them. It doesn't have to be a written down – although some types of jobs do require written contracts. One written document an employer SHOULD give an employee is a "statement of employment particulars".

A CAUTIONARY TALE 9 mins

Hotel worker Teresa has no written contract with her employer Sarah. Teresa is a part-time worker and Sarah thinks a

contract is unnecessary. To begin with everything is fine. But later Sarah is surprised to discover that Teresa has actually got a contract – an unwritten one. And Teresa has employment rights, too, that neither Sarah or Teresa were aware of – such as maternity leave.

Another problem – when she took her on, Sarah failed to give Teresa a statement of employment of particulars, which she should have done. Sarah becomes unhappy with Teresa's time-keeping – will the absence of a written contract make this problem worse?

JOE: "BUT I'M NOT GAY" 5 mins
Is Joe a victim of bullying at work? One of his workmates, Nick, is teasing him for being gay (although he isn't). Joe goes to see his boss to ask him to take action. His boss isn't helpful. He says it's all just workplace banter and, because Joe isn't actually gay, he hasn't actually got a case for discrimination. But is this true?

ROSIE: "HE WANTED TO TAKE IT FURTHER" 5 mins
Rosie's been made redundant. But now she's discovered that one of her more junior employees, made redundant at the same time as her, has actually been re-employed by her former employers. She believes the company has victimised her and that she's been treated unfairly. Can employment law help?

Item no. : DC00110379
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

GRIEVANCE & BULLYING

PART 1: Introduction To Grievance
In the ideal workplace people would be always happy and there would never be problems. But in the real world, employees have difficulties over everything from pay and conditions to bullying managers.

And if a complaint ends up as a grievance it may be taken to an employment tribunal and then the costs can be high.

But what exactly should employers do when staff have a grievance? What procedures should they follow? What's the role of ACAS? And why do grievance procedures often fail?

PART 2: Susan's Story
Gripping, real-life case study tells the story of a manager being bullied by her manager.

It all started with an appraisal interview at which, Susan claims, her manager launched an attack on her. From then on, she says, the manager made her life a misery, until she was forced out of her job.

But why didn't Susan take the bullying up as a grievance? How can you complain when your manager is your bully?

Item no. : RA00110430

Format : Streaming Subscription (3 Year)
Duration : 17 minutes
Copyright : 2012
Price : USD 225.00

GRIEVANCE & BULLYING

PART 1: Introduction To Grievance
In the ideal workplace people would be always happy and there would never be problems. But in the real world, employees have difficulties over everything from pay and conditions to bullying managers.

And if a complaint ends up as a grievance it may be taken to an employment tribunal and then the costs can be high.

But what exactly should employers do when staff have a grievance? What procedures should they follow? What's the role of ACAS? And why do grievance procedures often fail?

PART 2: Susan's Story
Gripping, real-life case study tells the story of a manager being bullied by her manager.

It all started with an appraisal interview at which, Susan claims, her manager launched an attack on her. From then on, she says, the manager made her life a misery, until she was forced out of her job.

But why didn't Susan take the bullying up as a grievance? How can you complain when your manager is your bully?

Item no. : RA00110431
Format : Streaming Subscription (1 Year)
Duration : 17 minutes
Copyright : 2012
Price : USD 170.00

HEALTH & SAFETY AT WORK

PART 1: Introduction
The Health & Safety At Work act is one of the most important pieces of employment legislation – but what does it mean to employers and employees?

Employers are obliged to make risk assessments at the place of work and take steps to manage and minimise dangers. They must also have a safety policy, stating who is responsible for safety.

Some employers think health and safety legislation has gone too far. The ban on smoking in the workplace in 2006 was difficult for businesses like pubs – but has had a positive impact on people's health. The Health & Safety Executive is the body which is supposed to enforce health and safety legislation – but are they falling short?

PART 2: The Victims
Three gripping stories of people who suffered accidents at work due to the negligence of their employers. Lewis Murphy was just 18 when he was killed by

a fire in the garage where he was working. Mark Wright was killed in an explosion in a recycling plant. Electrician Michael Adamson died while working on a live wire marked "not in use". All employers were found guilty of breaches of health and safety laws – but the families of those who died feel justice was not done.

EXTRA:
"Three Deaths in the Workplace." This film provides more evidence of the way in which lives can be lost when companies take insufficient care of the safety of their employees.

Item no. : NH00110434
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

HEALTH & SAFETY AT WORK

PART 1: Introduction
The Health & Safety At Work act is one of the most important pieces of employment legislation – but what does it mean to employers and employees?

Employers are obliged to make risk assessments at the place of work and take steps to manage and minimise dangers. They must also have a safety policy, stating who is responsible for safety.

Some employers think health and safety legislation has gone too far. The ban on smoking in the workplace in 2006 was difficult for businesses like pubs – but has had a positive impact on people's health. The Health & Safety Executive is the body which is supposed to enforce health and safety legislation – but are they falling short?

PART 2: The Victims
Three gripping stories of people who suffered accidents at work due to the negligence of their employers. Lewis Murphy was just 18 when he was killed by a fire in the garage where he was working. Mark Wright was killed in an explosion in a recycling plant. Electrician Michael Adamson died while working on a live wire marked "not in use". All employers were found guilty of breaches of health and safety laws – but the families of those who died feel justice was not done.

EXTRA:
"Three Deaths in the Workplace." This film provides more evidence of the way in which lives can be lost when companies take insufficient care of the safety of their employees.

Item no. : NH00110435
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

HUMAN RESOURCES STRATEGY: THEORY & PRACTICE

What's meant by a human resources strategy? How does it work in practice?

INTRODUCTION 14 mins

You need a strategy for managing people – but what should it include? What's meant by soft and hard HRM? Why do strategies fail? This is illustrated using examples drawn from the Centor insurance company and food company General Mills UK.

CASE STUDIES 14 mins

Case studies of companies with two very different approaches to human resource management. At the Blakeway manufacturing company the managing director thinks motivation is mainly about money. At General Mills UK, marketer of famous brands like Betty Crocker and Haagen Dazs, they believe their business is all about their people.

VOICES FROM THE HR DEPARTMENT 9 mins

Four managers in four very different companies explain the challenge of human resources management – from recruiting and mentoring people to disciplining and sacking them. Examples include Sainsbury's supermarket and the upmarket McDonald chain of hotels.

EXTRA: The Centor insurance firm sees people as vital to their success. Their ideal employee is a "Centor person" – but what is a Centor person?

Item no. : WR00110446
Format : Streaming Subscription (3 Year)
Duration : 37 minutes
Copyright : 2012
Price : USD 225.00

HUMAN RESOURCES STRATEGY: THEORY & PRACTICE

What's meant by a human resources strategy? How does it work in practice?

INTRODUCTION 14 mins

You need a strategy for managing people – but what should it include? What's meant by soft and hard HRM? Why do strategies fail? This is illustrated using examples drawn from the Centor insurance company and food company General Mills UK.

CASE STUDIES 14 mins

Case studies of companies with two very different approaches to human resource management. At the Blakeway manufacturing company the managing director thinks motivation is mainly about money. At General Mills UK, marketer of famous brands like Betty Crocker and Haagen Dazs, they believe their business is all about their people.

VOICES FROM THE HR DEPARTMENT 9

mins

Four managers in four very different companies explain the challenge of human resources management – from recruiting and mentoring people to disciplining and sacking them. Examples include Sainsbury's supermarket and the upmarket McDonald chain of hotels.

EXTRA: The Centor insurance firm sees people as vital to their success. Their ideal employee is a "Centor person" – but what is a Centor person?

Item no. : WR00110447
Format : Streaming Subscription (1 Year)
Duration : 37 minutes
Copyright : 2012
Price : USD 170.00

LEADERSHIP & MANAGEMENT: INTRODUCTION & CASE STUDY

What's the difference between a leader and a manager? What kinds of managers are there? What are the problems of managing in the real world?

INTRODUCTION 14 mins

Leaders and managers are not the same thing – leaders have extra qualities. Leaders need to be good at motivation and managing style. There are different management styles, too: autocratic, democratic, laissez-faire and paternalistic. But what are "Theory X" and "Theory Y" managers? Are "people-oriented" managers better than "task-oriented" managers? And what about useless managers?

CASE STUDY 14 mins

Stephen Maynard, boss of manufacturing company Blakeway, has been good at buying up failing companies and turning them round – but what kind of a manager is he? Is he good with people? How does he see himself? How do his colleagues and his employees see him?

PLUS: Two cases studies of managers in action in very different companies – food company General Mills UK and the Centor insurance company.

Item no. : PS00110506
Format : Streaming Subscription (3 Year)
Duration : 30 minutes
Copyright : 2012
Price : USD 225.00

LEADERSHIP & MANAGEMENT: INTRODUCTION & CASE STUDY

What's the difference between a leader and a manager? What kinds of managers are there? What are the problems of managing in the real world?

INTRODUCTION 14 mins

Leaders and managers are not the same thing – leaders have extra qualities. Leaders need to be good at motivation and managing style. There are different management styles, too: autocratic, democratic, laissez-faire and paternalistic. But what are "Theory X" and "Theory Y" managers? Are "people-oriented" managers better than "task-oriented" managers? And what about useless managers?

CASE STUDY 14 mins

Stephen Maynard, boss of manufacturing company Blakeway, has been good at buying up failing companies and turning them round – but what kind of a manager is he? Is he good with people? How does he see himself? How do his colleagues and his employees see him?

PLUS: Two cases studies of managers in action in very different companies – food company General Mills UK and the Centor insurance company.

Item no. : PS00110507
Format : Streaming Subscription (1 Year)
Duration : 30 minutes
Copyright : 2012
Price : USD 170.00

MOTIVATION IN ACTION CASE STUDY EXAMPLES

This film includes case studies of people with a variety of motivational problems. In each case the viewer is left to consider what the problem is and what might be done to solve it.

CARLA'S LITTLE SECRET 6 mins

After years of reliable service Carla is leaving her job – why? She used to enjoy her work as a technical problem-solver with a small computer company. But now the company has got bigger and she's been promoted to a more managerial role. Does she want to leave to have a baby? Or are there other reasons?

ALISON: TOO MUCH CARING? 9 mins

Alison was really excited when she got her high powered job working as a personal assistant for Maynard. But now she seems to be feeling the pressure. Is it because of Maynard's demanding personality? Or does she just care too much?

JOE'S LEAVING SOON 5 mins

Factory hand Joe has an "attitude problem" – and it's getting him into trouble at work. His problem is, he can't keep his mouth shut. If he thinks there's a better way of doing something, he has to say it. Management think he's just being insolent. He expects he'll get the sack soon, and he doesn't really care.

IMRAN: "EVERYTHING'S FINE" 9 mins

Salesman Imran is the office joker, always quick with a smart remark. But why is he making fewer sales? Economic conditions – or is he losing motivation? Would he work better with a bonus system?

A colleague reveals he may be suffering from depression – have racist attitudes among his customers got anything to do with it?

Item no. : BP00110566
Format : Streaming Subscription (3 Year)
Duration : 29 minutes
Copyright : 2012
Price : USD 225.00

MOTIVATION IN ACTION CASE STUDY EXAMPLES

This film includes case studies of people with a variety of motivational problems. In each case the viewer is left to consider what the problem is and what might be done to solve it.

CARLA'S LITTLE SECRET 6 mins

After years of reliable service Carla is leaving her job – why? She used to enjoy her work as a technical problem-solver with a small computer company. But now the company has got bigger and she's been promoted to a more managerial role. Does she want to leave to have a baby? Or are there are other reasons?

ALISON: TOO MUCH CARING? 9 mins

Alison was really excited when she got her high powered job working as a personal assistant for Maynard. But now she seems to be feeling the pressure. Is it because of Maynard's demanding personality? Or does she just care too much?

JOE'S LEAVING SOON 5 mins

Factory hand Joe has an "attitude problem" – and it's getting him into trouble at work. His problem is, he can't keep his mouth shut. If he thinks there's a better way of doing something, he has to say it. Management think he's just being insolent. He expects he'll get the sack soon, and he doesn't really care.

IMRAN: "EVERYTHING'S FINE" 9 mins

Salesman Imran is the office joker, always quick with a smart remark. But why is he making fewer sales? Economic conditions – or is he losing motivation? Would he work better with a bonus system? A colleague reveals he may be suffering from depression – have racist attitudes among his customers got anything to do with it?

Item no. : BP00110567
Format : Streaming Subscription (1 Year)
Duration : 29 minutes
Copyright : 2012
Price : USD 170.00

ORGANISATIONAL CULTURES & GROUP NORMS

What's meant by the culture of an organisation? What are "group norms"? How do these invisible factors influence the way a business works?

INTRODUCTION: THE CULTURE 16 mins

The culture of an organisation is about the way staff do their work and their attitudes to their work. How flexible are they? How willing are they to embrace change?

There are different types of culture, too. In a power culture everything centres around "pleasing the boss". In a role culture authority is with people who've worked their way up a formal hierarchy. In a task culture power comes from a person's expertise, while in a people culture power is shared equally.

Fair trade companies like People Tree and the Divine Chocolate company create their cultures by doing things staff believe in. But in some organisations the hype doesn't match the reality...

CASE STUDIES: THE CULTURE OF FAILURE 6 mins

Something's gone wrong at Blakeway Ltd's Lake End factory. Morale is low, absenteeism is high. It wasn't always like this. In the past there was a family atmosphere and a spirit of cooperation. What's happened to the company's culture? What can be done?

GROUP NORMS 12 mins

Group norms are informal standards staff establish among themselves. They are about humans' deep need to conform, not stand out. Group norms may damage an organisation, making it hard to introduce change and stifling creativity. But group norms can also be a positive influence – especially in encouraging team-working. Conforming isn't bad – if it's conforming to good things!

Item no. : RM00110572
Format : Streaming Subscription (1 Year)
Duration : 34 minutes
Copyright : 2012
Price : USD 170.00

ORGANISATIONAL CULTURES & GROUP NORMS

What's meant by the culture of an organisation? What are "group norms"? How do these invisible factors influence the way a business works?

INTRODUCTION: THE CULTURE 16 mins

The culture of an organisation is about the way staff do their work and their attitudes to their work. How flexible are they? How willing are they to embrace change?

There are different types of culture, too. In a power culture everything centres around "pleasing the boss". In a role culture authority is with people who've worked their way up a formal hierarchy. In a task culture power comes from a person's expertise, while in a people culture power is shared equally.

Fair trade companies like People Tree and the Divine Chocolate company create their

cultures by doing things staff believe in. But in some organisations the hype doesn't match the reality...

CASE STUDIES: THE CULTURE OF FAILURE 6 mins

Something's gone wrong at Blakeway Ltd's Lake End factory. Morale is low, absenteeism is high. It wasn't always like this. In the past there was a family atmosphere and a spirit of cooperation. What's happened to the company's culture? What can be done?

GROUP NORMS 12 mins

Group norms are informal standards staff establish among themselves. They are about humans' deep need to conform, not stand out. Group norms may damage an organisation, making it hard to introduce change and stifling creativity. But group norms can also be a positive influence – especially in encouraging team-working. Conforming isn't bad – if it's conforming to good things!

Item no. : RM00110573
Format : Streaming Subscription (3 Year)
Duration : 34 minutes
Copyright : 2012
Price : USD 225.00

ORGANISATIONAL STRUCTURES: INTRODUCTION & CASE STUDY

What's meant by the structure of a business? How does it affect the way a business operates? What happens when a company's structure hinders rather than helps its business?

INTRODUCTION 14 mins

All businesses have structures. Some may be hierarchical, some may be flat. But how does the structure affect the way decisions are taken? What's meant by the "span of control" and the "chain of command"? What's the difference between a centralised and a decentralised organisation?

Organisations sometimes create "silos" in which people in different departments become divorced from one another. Companies like General Mills try to avoid this problem by building cross-functional teams.

CASE STUDIES 10 mins

Manufacturing company Blakeway calls in a consultant to take a look at the way the company is structured. Does the structure help – or hinder – their business? The company is hierarchical – but is this necessarily a bad thing? What do the workers think? Is the company losing out because workers aren't encouraged to contribute? The consultant delivers her verdict – but will the company's boss take action?

CHANGING STRUCTURES: AN EXPERT'S VIEW 7 mins
 What problems come when you try to

change an organisation's structure? Is change always a good idea? A consultant gives a view from the sharp end.

Item no. : EU00110574
Format : Streaming Subscription (3 Year)
Duration : 24 minutes
Copyright : 2012
Price : USD 225.00

ORGANISATIONAL STRUCTURES: INTRODUCTION & CASE STUDY

What's meant by the structure of a business? How does it affect the way a business operates? What happens when a company's structure hinders rather than helps its business?

INTRODUCTION 14 mins

All businesses have structures. Some may be hierarchical, some may be flat. But how does the structure affect the way decisions are taken? What's meant by the "span of control" and the "chain of command"? What's the difference between a centralised and a decentralised organisation?

Organisations sometimes create "silos" in which people in different departments become divorced from one another. Companies like General Mills try to avoid this problem by building cross-functional teams.

CASE STUDIES 10 mins

Manufacturing company Blakeway calls in a consultant to take a look at the way the company is structured. Does the structure help – or hinder – their business? The company is hierarchical – but is this necessarily a bad thing? What do the workers think? Is the company losing out because workers aren't encouraged to contribute? The consultant delivers her verdict – but will the company's boss take action?

CHANGING STRUCTURES: AN EXPERT'S VIEW 7 mins

What problems come when you try to change an organisation's structure? Is change always a good idea? A consultant gives a view from the sharp end.

Item no. : EU00110575
Format : Streaming Subscription (1 Year)
Duration : 24 minutes
Copyright : 2012
Price : USD 170.00

RECRUITMENT & SELECTION

PART 1: An Essential Guide

Recruitment should be seen not just as a process of filling vacancies, but as a part of workforce planning generally. The first stage in filling a vacancy is to define the vacancy – the job description.

The selection procedure varies from simply interviewing people to complex assessment processes involving tests of various kinds. Psychometric tests are supposed to find candidates with the right personality for a job. Many companies also require probationary periods. But why, despite all this, does recruitment so often go wrong?

PART 2: The Recruitment Challenge

Insurance company Centor claims the success or failure of its business hinges on the ability and attitude of their people. They need a "Centor person" to fit in with the culture of the firm. But how do they find this Centor person?

PART 3: Writing CVs

Putting together your curriculum vitae is a vital part of a job application – but why do most people get it wrong? Neil Taylor presents the dos and don'ts of writing a CV – and covering letter. You've got to grab the reader's attention. But whatever you do, don't say you're a "passionate team player"!

Extra

Case study of the Centor insurance company.

Item no. : JJ00110590
Format : Streaming Subscription (1 Year)
Duration : 49 minutes
Copyright : 2012
Price : USD 170.00

RECRUITMENT & SELECTION

PART 1: An Essential Guide

Recruitment should be seen not just as a process of filling vacancies, but as a part of workforce planning generally. The first stage in filling a vacancy is to define the vacancy – the job description.

The selection procedure varies from simply interviewing people to complex assessment processes involving tests of various kinds. Psychometric tests are supposed to find candidates with the right personality for a job. Many companies also require probationary periods. But why, despite all this, does recruitment so often go wrong?

PART 2: The Recruitment Challenge

Insurance company Centor claims the success or failure of its business hinges on the ability and attitude of their people. They need a "Centor person" to fit in with the culture of the firm. But how do they find this Centor person?

PART 3: Writing CVs

Putting together your curriculum vitae is a vital part of a job application – but why do most people get it wrong? Neil Taylor presents the dos and don'ts of writing a CV – and covering letter. You've got to grab the reader's attention. But whatever you do, don't say you're a "passionate team player"!

Extra

Case study of the Centor insurance company.

Item no. : JJ00110591
Format : Streaming Subscription (3 Year)
Duration : 49 minutes
Copyright : 2012
Price : USD 225.00

TERMINATION OF EMPLOYMENT INTRODUCTION & CASE STUDIES

Whether it's making people redundant or sacking someone for theft, terminating someone's employment is a big step. This film highlights the legal issues involved and shows what happens in the real world.

INTRODUCTION 12 mins

If a company wants to terminate someone's employment, it must follow set procedures – or risk being taken to an employment tribunal. Employees made redundant are entitled to statutory redundancy payments. Employers are supposed to offer the employer alternative forms of employment and PROVE they have no other job the person being made redundant can do.

What about dismissing or sacking people? Employees must be given three warnings. And a company can't sack someone on the spot – except for gross misconduct. But what's the difference between unfair, wrongful and constructive dismissal?

CASE STUDY 1: GROSS MISCONDUCT 11 mins

Jo, a supermarket worker, is dismissed – but has her employer treated her fairly? Jo was caught on CCTV taking money from a fellow worker's bag and is sacked for gross misconduct. But she claims the company didn't deal with her case fairly. For example, she claims, they didn't take into account her previously good record and misinformed her about her the time she had to appeal in. But has she got a case to take to an employment tribunal?

CASE STUDY 2: REDUNDANCY 7 mins

Blakeway Ltd, a manufacturing company, is going to close a factory, making many people redundant. But the redundancy process they have to go through is much more complicated than boss Stephen Maynard had bargained for. For example, he can't just go ahead and sack the workforce – he must enter into a consultation process and try to offer them alternative forms of employment.

Item no. : FL00110640
Format : Streaming Subscription (1 Year)
Duration : 33 minutes
Copyright : 2012
Price : USD 170.00

TERMINATION OF EMPLOYMENT INTRODUCTION & CASE STUDIES

Whether it's making people redundant or sacking someone for theft, terminating someone's employment is a big step. This film highlights the legal issues involved and shows what happens in the real world.

INTRODUCTION 12 mins

If a company wants to terminate someone's employment, it must follow set procedures – or risk being taken to an employment tribunal. Employees made redundant are entitled to statutory redundancy payments. Employers are supposed to offer the employer alternative forms of employment and PROVE they have no other job the person being made redundant can do.

What about dismissing or sacking people? Employees must be given three warnings. And a company can't sack someone on the spot – except for gross misconduct. But what's the difference between unfair, wrongful and constructive dismissal?

CASE STUDY 1: GROSS MISCONDUCT 11 mins

Jo, a supermarket worker, is dismissed – but has her employer treated her fairly? Jo was caught on CCTV taking money from a fellow worker's bag and is sacked for gross misconduct. But she claims the company didn't deal with her case fairly. For example, she claims, they didn't take into account her previously good record and misinformed her about her the time she had to appeal in. But has she got a case to take to an employment tribunal?

CASE STUDY 2: REDUNDANCY 7 mins
Blakeway Ltd, a manufacturing company, is going to close a factory, making many people redundant. But the redundancy process they have to go through is much more complicated than boss Stephen Maynard had bargained for. For example, he can't just go ahead and sack the workforce – he must enter into a consultation process and try to offer them alternative forms of employment.

Item no. : FL00110641
Format : Streaming Subscription (3 Year)
Duration : 33 minutes
Copyright : 2012
Price : USD 225.00

TRAINING & DEVELOPMENT

PART 1: A Brief Guide

Training is a way of making staff more valuable to the company and feel more valued. Development is a wider concept – about helping an employee to realise their full potential.

Different types: There are different kinds of training, including induction training, on-the-job and off-the-job training. Training in "hard skills", such as computer

skills, or factory skills, is easier to justify than "soft-skills" training – such as interpersonal skills. Coaching and mentoring are also forms of training.

Training Decisions – Businesses waste huge sums of money on the wrong kind of training. That's why they need to apply a training needs analysis and monitor the results of training. Progressive organisations see training as part of their very fabric – they see themselves as "learning organisations".

PART 2: An Apprentice's Story

Apprenticeships are widely promoted as a way of gaining skills at work – but what's involved in being an apprentice? We visit a woman painter and decorator at work.

She explains how she to get her apprenticeship she worked part of her time on building sites and part of her time at college. But did the apprenticeship teach her things she couldn't learn on the job?

Item no. : JJ00110650
Format : Streaming Subscription (3 Year)
Duration : 21 minutes
Copyright : 2012
Price : USD 225.00

TRAINING & DEVELOPMENT

PART 1: A Brief Guide

Training is a way of making staff more valuable to the company and feel more valued. Development is a wider concept – about helping an employee to realise their full potential.

Different types: There are different kinds of training, including induction training, on-the-job and off-the-job training. Training in "hard skills", such as computer skills, or factory skills, is easier to justify than "soft-skills" training – such as interpersonal skills. Coaching and mentoring are also forms of training.

Training Decisions – Businesses waste huge sums of money on the wrong kind of training. That's why they need to apply a training needs analysis and monitor the results of training. Progressive organisations see training as part of their very fabric – they see themselves as "learning organisations".

PART 2: An Apprentice's Story

Apprenticeships are widely promoted as a way of gaining skills at work – but what's involved in being an apprentice? We visit a woman painter and decorator at work.

She explains how she to get her apprenticeship she worked part of her time on building sites and part of her time at college. But did the apprenticeship teach her things she couldn't learn on the job?

Item no. : JJ00110651
Format : Streaming Subscription (1 Year)
Duration : 21 minutes
Copyright : 2012

Price : USD 170.00

WORKFORCE PERFORMANCE & REMUNERATION

How do you measure workforce performance? And how does the way a business pays its employees affect their performance at work?

MEASURING WORKFORCE PERFORMANCE 12 mins

Appraisal is a means of measuring individual performance, but how do you measure the performance of the workforce as a whole? Typically companies look at factors such as labour turnover, productivity and wastage rates. Absenteeism, the lost time rate, and lateness are all key indicators, too.

But it's one thing for staff to turn up for work – it's another whether they work productively when they get there. And while productivity is relatively easy to calculate in a factory, it's much harder in a service business – and even harder still in the public sector. Figures have their limitations and have to be qualified by common sense.

CASE STUDY: A TALE OF TWO FACTORIES 6 mins

Blakeway has two factories. One is performing much worse than the other. Is this because of a lack of investment and machinery that breaks down? Or is just down to lazy workers?

REMUNERATION 15 mins

Methods of remuneration break down into time-based and performance-based systems. Time-based systems provide clarity for employees and employers. Performance-based systems, such as piece time work, provide a link between pay and performance – but quantity doesn't always mean quality. Remuneration systems based on commission and bonuses are widely used – but they have disadvantages, too.

Item no. : GW00110540
Format : Streaming Subscription (1 Year)
Duration : 33 minutes
Copyright : 2012
Price : USD 170.00

WORKFORCE PERFORMANCE & REMUNERATION

How do you measure workforce performance? And how does the way a business pays its employees affect their performance at work?

MEASURING WORKFORCE PERFORMANCE 12 mins

Appraisal is a means of measuring individual performance, but how do you measure the performance of the workforce as a whole? Typically companies look at

factors such as labour turnover, productivity and wastage rates. Absenteeism, the lost time rate, and lateness are all key indicators, too.

But it's one thing for staff to turn up for work – it's another whether they work productively when they get there. And while productivity is relatively easy to calculate in a factory, it's much harder in a service business – and even harder still in the public sector. Figures have their limitations and have to be qualified by common sense.

CASE STUDY: A TALE OF TWO FACTORIES 6 mins

Blakeway has two factories. One is performing much worse than the other. Is this because of a lack of investment and machinery that breaks down? Or is just down to lazy workers?

REMUNERATION 15 mins

Methods of remuneration break down into time-based and performance-based systems. Time-based systems provide clarity for employees and employers. Performance-based systems, such as piece time work, provide a link between pay and performance – but quantity doesn't always mean quality. Remuneration systems based on commission and bonuses are widely used – but they have disadvantages, too.

Item no. : GW00110541
Format : Streaming Subscription (3 Year)
Duration : 33 minutes
Copyright : 2012
Price : USD 225.00

ICT

RESPONSIBLE CORPORATIONS? APPLE, NEWS CORP & GOOGLE

This film looks at three famous companies in the world of media and technology and explores the ethics of their approach to business.

APPLE has amazing products, but they're made by people in China who work long hours for small wages. Some workers have even killed themselves: the "Foxconn Suicides". Apple now monitors its suppliers for compliance with its standards – but is this enough?

NEWS CORP is a global media empire with famous brands like the Sun and Fox News. Founder Rupert Murdoch was once praised for taking on the print unions and he wielded huge power over society and politicians. But his papers have been criticised for promoting racism and homophobia. Now the hacking scandal has shaken his empire to the core. Is there an alternative to big companies controlling our media?

GOOGLE: Launched in a dorm room by two students, Google is now a massive global success story. But has it been TOO

successful? Does it have too much of our personal information? And how do we know what they're going to do with it? Britain's Information Commission Officer explains his concerns.

Item no. : HC00110596
Format : Streaming Subscription (1 Year)
Duration : 25 minutes
Copyright : 2012
Price : USD 170.00

RESPONSIBLE CORPORATIONS? APPLE, NEWS CORP & GOOGLE

This film looks at three famous companies in the world of media and technology and explores the ethics of their approach to business.

APPLE has amazing products, but they're made by people in China who work long hours for small wages. Some workers have even killed themselves: the "Foxconn Suicides". Apple now monitors its suppliers for compliance with its standards – but is this enough?

NEWS CORP is a global media empire with famous brands like the Sun and Fox News. Founder Rupert Murdoch was once praised for taking on the print unions and he wielded huge power over society and politicians. But his papers have been criticised for promoting racism and homophobia. Now the hacking scandal has shaken his empire to the core. Is there an alternative to big companies controlling our media?

GOOGLE: Launched in a dorm room by two students, Google is now a massive global success story. But has it been TOO successful? Does it have too much of our personal information? And how do we know what they're going to do with it? Britain's Information Commission Officer explains his concerns.

Item no. : HC00110597
Format : Streaming Subscription (3 Year)
Duration : 25 minutes
Copyright : 2012
Price : USD 225.00

INCIDENT MANAGEMENT

PROFESSIONAL SECURITY OFFICER: HANDLING EMERGENCIES

How security officers prepare for and respond to unexpected events in order to best protect employees.

Professional security officers must respond to incidents, including workplace violence, in the facilities that they protect. They must take control, activate agreed upon emergency procedures, and take

steps to prevent further harm.

Handling Emergencies covers:

- Emergency and disaster planning
- Building and facility safety, including fire protection systems
- Responding to hazardous materials incidents
- Preventing workplace violence
- Interacting with responding public agencies

Item no. : CB01570137
Format : DVD (With CD-ROM)
Duration : 31 minutes
Price : USD 245.00

INDUSTRY AND PETROCHEMICAL

TRUCKING HAZARDOUS MATERIALS

Increase your awareness of safety considerations involved in transportation.

"Trucking Hazardous Materials" DVD assists first responders in understanding the regulations of shipping dangerous chemicals. Because of the large number of hazardous chemicals used in modern industrial processes, thousands of these hazardous materials are shipped on roadways every year. On any given highway, the threat of a serious accident is always present.

Shipments of hazardous materials in the US are subject to a specific set of rules published and enforced by the DOT. This includes clearly defined training requirements, which detail the training that employees who handle hazardous materials must undergo. The purpose of the training is to increase awareness of safety considerations, resulting in fewer accidents.

The video describes the nature of hazardous materials as defined by the nine DOT hazard classes and tells how to use labels, placards and markings to identify hazmat containers. Other topics covered include filling out shipping papers properly, using the DOT hazmat tables, correct loading and unloading procedures, and how to react safely in the event of an unexpected spill or leak in order to best protect the community and the environment.

Item no. : WY01570140
Format : DVD (With Guidebook)
Duration : 23 minutes
Price : USD 245.00

INFECTION CONTROL

PREVENTING BLOODBORNE INFECTIONS IN LONG TERM CARE: BLOODBORNE VIRUSES

Infection control practices in healthcare have changed radically since the advent of HIV/AIDS and hepatitis C in the 1980s. While the hazards remain, changes in care practices and protective devices have improved the safety of healthcare professionals against bloodborne pathogens as never before.

This program describes the dangerous bloodborne viruses themselves and how they are transmitted.

After completing this course, the learner should be able to:

- Describe the characteristics of HIV and AIDS.
- Describe the characteristics of hepatitis B and C.
- Describe the sources of transmission of bloodborne infections.
- Describe the modes of transmission of bloodborne infections outside the workplace.
- Describe the modes of transmission of bloodborne infections at the workplace.

Item no. : NL08051056
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

PREVENTING BLOODBORNE INFECTIONS IN LONG TERM CARE: ENGINEERING CONTROLS AND WORK PRACTICE CONTROLS

After intense study by both the CDC and OSHA, new recommendations and mandates were made that brought about many changes in healthcare practice to help prevent the spread of bloodborne infections. Some of these involve changes to practices at work — such as to regularly wearing personal protective equipment — but others require basic changes to the engineering and design of medical equipment to make them safer to use.

This programs will examine OSHA mandated changes in medical equipment — engineering controls — and the way tasks are performed — work practice controls

After completing this course, the learner should be able to:

- Describe the safe handling of sharps and use of safer needle devices.
- Describe decontamination and cleaning procedures.

- Describe the CDC hand hygiene guidelines.

Item no. : RB08051057
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

PREVENTING BLOODBORNE INFECTIONS IN LONG TERM CARE: PREVENTING TRANSMISSION, PROTECTING YOURSELF

One effect of the AIDS epidemic was an intensified scrutiny of infection control practices throughout American and world healthcare, particularly practices relating to the transmission of bloodborne pathogens, such as HIV and the hepatitis B and hepatitis C viruses. After intense study by both the CDC and OSHA, new recommendations and mandates brought many changes in healthcare practice to help prevent the spread of these bloodborne infections.

This program will examine the measures you can take in the long term care environment to prevent the spread of bloodborne pathogens, as well as how to protect yourself in the healthcare workplace.

After completing this course, the learner should be able to:

- Describe Universal Precautions.
- Describe Standard Precautions.
- Describe post-exposure responses.
- Describe the use of gloves for protection against bloodborne infections.
- Describe the use of eyewear for protection against bloodborne infections.
- Describe the use of gowns for protection against bloodborne infections

Item no. : NH08051058
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

PREVENTING BLOODBORNE INFECTIONS: BLOODBORNE VIRUSES

Infection control practices in healthcare have changed radically since the advent of HIV/AIDS and hepatitis C in the 1980s. While the hazards remain, changes in care practices and protective devices have improved the safety of healthcare professionals against bloodborne pathogens as never before.

This program describes the dangerous bloodborne viruses themselves and how they are transmitted.

After completing this course, the learner should be able to:

- Describe the characteristics of HIV and AIDS.
- Describe the characteristics of hepatitis B and C.
- Describe the sources of transmission of bloodborne infections.
- Describe the modes of transmission of bloodborne infections outside the workplace.
- Describe the modes of transmission of bloodborne infections at the workplace.

Item no. : SW08051052
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

PREVENTING BLOODBORNE INFECTIONS: ENGINEERING CONTROLS WORK PRACTICE CONTROLS

After intense study by both the CDC and OSHA, new recommendations and mandates were made that brought about many changes in healthcare practice to help prevent the spread of bloodborne infections. Some of these involve changes to practices at work — such as to regularly wearing personal protective equipment — but others require basic changes to the engineering and design of medical equipment to make them safer to use.

This program will examine OSHA mandated changes in medical equipment — engineering controls — and the way tasks are performed — work practice controls.

After completing this course, the learner should be able to:

- Describe the safe handling of sharps and use of safer needle devices.
- Describe decontamination and cleaning procedures.
- Describe the CDC hand hygiene guidelines.

Item no. : RU08051053
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

PREVENTING BLOODBORNE INFECTIONS: PREVENTING TRANSMISSION, PROTECTING YOURSELF

One effect of the AIDS epidemic was an intensified scrutiny of infection control practices throughout American and world healthcare, particularly practices relating to the transmission of bloodborne pathogens, such as HIV and the hepatitis B and hepatitis C viruses. After intense

study by both the CDC and OSHA, new recommendations and mandates brought many changes in healthcare practice to help prevent the spread of these bloodborne infections.

This program will examine the measures you can take to prevent the spread of bloodborne pathogens in the healthcare environment, as well as how to protect yourself in the healthcare workplace.

After completing this course, the learner should be able to:

- Describe Universal Precautions.
- Describe Standard Precautions.
- Describe post-exposure responses.
- Describe the use of gloves for protection against bloodborne infections.
- Describe the use of eyewear for protection against bloodborne infections.
- Describe the use of gowns for protection against bloodborne infections

Item no. : JG08051054
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

LATIN AMERICAN STUDIES

BEAUTIFUL FACES

Directed by Russell Martin

A profoundly moving and compelling portrait of one of the world's most remarkable hospitals, located in the bustling heart of Mexico City, which provides affordable, life-saving and life-transforming facial reconstructive surgery for local children.

Founded by pioneer surgeon Dr. Fernando Ortiz Monasterio, the plastic surgery unit of Hospital General Gea Gonzalez, is considered among the most renowned reconstructive plastic surgery centers. With technical brilliance, imagination and compassion Dr. Ortiz Monasterio and his interdisciplinary team have treated thousands of disfigured children with revolutionary craniofacial surgery, consisting of cutting, displacing and rearranging facial bones.

It is a hospital that ably demonstrates that even the very poor can receive excellent medical care. On any given day, more than a thousand families will wait patiently for services, often for many hours. But the level of attention and expertise they receive is unmatched. The expert surgeons and doctors who work here are able to subsidize their salaries by owning separate plastic surgery practices.

Beautiful Faces offers an incredibly revealing account of the entire process by following caregivers and care receivers at different stages. We follow the surgeons as they conduct initial consultations,

discuss strategies at brainstorming sessions, and practice their craft in the operating room. While some young children and families prepare for a first operation, other young adults, former patients who have been able to build a new life, return to the hospital to share their stories.

Reviews

- "A great documentary... Seeing this film is one of the most significant human and spiritual experiences I've had in recent years. What pride it gave me in being a doctor, what pride to find work like this in Mexico...what pride I found in the hope of these families." - Dr. Fernando Lorenzo Rego, Executive Director of the UNESCO Chair in Bioethics and Human Rights
- "I refer you to the splendid documentary Beautiful Faces . . . Over the years, the department of plastic and reconstructive surgery at Hospital General Gea Gonzalez—with its professionalism, capacity for innovation, quality, and compassion—has become a national and international reference point, the quiet pride of Mexico."- Federico Reyes Heróles, Reforma

Award

- Winner, Silver Palm Award, Mexico International Film Festival

Item no. : WT05970961
Format : DVD
Duration : 76 minutes
Copyright : 2012
Price : USD 315.00

LAW ENFORCEMENT

HAZMAT WMD SELF PROTECTION FOR LAW ENFORCEMENT

Learn how police officers select and use appropriate personal protective equipment for the hazards to be encountered.

"Hazmat WMD Self Protection for Law Enforcement" DVD studies law enforcement's use of personal protective clothing and personal protective equipment, including respiratory protection and chemical protective clothing.

Topics covered include:

- Why protective equipment is necessary
- Features and limitations of different types of respiratory protection
- Respiratory protection used for WMD incidents
- EPA levels of protective ensembles
- Standards for chemical protective clothing
- Donning and doffing PPE
- Inspecting and storing PPE
- Medical considerations when using PPE

- Avoiding heat stress

Item no. : CT01570134
Format : DVD (With CD-ROM)
Duration : 29 minutes
Price : USD 295.00

PROFESSIONAL SECURITY OFFICER: COUNTERING TERRORISM

The role of security officers in the event of a terrorist attack affecting their facility.

Security officers must be aware of the terrorist threat. If a terrorist incident occurs at a facility, security officers are likely to be first on the scene to observe the situation. They themselves could become victims of the attack. Security officers are usually the first to notify emergency services, the first to take command and control of the event, and the first to aid victims. Effective preparation and training is required so that the actions and decisions made by security professionals during this stressful time will lead to the most successful outcome of the incident.

This module covers

- Detecting potential terrorist threats
- Terrorist targets
- Types of Weapons of Mass Destruction and how they are disseminated
- Improvised Explosive Devices (IEDs) and Vehicle-borne IEDs
- Appropriate actions to prevent a terrorist action
- Response to a suspected or actual terrorist event
- Suspicious packages
- Self protection

Item no. : PN01570136
Format : DVD (With CD-ROM)
Duration : 30 minutes
Price : USD 245.00

PROFESSIONAL SECURITY OFFICER: HANDLING EMERGENCIES

How security officers prepare for and respond to unexpected events in order to best protect employees.

Professional security officers must respond to incidents, including workplace violence, in the facilities that they protect. They must take control, activate agreed upon emergency procedures, and take steps to prevent further harm.

Handling Emergencies covers:

- Emergency and disaster planning
- Building and facility safety, including fire protection systems
- Responding to hazardous materials incidents
- Preventing workplace violence
- Interacting with responding public agencies

Item no. : CB01570137

Format : DVD (With CD-ROM)
Duration : 31 minutes
Price : USD 245.00

PROFESSIONAL SECURITY OFFICER: ROLES & RESPONSIBILITIES

Now on the shelf! Security officer training video: how to maintain a safe workplace.

This program is part one of the Professional Security Officer training series. This module studies how professional security officers support a secure facility in a professional, friendly, and welcoming manner and portrays many of the common problems Security Officers will be expected to address:

- Responding to an accident or incident
- Gaining trust and respect from the people they protect
- Maintaining a "Command Presence" during stressful events
- Ethical behavior as a key to professionalism
- Cultural diversity
- Working with the elderly and physically impaired
- Handling crisis situations such as workplace violence and disorderly conduct
- Working with emergency responders
- Testifying in court
- Using company-issued equipment

Item no. : JH01570139
Format : DVD (With CD-ROM)
Duration : 29 minutes
Price : USD 325.00

LIFE SKILLS

FIRST AID EMERGENCIES: COMMUNITY

Accidents and injuries occur without warning. This program provides a rundown of the issues involved, and the main types of injuries that occur in the community and how they should be treated. It includes what to do in an emergency, legal and moral aspects of first aid, fractures, dislocations, strains and sprains, neck, head and spinal injuries, hypothermia and hyperthermia, and CPR (cardio-pulmonary resuscitation) – (both hands-only, and hand and mouth procedures). With clear verbal and visual information, it portrays some typical scenarios in public places where immediate first aid intervention is required and demonstrating the correct ways to administer relevant procedures.

Please contact us for primary and secondary schools pricing.

Item no. : LN08691936
Format : DVD
Duration : 24 minutes
Copyright : 2013
Price : AUD 300.00

FIRST AID EMERGENCIES: HOME

A vast number of accidents resulting in injury occur in and around the home. This program provides an explanation of the main types of injuries that occur in the home and how they should be treated. It includes what to do in an emergency, an outline and demonstration of the DRABCD procedure, dealing with burns, scalds and electrocution, cuts, laceration and bleeding, poisoning and overdose, asthma, allergies and anaphylaxis, and heart attack, stroke, diabetes and epilepsy. It provides clear verbal and visual information, portraying various scenarios within a home where immediate first aid intervention is required, and demonstrating the correct ways to administer relevant procedures.

Please contact us for primary and secondary schools pricing.

Item no. : JJ08691937
Format : DVD
Duration : 27 minutes
Copyright : 2013
Price : AUD 300.00

LONG TERM CARE

PREVENTING BLOODBORNE INFECTIONS IN LONG TERM CARE: BLOODBORNE VIRUSES

Infection control practices in healthcare have changed radically since the advent of HIV/AIDS and hepatitis C in the 1980s. While the hazards remain, changes in care practices and protective devices have improved the safety of healthcare professionals against bloodborne pathogens as never before.

This program describes the dangerous bloodborne viruses themselves and how they are transmitted.

After completing this course, the learner should be able to:

- Describe the characteristics of HIV and AIDS.
- Describe the characteristics of hepatitis B and C.
- Describe the sources of transmission of bloodborne infections.
- Describe the modes of transmission of bloodborne infections outside the workplace.
- Describe the modes of transmission of bloodborne infections at the workplace.

Item no. : NL08051056
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

PREVENTING

BLOODBORNE INFECTIONS IN LONG TERM CARE: ENGINEERING CONTROLS AND WORK PRACTICE CONTROLS

After intense study by both the CDC and OSHA, new recommendations and mandates were made that brought about many changes in healthcare practice to help prevent the spread of bloodborne infections. Some of these involve changes to practices at work — such as to regularly wearing personal protective equipment — but others require basic changes to the engineering and design of medical equipment to make them safer to use.

This programs will examine OSHA mandated changes in medical equipment — engineering controls — and the way tasks are performed — work practice controls

After completing this course, the learner should be able to:

- Describe the safe handling of sharps and use of safer needle devices.
- Describe decontamination and cleaning procedures.
- Describe the CDC hand hygiene guidelines.

Item no. : RB08051057
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

PREVENTING BLOODBORNE INFECTIONS IN LONG TERM CARE: PREVENTING TRANSMISSION, PROTECTING YOURSELF

One effect of the AIDS epidemic was an intensified scrutiny of infection control practices throughout American and world healthcare, particularly practices relating to the transmission of bloodborne pathogens, such as HIV and the hepatitis B and hepatitis C viruses. After intense study by both the CDC and OSHA, new recommendations and mandates brought many changes in healthcare practice to help prevent the spread of these bloodborne infections.

This program will examine the measures you can take in the long term care environment to prevent the spread of bloodborne pathogens, as well as how to protect yourself in the healthcare workplace.

After completing this course, the learner should be able to:

- Describe Universal Precautions.
- Describe Standard Precautions.
- Describe post-exposure responses.
- Describe the use of gloves for protection against bloodborne infections.
- Describe the use of eyewear for

- protection against bloodborne infections. Describe the use of gowns for protection against bloodborne infections

Item no. : NH08051058
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

MANAGING PEOPLE

APPRAISAL IN ACTION CASE STUDY EXAMPLES

In theory, appraisal interviews are a chance for a company to give feedback to employees about how they're doing, and for employees to air their feelings and concerns. But what happens in the real world?

MARK'S BIG IDEA 6 mins

It's Mark's regular appraisal interview with his boss George. Mark is keen to be involved in a new project. George explains why this won't be possible. Mark accepts this and seems to be okay about it – but is he really...?

RUTH: "JUST THE RIGHT PERSON" 9 mins

Ruth has her appraisal interview with her manager, Oriel. Ruth is keen and enthusiastic and seems to be doing well. Oriel gives her lots of positive feedback. But Ruth's having problems with her professional exams – and looks like she might fail them. Oriel suggests training as an answer.

THE PROBLEM WITH GEORGE 8 mins
 Manager Karen has an appraisal interview with her subordinate George – a manager of the "old school". The company is experimenting with a new team-working approach to its work, which Karen is keen to promote. But George can't see the need for change and is dragging his heels – to put it mildly.

Item no. : YN00110300
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

APPRAISAL IN ACTION CASE STUDY EXAMPLES

In theory, appraisal interviews are a chance for a company to give feedback to employees about how they're doing, and for employees to air their feelings and concerns. But what happens in the real world?

MARK'S BIG IDEA 6 mins

It's Mark's regular appraisal interview with his boss George. Mark is keen to be involved in a new project. George explains

why this won't be possible. Mark accepts this and seems to be okay about it – but is he really...?

RUTH: "JUST THE RIGHT PERSON" 9 mins

Ruth has her appraisal interview with her manager, Oriel. Ruth is keen and enthusiastic and seems to be doing well. Oriel gives her lots of positive feedback. But Ruth's having problems with her professional exams – and looks like she might fail them. Oriel suggests training as an answer.

THE PROBLEM WITH GEORGE 8 mins
 Manager Karen has an appraisal interview with her subordinate George – a manager of the "old school". The company is experimenting with a new team-working approach to its work, which Karen is keen to promote. But George can't see the need for change and is dragging his heels – to put it mildly.

Item no. : YN00110301
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

COMMUNICATION AT WORK: INTRODUCTION & CASE STUDY

Why is communication important in business and what happens when communication goes wrong?

INTRODUCTION 15 mins

Good communications are essential in any business – and there are many different kinds of communication. There's one-way and two-way, formal and informal, open and closed communication. Emails and the internet have made a big impact – but not always for the better! And the grapevine is still important.

CASE STUDY 13 mins

How does a business communicate bad news to its workforce? Stephen Maynard, boss of Blakeway, has decided to close a factory and move production abroad. Many jobs will be lost, a community devastated. How does Maynard tell the workers? Letters, emails, a mass announcement? And what happens if the news leaks out?

EXTRA: "Communication: More Voices". People at the sharp end talk about communication problems in the workplace.

Item no. : YC00110352
Format : Streaming Subscription (1 Year)
Duration : 28 minutes
Copyright : 2012
Price : USD 170.00

COMMUNICATION AT WORK: INTRODUCTION & CASE STUDY

Why is communication important in business and what happens when communication goes wrong?

INTRODUCTION 15 mins

Good communications are essential in any business – and there are many different kinds of communication. There's one-way and two-way, formal and informal, open and closed communication. Emails and the internet have made a big impact – but not always for the better! And the grapevine is still important.

CASE STUDY 13 mins

How does a business communicate bad news to its workforce? Stephen Maynard, boss of Blakeway, has decided to close a factory and move production abroad. Many jobs will be lost, a community devastated. How does Maynard tell the workers? Letters, emails, a mass announcement? And what happens if the news leaks out?

EXTRA: "Communication: More Voices". People at the sharp end talk about communication problems in the workplace.

Item no. : YC00110353
Format : Streaming Subscription (3 Year)
Duration : 28 minutes
Copyright : 2012
Price : USD 225.00

DATA PROTECTION AT WORK: INTRODUCTION & CASE STUDY

What is meant by data protection? Why is it important? What does it mean to an employee?

INTRODUCTION 5 mins

The data protection act was passed to protect individuals from their personal information being used for purposes other than for which it was intended – and possibly misused. But how does data protection affect people at work? And what problems does it pose for employers?

CASE STUDY: THE WORRIED EMPLOYEE 6 mins

Rosie is worried she may lose her job because of mistakes in her company's personnel records. She wants to check the information her employer holds on her. But what information does her company have? Has she got a right to see it?

INFORMATION COMMISSIONER 12 mins

David Smith explains his role as information commissioner and how he and his colleagues try to enforce the data protection law. He can fine companies for breaking the law – but why does he believe data protection so important? What extra powers does he wish he had?

Item no. : WN00110364
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

DATA PROTECTION AT WORK: INTRODUCTION & CASE STUDY

What is meant by data protection? Why is it important? What does it mean to an employee?

INTRODUCTION 5 mins

The data protection act was passed to protect individuals from their personal information being used for purposes other than for which it was intended – and possibly misused. But how does data protection affect people at work? And what problems does it pose for employers?

CASE STUDY: THE WORRIED EMPLOYEE 6 mins

Rosie is worried she may lose her job because of mistakes in her company's personnel records. She wants to check the information her employer holds on her. But what information does her company have? Has she got a right to see it?

INFORMATION COMMISSIONER 12 mins

David Smith explains his role as information commissioner and how he and his colleagues try to enforce the data protection law. He can fine companies for breaking the law – but why does he believe data protection so important? What extra powers does he wish he had?

Item no. : WN00110365
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

DISCRIMINATION AT WORK

PART 1: Introduction

Discrimination occurs when an employer treats someone unfairly for no justifiable reason. Businesses guilty of discrimination may be liable for prosecution. But what does the law say?

Under the Equality Act 2010, it is illegal to discriminate against people on grounds of what are known as "protected characteristics". These include race, sex, age, disability.

The act defines new types of discrimination, including direct, associated discrimination and discrimination by perception. This is when an employer discriminates against someone because they think the employee possesses a protected characteristic – even though they may not actually have it.

PART 2: Teresa's Story

Hotel worker Teresa tells her boss she's

pregnant. Her boss seems happy for her. Then their relationship breaks down and Teresa gets the sack. Her boss says it's for being late. Teresa says it's for being pregnant. Is it discrimination?

EXTRA:

"Discrimination – A Hard Case to Prove". A solicitor explains the difficulties of proving cases of discrimination in the workplace.

Item no. : SK00110372
Format : Streaming Subscription (3 Year)
Duration : 29 minutes
Copyright : 2012
Price : USD 225.00

DISCRIMINATION AT WORK

PART 1: Introduction

Discrimination occurs when an employer treats someone unfairly for no justifiable reason. Businesses guilty of discrimination may be liable for prosecution. But what does the law say?

Under the Equality Act 2010, it is illegal to discriminate against people on grounds of what are known as "protected characteristics". These include race, sex, age, disability.

The act defines new types of discrimination, including direct, associated discrimination and discrimination by perception. This is when an employer discriminates against someone because they think the employee possesses a protected characteristic – even though they may not actually have it.

PART 2: Teresa's Story

Hotel worker Teresa tells her boss she's pregnant. Her boss seems happy for her. Then their relationship breaks down and Teresa gets the sack. Her boss says it's for being late. Teresa says it's for being pregnant. Is it discrimination?

EXTRA:

"Discrimination – A Hard Case to Prove". A solicitor explains the difficulties of proving cases of discrimination in the workplace.

Item no. : SK00110373
Format : Streaming Subscription (1 Year)
Duration : 29 minutes
Copyright : 2012
Price : USD 170.00

EMPLOYEE REPRESENTATION & TRADE UNIONS

How might employees have a say in the organisation for which they work? How important is the role of trade unions?

INTRODUCTION 11 mins

Employees make their voices heard in a company in many different ways – from employee co-operatives to works councils. But, generally, in most industries, trade unions play a key role. Historically trade

unions have campaigned for their members' rights. But in the 1980s union power was severely curtailed after a clash with the government. What do unions do for their members today? What are the laws they have to work within? How might a union win statutory recognition in a company? And what's the role of ACAS?

CASE STUDY 12 mins

Blakeway boss Stephen Maynard plans to close one of his factories, throwing many employees out of work. Maynard isn't keen on unions and is horrified when a union gets in the way of his plans. Under the law, if the union gets enough people to vote for unionisation, they can win statutory recognition. Maynard is forced to negotiate. Can he still push through the factory closure? Will the union use industrial action to save people's jobs?

Item no. : YN00110376
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

EMPLOYEE REPRESENTATION & TRADE UNIONS

How might employees have a say in the organisation for which they work? How important is the role of trade unions?

INTRODUCTION 11 mins

Employees make their voices heard in a company in many different ways – from employee co-operatives to works councils. But, generally, in most industries, trade unions play a key role. Historically trade unions have campaigned for their members' rights. But in the 1980s union power was severely curtailed after a clash with the government. What do unions do for their members today? What are the laws they have to work within? How might a union win statutory recognition in a company? And what's the role of ACAS?

CASE STUDY 12 mins

Blakeway boss Stephen Maynard plans to close one of his factories, throwing many employees out of work. Maynard isn't keen on unions and is horrified when a union gets in the way of his plans. Under the law, if the union gets enough people to vote for unionisation, they can win statutory recognition. Maynard is forced to negotiate. Can he still push through the factory closure? Will the union use industrial action to save people's jobs?

Item no. : YN00110377
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

EMPLOYMENT LAW IN ACTION & CONTRACTS OF EMPLOYMENT

How do contracts of employment – and employment laws more generally – help people at work? This film includes some basic facts about employment as well as examples of people with problems at work.

CONTRACTS OF EMPLOYMENT 4 mins
Anyone who employs anyone – or who is employed – enters into a contract of employment with them. It doesn't have to be a written down – although some types of jobs do require written contracts. One written document an employer SHOULD give an employee is a "statement of employment particulars".

A CAUTIONARY TALE 9 mins
Hotel worker Teresa has no written contract with her employer Sarah. Teresa is a part-time worker and Sarah thinks a contract is unnecessary. To begin with everything is fine. But later Sarah is surprised to discover that Teresa has actually got a contract – an unwritten one. And Teresa has employment rights, too, that neither Sarah or Teresa were aware of – such as maternity leave.

Another problem – when she took her on, Sarah failed to give Teresa a statement of employment of particulars, which she should have done. Sarah becomes unhappy with Teresa's time-keeping – will the absence of a written contract make this problem worse?

JOE: "BUT I'M NOT GAY" 5 mins
Is Joe a victim of bullying at work? One of his workmates, Nick, is teasing him for being gay (although he isn't). Joe goes to see his boss to ask him to take action. His boss isn't helpful. He says it's all just workplace banter and, because Joe isn't actually gay, he hasn't actually got a case for discrimination. But is this true?

ROSIE: "HE WANTED TO TAKE IT FURTHER" 5 mins
Rosie's been made redundant. But now she's discovered that one of her more junior employees, made redundant at the same time as her, has actually been re-employed by her former employers. She believes the company has victimised her and that she's been treated unfairly. Can employment law help?

Item no. : DC00110378
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

EMPLOYMENT LAW IN ACTION & CONTRACTS OF EMPLOYMENT

How do contracts of employment – and employment laws more generally – help people at work? This film includes some basic facts about employment as well as examples of people with problems at work.

CONTRACTS OF EMPLOYMENT 4 mins
Anyone who employs anyone – or who is employed – enters into a contract of employment with them. It doesn't have to be a written down – although some types of jobs do require written contracts. One written document an employer SHOULD give an employee is a "statement of employment particulars".

A CAUTIONARY TALE 9 mins
Hotel worker Teresa has no written contract with her employer Sarah. Teresa is a part-time worker and Sarah thinks a contract is unnecessary. To begin with everything is fine. But later Sarah is surprised to discover that Teresa has actually got a contract – an unwritten one. And Teresa has employment rights, too, that neither Sarah or Teresa were aware of – such as maternity leave.

Another problem – when she took her on, Sarah failed to give Teresa a statement of employment of particulars, which she should have done. Sarah becomes unhappy with Teresa's time-keeping – will the absence of a written contract make this problem worse?

JOE: "BUT I'M NOT GAY" 5 mins
Is Joe a victim of bullying at work? One of his workmates, Nick, is teasing him for being gay (although he isn't). Joe goes to see his boss to ask him to take action. His boss isn't helpful. He says it's all just workplace banter and, because Joe isn't actually gay, he hasn't actually got a case for discrimination. But is this true?

ROSIE: "HE WANTED TO TAKE IT FURTHER" 5 mins
Rosie's been made redundant. But now she's discovered that one of her more junior employees, made redundant at the same time as her, has actually been re-employed by her former employers. She believes the company has victimised her and that she's been treated unfairly. Can employment law help?

Item no. : DC00110379
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

GRIEVANCE & BULLYING

PART 1: Introduction To Grievance
In the ideal workplace people would be always happy and there would never be problems. But in the real world, employees have difficulties over everything from pay and conditions to bullying managers.

And if a complaint ends up as a grievance it may be taken to an employment tribunal and then the costs can be high.

But what exactly should employers do when staff have a grievance? What procedures should they follow? What's the role of ACAS? And why do grievance procedures often fail?

PART 2: Susan's Story
Gripping, real-life case study tells the story

of a manager being bullied by her manager.

It all started with an appraisal interview at which, Susan claims, her manager launched an attack on her. From then on, she says, the manager made her life a misery, until she was forced out of her job.

But why didn't Susan take the bullying up as a grievance? How can you complain when your manager is your bully?

Item no. : RA00110430
Format : Streaming Subscription (3 Year)
Duration : 17 minutes
Copyright : 2012
Price : USD 225.00

GRIEVANCE & BULLYING

PART 1: Introduction To Grievance
In the ideal workplace people would be always happy and there would never be problems. But in the real world, employees have difficulties over everything from pay and conditions to bullying managers.

And if a complaint ends up as a grievance it may be taken to an employment tribunal and then the costs can be high.

But what exactly should employers do when staff have a grievance? What procedures should they follow? What's the role of ACAS? And why do grievance procedures often fail?

PART 2: Susan's Story
Gripping, real-life case study tells the story of a manager being bullied by her manager.

It all started with an appraisal interview at which, Susan claims, her manager launched an attack on her. From then on, she says, the manager made her life a misery, until she was forced out of her job.

But why didn't Susan take the bullying up as a grievance? How can you complain when your manager is your bully?

Item no. : RA00110431
Format : Streaming Subscription (1 Year)
Duration : 17 minutes
Copyright : 2012
Price : USD 170.00

HEALTH & SAFETY AT WORK

PART 1: Introduction
The Health & Safety At Work act is one of the most important pieces of employment legislation – but what does it mean to employers and employees?

Employers are obliged to make risk assessments at the place of work and take steps to manage and minimise dangers. They must also have a safety policy, stating who is responsible for safety.

Some employers think health and safety

legislation has gone too far. The ban on smoking in the workplace in 2006 was difficult for businesses like pubs – but has had a positive impact on people's health. The Health & Safety Executive is the body which is supposed to enforce health and safety legislation – but are they falling short?

PART 2: The Victims

Three gripping stories of people who suffered accidents at work due to the negligence of their employers. Lewis Murphy was just 18 when he was killed by a fire in the garage where he was working. Mark Wright was killed in an explosion in a recycling plant. Electrician Michael Adamson died while working on a live wire marked "not in use". All employers were found guilty of breaches of health and safety laws – but the families of those who died feel justice was not done.

EXTRA:

"Three Deaths in the Workplace." This film provides more evidence of the way in which lives can be lost when companies take insufficient care of the safety of their employees.

Item no. : NH00110434
Format : Streaming Subscription (1 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 170.00

HEALTH & SAFETY AT WORK

PART 1: Introduction

The Health & Safety At Work act is one of the most important pieces of employment legislation – but what does it mean to employers and employees?

Employers are obliged to make risk assessments at the place of work and take steps to manage and minimise dangers. They must also have a safety policy, stating who is responsible for safety.

Some employers think health and safety legislation has gone too far. The ban on smoking in the workplace in 2006 was difficult for businesses like pubs – but has had a positive impact on people's health. The Health & Safety Executive is the body which is supposed to enforce health and safety legislation – but are they falling short?

PART 2: The Victims

Three gripping stories of people who suffered accidents at work due to the negligence of their employers. Lewis Murphy was just 18 when he was killed by a fire in the garage where he was working. Mark Wright was killed in an explosion in a recycling plant. Electrician Michael Adamson died while working on a live wire marked "not in use". All employers were found guilty of breaches of health and safety laws – but the families of those who died feel justice was not done.

EXTRA:

"Three Deaths in the Workplace." This film

provides more evidence of the way in which lives can be lost when companies take insufficient care of the safety of their employees.

Item no. : NH00110435
Format : Streaming Subscription (3 Year)
Duration : 23 minutes
Copyright : 2012
Price : USD 225.00

HUMAN RESOURCES STRATEGY: THEORY & PRACTICE

What's meant by a human resources strategy? How does it work in practice?

INTRODUCTION 14 mins

You need a strategy for managing people – but what should it include? What's meant by soft and hard HRM? Why do strategies fail? This is illustrated using examples drawn from the Centor insurance company and food company General Mills UK.

CASE STUDIES 14 mins

Case studies of companies with two very different approaches to human resource management. At the Blakeway manufacturing company the managing director thinks motivation is mainly about money. At General Mills UK, marketer of famous brands like Betty Crocker and Haagen Dazs, they believe their business is all about their people.

VOICES FROM THE HR DEPARTMENT 9 mins

Four managers in four very different companies explain the challenge of human resources management – from recruiting and mentoring people to disciplining and sacking them. Examples include Sainsbury's supermarket and the upmarket McDonald chain of hotels.

EXTRA: The Centor insurance firm sees people as vital to their success. Their ideal employee is a "Centor person" – but what is a Centor person?

Item no. : WR00110446
Format : Streaming Subscription (3 Year)
Duration : 37 minutes
Copyright : 2012
Price : USD 225.00

HUMAN RESOURCES STRATEGY: THEORY & PRACTICE

What's meant by a human resources strategy? How does it work in practice?

INTRODUCTION 14 mins

You need a strategy for managing people – but what should it include? What's meant by soft and hard HRM? Why do strategies fail? This is illustrated using examples drawn from the Centor insurance company and food company

General Mills UK.

CASE STUDIES 14 mins

Case studies of companies with two very different approaches to human resource management. At the Blakeway manufacturing company the managing director thinks motivation is mainly about money. At General Mills UK, marketer of famous brands like Betty Crocker and Haagen Dazs, they believe their business is all about their people.

VOICES FROM THE HR DEPARTMENT 9 mins

Four managers in four very different companies explain the challenge of human resources management – from recruiting and mentoring people to disciplining and sacking them. Examples include Sainsbury's supermarket and the upmarket McDonald chain of hotels.

EXTRA: The Centor insurance firm sees people as vital to their success. Their ideal employee is a "Centor person" – but what is a Centor person?

Item no. : WR00110447
Format : Streaming Subscription (1 Year)
Duration : 37 minutes
Copyright : 2012
Price : USD 170.00

LEADERSHIP & MANAGEMENT: INTRODUCTION & CASE STUDY

What's the difference between a leader and a manager? What kinds of managers are there? What are the problems of managing in the real world?

INTRODUCTION 14 mins

Leaders and managers are not the same thing – leaders have extra qualities. Leaders need to be good at motivation and managing style. There are different management styles, too: autocratic, democratic, laissez-faire and paternalistic. But what are "Theory X" and "Theory Y" managers? Are "people-oriented" managers better than "task-oriented" managers? And what about useless managers?

CASE STUDY 14 mins

Stephen Maynard, boss of manufacturing company Blakeway, has been good at buying up failing companies and turning them round – but what kind of a manager is he? Is he good with people? How does he see himself? How do his colleagues and his employees see him?

PLUS: Two cases studies of managers in action in very different companies – food company General Mills UK and the Centor insurance company.

Item no. : PS00110506
Format : Streaming Subscription (3 Year)
Duration : 30 minutes
Copyright : 2012

Price : USD 225.00

LEADERSHIP & MANAGEMENT: INTRODUCTION & CASE STUDY

What's the difference between a leader and a manager? What kinds of managers are there? What are the problems of managing in the real world?

INTRODUCTION 14 mins

Leaders and managers are not the same thing – leaders have extra qualities. Leaders need to be good at motivation and managing style. There are different management styles, too: autocratic, democratic, laissez-faire and paternalistic. But what are "Theory X" and "Theory Y" managers? Are "people-oriented" managers better than "task-oriented" managers? And what about useless managers?

CASE STUDY 14 mins

Stephen Maynard, boss of manufacturing company Blakeway, has been good at buying up failing companies and turning them round – but what kind of a manager is he? Is he good with people? How does he see himself? How do his colleagues and his employees see him?

PLUS: Two cases studies of managers in action in very different companies – food company General Mills UK and the Centor insurance company.

Item no. : PS00110507
Format : Streaming Subscription (1 Year)
Duration : 30 minutes
Copyright : 2012
Price : USD 170.00

MOTIVATION IN ACTION CASE STUDY EXAMPLES

This film includes case studies of people with a variety of motivational problems. In each case the viewer is left to consider what the problem is and what might be done to solve it.

CARLA'S LITTLE SECRET 6 mins

After years of reliable service Carla is leaving her job – why? She used to enjoy her work as a technical problem-solver with a small computer company. But now the company has got bigger and she's been promoted to a more managerial role. Does she want to leave to have a baby? Or are there are other reasons?

ALISON: TOO MUCH CARING? 9 mins

Alison was really excited when she got her high powered job working as a personal assistant for Maynard. But now she seems to be feeling the pressure. Is it because of Maynard's demanding personality? Or does she just care too much?

JOE'S LEAVING SOON 5 mins

Factory hand Joe has an "attitude

problem" – and it's getting him into trouble at work. His problem is, he can't keep his mouth shut. If he thinks there's a better way of doing something, he has to say it. Management think he's just being insolent. He expects he'll get the sack soon, and he doesn't really care.

IMRAN: "EVERYTHING'S FINE" 9 mins

Salesman Imran is the office joker, always quick with a smart remark. But why is he making fewer sales? Economic conditions – or is he losing motivation? Would he work better with a bonus system? A colleague reveals he may be suffering from depression – have racist attitudes among his customers got anything to do with it?

Item no. : BP00110566
Format : Streaming Subscription (3 Year)
Duration : 29 minutes
Copyright : 2012
Price : USD 225.00

MOTIVATION IN ACTION CASE STUDY EXAMPLES

This film includes case studies of people with a variety of motivational problems. In each case the viewer is left to consider what the problem is and what might be done to solve it.

CARLA'S LITTLE SECRET 6 mins

After years of reliable service Carla is leaving her job – why? She used to enjoy her work as a technical problem-solver with a small computer company. But now the company has got bigger and she's been promoted to a more managerial role. Does she want to leave to have a baby? Or are there are other reasons?

ALISON: TOO MUCH CARING? 9 mins

Alison was really excited when she got her high powered job working as a personal assistant for Maynard. But now she seems to be feeling the pressure. Is it because of Maynard's demanding personality? Or does she just care too much?

JOE'S LEAVING SOON 5 mins

Factory hand Joe has an "attitude problem" – and it's getting him into trouble at work. His problem is, he can't keep his mouth shut. If he thinks there's a better way of doing something, he has to say it. Management think he's just being insolent. He expects he'll get the sack soon, and he doesn't really care.

IMRAN: "EVERYTHING'S FINE" 9 mins

Salesman Imran is the office joker, always quick with a smart remark. But why is he making fewer sales? Economic conditions – or is he losing motivation? Would he work better with a bonus system? A colleague reveals he may be suffering from depression – have racist attitudes among his customers got anything to do with it?

Item no. : BP00110567
Format : Streaming Subscription (1 Year)
Duration : 29 minutes

Copyright : 2012
Price : USD 170.00

ORGANISATIONAL CULTURES & GROUP NORMS

What's meant by the culture of an organisation? What are "group norms"? How do these invisible factors influence the way a business works?

INTRODUCTION: THE CULTURE 16 mins

The culture of an organisation is about the way staff do their work and their attitudes to their work. How flexible are they? How willing are they to embrace change?

There are different types of culture, too. In a power culture everything centres around "pleasing the boss". In a role culture authority is with people who've worked their way up a formal hierarchy. In a task culture power comes from a person's expertise, while in a people culture power is shared equally.

Fair trade companies like People Tree and the Divine Chocolate company create their cultures by doing things staff believe in. But in some organisations the hype doesn't match the reality...

CASE STUDIES: THE CULTURE OF FAILURE 6 mins

Something's gone wrong at Blakeway Ltd's Lake End factory. Morale is low, absenteeism is high. It wasn't always like this. In the past there was a family atmosphere and a spirit of cooperation. What's happened to the company's culture? What can be done?

GROUP NORMS 12 mins

Group norms are informal standards staff establish among themselves. They are about humans' deep need to conform, not stand out. Group norms may damage an organisation, making it hard to introduce change and stifling creativity. But group norms can also be a positive influence – especially in encouraging team-working. Conforming isn't bad – if it's conforming to good things!

Item no. : RM00110572
Format : Streaming Subscription (1 Year)
Duration : 34 minutes
Copyright : 2012
Price : USD 170.00

ORGANISATIONAL CULTURES & GROUP NORMS

What's meant by the culture of an organisation? What are "group norms"? How do these invisible factors influence the way a business works?

INTRODUCTION: THE CULTURE 16 mins

The culture of an organisation is about the

way staff do their work and their attitudes to their work. How flexible are they? How willing are they to embrace change?

There are different types of culture, too. In a power culture everything centres around "pleasing the boss". In a role culture authority is with people who've worked their way up a formal hierarchy. In a task culture power comes from a person's expertise, while in a people culture power is shared equally.

Fair trade companies like People Tree and the Divine Chocolate company create their cultures by doing things staff believe in. But in some organisations the hype doesn't match the reality...

CASE STUDIES: THE CULTURE OF FAILURE 6 mins
Something's gone wrong at Blakeway Ltd's Lake End factory. Morale is low, absenteeism is high. It wasn't always like this. In the past there was a family atmosphere and a spirit of cooperation. What's happened to the company's culture? What can be done?

GROUP NORMS 12 mins
Group norms are informal standards staff establish among themselves. They are about humans' deep need to conform, not stand out. Group norms may damage an organisation, making it hard to introduce change and stifling creativity. But group norms can also be a positive influence – especially in encouraging team-working. Conforming isn't bad – if it's conforming to good things!

Item no. : RM00110573
Format : Streaming Subscription (3 Year)
Duration : 34 minutes
Copyright : 2012
Price : USD 225.00

ORGANISATIONAL STRUCTURES: INTRODUCTION & CASE STUDY

What's meant by the structure of a business? How does it affect the way a business operates? What happens when a company's structure hinders rather than helps its business?

INTRODUCTION 14 mins
All businesses have structures. Some may be hierarchical, some may be flat. But how does the structure affect the way decisions are taken? What's meant by the "span of control" and the "chain of command"? What's the difference between a centralised and a decentralised organisation?

Organisations sometimes create "silos" in which people in different departments become divorced from one another. Companies like General Mills try to avoid this problem by building cross-functional teams.

CASE STUDIES 10 mins

Manufacturing company Blakeway calls in a consultant to take a look at the way the company is structured. Does the structure help – or hinder – their business? The company is hierarchical – but is this necessarily a bad thing? What do the workers think? Is the company losing out because workers aren't encouraged to contribute? The consultant delivers her verdict – but will the company's boss take action?

CHANGING STRUCTURES: AN EXPERT'S VIEW 7 mins
What problems come when you try to change an organisation's structure? Is change always a good idea? A consultant gives a view from the sharp end.

Item no. : EU00110574
Format : Streaming Subscription (3 Year)
Duration : 24 minutes
Copyright : 2012
Price : USD 225.00

ORGANISATIONAL STRUCTURES: INTRODUCTION & CASE STUDY

What's meant by the structure of a business? How does it affect the way a business operates? What happens when a company's structure hinders rather than helps its business?

INTRODUCTION 14 mins
All businesses have structures. Some may be hierarchical, some may be flat. But how does the structure affect the way decisions are taken? What's meant by the "span of control" and the "chain of command"? What's the difference between a centralised and a decentralised organisation?

Organisations sometimes create "silos" in which people in different departments become divorced from one another. Companies like General Mills try to avoid this problem by building cross-functional teams.

CASE STUDIES 10 mins
Manufacturing company Blakeway calls in a consultant to take a look at the way the company is structured. Does the structure help – or hinder – their business? The company is hierarchical – but is this necessarily a bad thing? What do the workers think? Is the company losing out because workers aren't encouraged to contribute? The consultant delivers her verdict – but will the company's boss take action?

CHANGING STRUCTURES: AN EXPERT'S VIEW 7 mins
What problems come when you try to change an organisation's structure? Is change always a good idea? A consultant gives a view from the sharp end.

Item no. : EU00110575
Format : Streaming Subscription (1 Year)

Duration : 24 minutes
Copyright : 2012
Price : USD 170.00

RECRUITMENT & SELECTION

PART 1: An Essential Guide
Recruitment should be seen not just as a process of filling vacancies, but as a part of workforce planning generally. The first stage in filling a vacancy is to define the vacancy – the job description.

The selection procedure varies from simply interviewing people to complex assessment processes involving tests of various kinds. Psychometric tests are supposed to find candidates with the right personality for a job. Many companies also require probationary periods. But why, despite all this, does recruitment so often go wrong?

PART 2: The Recruitment Challenge
Insurance company Centor claims the success or failure of its business hinges on the ability and attitude of their people. They need a "Centor person" to fit in with the culture of the firm. But how do they find this Centor person?

PART 3: Writing CVs
Putting together your curriculum vitae is a vital part of a job application – but why do most people get it wrong? Neil Taylor presents the dos and don'ts of writing a CV – and covering letter. You've got to grab the reader's attention. But whatever you do, don't say you're a "passionate team player"!

Extra
Case study of the Centor insurance company.

Item no. : JJ00110590
Format : Streaming Subscription (1 Year)
Duration : 49 minutes
Copyright : 2012
Price : USD 170.00

RECRUITMENT & SELECTION

PART 1: An Essential Guide
Recruitment should be seen not just as a process of filling vacancies, but as a part of workforce planning generally. The first stage in filling a vacancy is to define the vacancy – the job description.

The selection procedure varies from simply interviewing people to complex assessment processes involving tests of various kinds. Psychometric tests are supposed to find candidates with the right personality for a job. Many companies also require probationary periods. But why, despite all this, does recruitment so often go wrong?

PART 2: The Recruitment Challenge
Insurance company Centor claims the success or failure of its business hinges

on the ability and attitude of their people. They need a "Centor person" to fit in with the culture of the firm. But how do they find this Centor person?

PART 3: Writing CVs

Putting together your curriculum vitae is a vital part of a job application – but why do most people get it wrong? Neil Taylor presents the dos and don'ts of writing a CV – and covering letter. You've got to grab the reader's attention. But whatever you do, don't say you're a "passionate team player"!

Extra

Case study of the Centor insurance company.

Item no. : JJ00110591
Format : Streaming Subscription (3 Year)
Duration : 49 minutes
Copyright : 2012
Price : USD 225.00

TERMINATION OF EMPLOYMENT INTRODUCTION & CASE STUDIES

Whether it's making people redundant or sacking someone for theft, terminating someone's employment is a big step. This film highlights the legal issues involved and shows what happens in the real world.

INTRODUCTION 12 mins

If a company wants to terminate someone's employment, it must follow set procedures – or risk being taken to an employment tribunal. Employees made redundant are entitled to statutory redundancy payments. Employers are supposed to offer the employer alternative forms of employment and PROVE they have no other job the person being made redundant can do.

What about dismissing or sacking people? Employees must be given three warnings. And a company can't sack someone on the spot – except for gross misconduct. But what's the difference between unfair, wrongful and constructive dismissal?

CASE STUDY 1: GROSS MISCONDUCT 11 mins

Jo, a supermarket worker, is dismissed – but has her employer treated her fairly? Jo was caught on CCTV taking money from a fellow worker's bag and is sacked for gross misconduct. But she claims the company didn't deal with her case fairly. For example, she claims, they didn't take into account her previously good record and misinformed her about her time she had to appeal in. But has she got a case to take to an employment tribunal?

CASE STUDY 2: REDUNDANCY 7 mins

Blakeway Ltd, a manufacturing company, is going to close a factory, making many people redundant. But the redundancy process they have to go through is much more complicated than boss Stephen Maynard had bargained for. For example,

he can't just go ahead and sack the workforce – he must enter into a consultation process and try to offer them alternative forms of employment.

Item no. : FL00110640
Format : Streaming Subscription (1 Year)
Duration : 33 minutes
Copyright : 2012
Price : USD 170.00

TERMINATION OF EMPLOYMENT INTRODUCTION & CASE STUDIES

Whether it's making people redundant or sacking someone for theft, terminating someone's employment is a big step. This film highlights the legal issues involved and shows what happens in the real world.

INTRODUCTION 12 mins

If a company wants to terminate someone's employment, it must follow set procedures – or risk being taken to an employment tribunal. Employees made redundant are entitled to statutory redundancy payments. Employers are supposed to offer the employer alternative forms of employment and PROVE they have no other job the person being made redundant can do.

What about dismissing or sacking people? Employees must be given three warnings. And a company can't sack someone on the spot – except for gross misconduct. But what's the difference between unfair, wrongful and constructive dismissal?

CASE STUDY 1: GROSS MISCONDUCT 11 mins

Jo, a supermarket worker, is dismissed – but has her employer treated her fairly? Jo was caught on CCTV taking money from a fellow worker's bag and is sacked for gross misconduct. But she claims the company didn't deal with her case fairly. For example, she claims, they didn't take into account her previously good record and misinformed her about her time she had to appeal in. But has she got a case to take to an employment tribunal?

CASE STUDY 2: REDUNDANCY 7 mins

Blakeway Ltd, a manufacturing company, is going to close a factory, making many people redundant. But the redundancy process they have to go through is much more complicated than boss Stephen Maynard had bargained for. For example, he can't just go ahead and sack the workforce – he must enter into a consultation process and try to offer them alternative forms of employment.

Item no. : FL00110641
Format : Streaming Subscription (3 Year)
Duration : 33 minutes
Copyright : 2012
Price : USD 225.00

TRAINING & DEVELOPMENT

PART 1: A Brief Guide

Training is a way of making staff more valuable to the company and feel more valued. Development is a wider concept – about helping an employee to realise their full potential.

Different types: There are different kinds of training, including induction training, on-the-job and off-the-job training. Training in "hard skills", such as computer skills, or factory skills, is easier to justify than "soft-skills" training – such as interpersonal skills. Coaching and mentoring are also forms of training.

Training Decisions – Businesses waste huge sums of money on the wrong kind of training. That's why they need to apply a training needs analysis and monitor the results of training. Progressive organisations see training as part of their very fabric – they see themselves as "learning organisations".

PART 2: An Apprentice's Story

Apprenticeships are widely promoted as a way of gaining skills at work – but what's involved in being an apprentice? We visit a woman painter and decorator at work.

She explains how she to get her apprenticeship she worked part of her time on building sites and part of her time at college. But did the apprenticeship teach her things she couldn't learn on the job?

Item no. : JJ00110650
Format : Streaming Subscription (3 Year)
Duration : 21 minutes
Copyright : 2012
Price : USD 225.00

TRAINING & DEVELOPMENT

PART 1: A Brief Guide

Training is a way of making staff more valuable to the company and feel more valued. Development is a wider concept – about helping an employee to realise their full potential.

Different types: There are different kinds of training, including induction training, on-the-job and off-the-job training. Training in "hard skills", such as computer skills, or factory skills, is easier to justify than "soft-skills" training – such as interpersonal skills. Coaching and mentoring are also forms of training.

Training Decisions – Businesses waste huge sums of money on the wrong kind of training. That's why they need to apply a training needs analysis and monitor the results of training. Progressive organisations see training as part of their very fabric – they see themselves as "learning organisations".

PART 2: An Apprentice's Story

Apprenticeships are widely promoted as a way of gaining skills at work – but what's

involved in being an apprentice? We visit a woman painter and decorator at work.

She explains how she to get her apprenticeship she worked part of her time on building sites and part of her time at college. But did the apprenticeship teach her things she couldn't learn on the job?

Item no. : JJ00110651
Format : Streaming Subscription (1 Year)
Duration : 21 minutes
Copyright : 2012
Price : USD 170.00

WORKFORCE PERFORMANCE & REMUNERATION

How do you measure workforce performance? And how does the way a business pays its employees affect their performance at work?

MEASURING WORKFORCE PERFORMANCE 12 mins
Appraisal is a means of measuring individual performance, but how do you measure the performance of the workforce as a whole? Typically companies look at factors such as labour turnover, productivity and wastage rates. Absenteeism, the lost time rate, and lateness are all key indicators, too.

But it's one thing for staff to turn up for work – it's another whether they work productively when they get there. And while productivity is relatively easy to calculate in a factory, it's much harder in a service business – and even harder still in the public sector. Figures have their limitations and have to be qualified by common sense.

CASE STUDY: A TALE OF TWO FACTORIES 6 mins
Blakeway has two factories. One is performing much worse than the other. Is this because of a lack of investment and machinery that breaks down? Or is just down to lazy workers?

REMUNERATION 15 mins
Methods of remuneration break down into time-based and performance-based systems. Time-based systems provide clarity for employees and employers. Performance-based systems, such as piece time work, provide a link between pay and performance – but quantity doesn't always mean quality. Remuneration systems based on commission and bonuses are widely used – but they have disadvantages, too.

Item no. : GW00110540
Format : Streaming Subscription (1 Year)
Duration : 33 minutes
Copyright : 2012
Price : USD 170.00

WORKFORCE PERFORMANCE & REMUNERATION

How do you measure workforce performance? And how does the way a business pays its employees affect their performance at work?

MEASURING WORKFORCE PERFORMANCE 12 mins
Appraisal is a means of measuring individual performance, but how do you measure the performance of the workforce as a whole? Typically companies look at factors such as labour turnover, productivity and wastage rates. Absenteeism, the lost time rate, and lateness are all key indicators, too.

But it's one thing for staff to turn up for work – it's another whether they work productively when they get there. And while productivity is relatively easy to calculate in a factory, it's much harder in a service business – and even harder still in the public sector. Figures have their limitations and have to be qualified by common sense.

CASE STUDY: A TALE OF TWO FACTORIES 6 mins
Blakeway has two factories. One is performing much worse than the other. Is this because of a lack of investment and machinery that breaks down? Or is just down to lazy workers?

REMUNERATION 15 mins
Methods of remuneration break down into time-based and performance-based systems. Time-based systems provide clarity for employees and employers. Performance-based systems, such as piece time work, provide a link between pay and performance – but quantity doesn't always mean quality. Remuneration systems based on commission and bonuses are widely used – but they have disadvantages, too.

Item no. : GW00110541
Format : Streaming Subscription (3 Year)
Duration : 33 minutes
Copyright : 2012
Price : USD 225.00

MARITIME

INFLATABLE BUOYANT APPARATUS OPERATIONS & USE

Learn how to work with life rafts to save potential victims.

Inflatable Buoyant Apparatus (IBA) Operations & Use, DVD trains new employees and current ones on the safe and effective use of life rafts. IBA is a life-saving device that is designed and certified for uses on passenger and commercial fishing vessels that operate in rivers, lakes and protected bays.

All crew members working aboard vessels that depend on the use of this life saving device need to know all of the ramifications of this safety aid, including proper deployment, operations and safety concerns. This detailed DVD will prepare the crew member with the best possible chance for saving lives.

Item no. : VS01570135
Format : DVD (With Training Manual)
Duration : 20 minutes
Price : USD 350.00

MEDICAL ASSISTANT

HIPAA FOR MEDICAL ASSISTANTS: AN OVERVIEW

The goal of this program is to define HIPAA and provide an overview of its guidelines and requirements. The program provides information to help healthcare workers comply with HIPAA reforms and requirements.

After completing this course, the learner should be able to:

- Describe the overall purpose and goals of the Health Insurance Portability and Accountability Act
- Explain the role of the HIPAA Advisory Team, as well as the role of the individual healthcare worker in ensuring compliance with HIPAA reforms
- Describe healthcare access, portability and reliability
- Describe the five rules of administrative simplification

Item no. : WY08051043
Format : DVD
Duration : 13 minutes
Copyright : 2013
Price : USD 239.00

HIPAA FOR MEDICAL ASSISTANTS: THE PRIVACY RULE

The goal of this program is to define HIPAA and provide a detailed overview of the Privacy Rule and its implications for healthcare workers.

After completing this course, the learner should be able to:

- Describe the Privacy Rule that exists within the Health Insurance Portability and Accountability Act
- Describe the rule that requires that patients be given written notice of an institution's privacy rules and practices
- Explain patient's rights regarding the privacy of their medical and personal information
- Describe of key exceptions to the Privacy Rule
- Describe the most common violations

of the Privacy Rule and the consequences for healthcare workers.

Item no. : HH08051044
Format : DVD
Duration : 14 minutes
Copyright : 2013
Price : USD 239.00

HIPAA FOR MEDICAL ASSISTANTS: THE SECURITY RULE

This course provides a detailed overview of the Security Rule and its implications for healthcare workers. This course provides guidance on how to maintain administrative, physical and technical safeguards when you are dealing with private patient information in any format.

After completing this course, the learner should be able to:

- Describe the overall purpose and goals of the Health Insurance Portability and Accountability Act
- Explain the difference between administrative, physical and technical safeguards
- Explain the role of the privacy officer in a healthcare institution
- Describe the various actions and precautions to take to ensure security of patient information in an electronic format

Item no. : RZ08051045
Format : DVD
Duration : 12 minutes
Copyright : 2013
Price : USD 239.00

MEASURING VITAL SIGNS FOR MEDICAL ASSISTANTS PART 1: TEMPERATURE, PULSE, RESPIRATION

This program demonstrates and describes the techniques used to accurately measure temperature, pulse and respiration in a patient. Measurement of temperature is demonstrated using a variety of thermometers emphasizing the use of electronic, aural (tympanic), and temporal thermometers. Techniques and sites used for measuring the pulse are shown and assessment of the rate, depth, rhythm and quality of respiration is demonstrated.

After completing this course, the learner should be able to:

- Identify the indications for measuring temperature
- Demonstrate techniques for measuring oral, axillary, and rectal temperature
- Define pulse
- Locate five sites on the body to palpate the pulse
- Demonstrate assessment of both radial and apical pulse
- Demonstrate assessment of respiration

Item no. : RL08051046
Format : DVD
Duration : 22 minutes
Copyright : 2013
Price : USD 239.00

MEASURING VITAL SIGNS FOR MEDICAL ASSISTANTS PART 2: BLOOD PRESSURE, PAIN

This program demonstrates and describes the techniques used to accurately measure blood pressure and assess pain.

After completing this course, the learner should be able to:

- Explain the difference between systolic and diastolic blood pressure
- Define the blood pressure ranges for each of the four blood pressure classifications
- Demonstrate the steps in measuring blood pressure at the brachial artery
- Identify 5 characteristics of pain
- Identify tools used to assess pain

Item no. : BF08051047
Format : DVD
Duration : 18 minutes
Copyright : 2013
Price : USD 239.00

PREVENTING NEEDLESTICK INJURIES FOR MEDICAL ASSISTANTS

Because needlestick injuries are the most common way for healthcare workers to acquire bloodborne infections — such as HIV, hepatitis C and hepatitis B — knowing how to protect against needlestick injuries is crucial for medical assistants working with needles and other sharps in the healthcare environment.

This course is designed to raise awareness about the importance of preventing needlestick injuries. It provides an overview of government regulations, a detailed look at safety devices and techniques and guidance for preventing a needlestick injury.

After completing this course, the learner should be able to:

- Identify viruses and other infections that can be spread through needlestick injuries
- Describe efforts that have been made to prevent needlestick injuries and increase safety for medical assistants and other healthcare workers
- Identify the criteria that safer needle devices should meet
- Identify the various types of safer needle devices and how they are used
- Describe the measures that must be taken to prevent needlestick injuries

Item no. : KA08051055
Format : DVD
Duration : 16 minutes

Copyright : 2013
Price : USD 239.00

MUSIC

ERROLL GARNER: NO ONE CAN HEAR YOU READ

Director - Atticus Brady

In a triumphant career that lasted forty years Erroll Garner pushed the playability of the piano to its limits, developed an international reputation, and made an indelible mark on the jazz world. And yet, his story has never been told. Until now.

Atticus Brady's new film uses an astonishing array of archival materials interwoven with interviews with friends, family, and fellow musicians, and features commentary from Woody Allen; Ahmad Jamal; Tonight Show host Steve Allen; Erroll's sister, Ruth Garner Moore; pianist and arranger Dick Hyman; Columbia Records executive George Avakian; Erroll's bass player Ernest McCarty; Erroll's biographer Jim Doran; jazz journalist John Murph; dancer/choreographer Maurice Hines; and Erroll's daughter Kim Garner, who goes on the record about her father for the first time.

The film explores Erroll's childhood in Pittsburgh; his meteoric rise in popularity while playing on 52nd street, New York's famed jazz epicenter; the origins of his most famous album (Concert By The Sea) and his most famous composition (Misty); his singular, virtuosic piano style; and his dynamic personality, both on and off the stage.

Review

- "Erroll Garner was a giant among jazz pianists. His ability to spontaneously create great musical works at the piano while performing for an audience was legendary. His music is melodic, rhythmic, rhapsodic, and original. As a musician he was one of a kind." - Billy Taylor, Jazz Pianist & Composer

Item no. : NU10800319
Format : DVD
Duration : 53 minutes
Copyright : 2012
Price : USD 165.00

NATIVE AMERICAN STUDIES

ELEMENTAL

Directed by Gayatri Roshan & Emmanuel Vaughan-Lee

Elemental delivers a powerful and unusually intimate portrait of modern environmental activism through the story of three eco-warriors united by their deep connection with nature and commitment to

confront some of the most pressing ecological challenges of our time.

The film follows Eriel Deranger, a Northern Alberta-based Canadian indigenous activist opposing the Tar Sands and a proposed 2,000 mile Keystone XL Pipeline, that would travel from Northern Canada to the Gulf of Mexico.

In India, water conservationist Rajendra Singh, a former Indian government official gone rogue, goes on a 40-day pilgrimage down India's once pristine Ganges now alarmingly polluted. Facing community opposition, Singh works to shut down factories, halt construction of dams, and rouse local populations to treat sacred "Mother Ganga" with respect.

In Australia, inventor and entrepreneur Jay Harman struggles to find parties willing to invest millions on revolutionary turbine devices that he believes can slow global warming.

Separated by oceans yet sharing an unwavering commitment to protect nature, the eco-warriors featured in Elemental offer an insightful and moving account of individuals overcoming overwhelming challenges.

Reviews

- "Three environmental activists around the globe are profiled in Elemental and their efforts are duly inspiring and the related issues imposing...an interesting view of eco-warriors at work...Editing smoothly weaves between the three strands." - Variety
- "A rare, fresh look at environmental issues and sustainability that does not shy away from the personal impact the decisions to dedicate one's life to a cause entails." - The Film Stage

Item no. : RM05970962
Format : DVD
Duration : 93 minutes
Copyright : 2012
Price : USD 315.00

YOUNG ANCESTORS, THE

Directed by Aimee Barry Broustra

A fascinating documentary, The Young Ancestors explores a growing movement within American Indian communities to revitalize their native languages before they become extinct. An inspiring documentary, it follows a group of teenagers, who as part of a pilot program created by the Indigenous Language Institute, are learning their native language, Tewa, for the first time.

Like many today, the dedicated students in the film are motivated and enthusiastic about learning Tewa because they understand the symbiotic relationship between language and culture; that one cannot survive for too long without the other. They learn Tewa through group discussions led by their teacher and mentor, along with the help of specially designed computer technology (which

aids in capturing the inflections and nuances of their language).

Learning their tribal language allows the student to establish a line of continuity with their ancestors and to connect with the rituals performed in their community. Dances, songs, and ceremonies are demystified. The language becomes once again vibrant.

An important film, The Young Ancestors also explores the troubling history of forced boarding school attendance and relocation through interviews with parents and members of the community. It examines the historical reasons behind Native American language loss and uncovers the ways in which speaking one's native language heals on both individual and communal levels.

Review

- "Very enlightening. This will encourage Native Americans to appreciate the value of their beautiful language. It certainly will be of great benefit to all who desire to learn to speak their Native Tongue." – Ron, Tewa Language and Culture Instructor Santa Clara Pueblo, New Mexico

Item no. : TE05970964
Format : DVD
Duration : 60 minutes
Copyright : 2012
Price : USD 370.00

NATURAL ENVIRONMENTS

NATIONAL PARKS

National Parks conserve the natural beauty of a region with unique landscapes, flora and fauna for present and future generations. But what qualifies as a National Park? In this excellent program we examine Yellowstone National Park, The Lake District and Kakadu National Park and the challenges they face. It provides a brief history of the National Park movement, the growth of tourism and its impact, the conflicts between recreation and conservation, mining and conservation, environmental and economic needs as well as various interest groups including local and indigenous communities. This program is an ideal resource for students in geography, environmental and cultural studies.

Please contact us for primary and secondary schools pricing.

Item no. : HD08691939
Format : DVD
Duration : 22 minutes
Copyright : 2013
Price : AUD 235.00

NEURO-LINGUISTIC PROGRAMMING

NEURO-LINGUISTIC PROGRAMMING (NLP): VISUAL SQUASH

- How to integrate incongruent parts
- Identify positive intensions of incongruent parts
- Integrate conflicted parts creating new part containing both positive intensions
- Demonstrations of technique

Item no. : TN03860043
Format : DVD
Duration : 3 hours
Price : USD 105.00

NEUROSCIENCE, THE BRAIN AND COUNSELING

THERAPY AND THE BRAIN

Information on the brain is presented in a simple, understandable language that provides a foundation for those who wish to include an understanding of the brain and mind into their counseling and clinical practice. Topics presented include neurobiological processes of stress and anxiety and their effect on behaviour; the social brain; mirror neurons and interpersonal neurobiology; behaviours such as ADHD, Alexithymia, Compulsive Disorders and Learning Difficulties.

Item no. : KB08780285
Format : DVD
Duration : 90 minutes
StdBkNo : 9781463112325
Price : USD 155.00

NURSING ASSISTANT SKILLS

NURSING ASSISTANT, THE: MOVING AND TURNING SKILLS

Those primarily confined to a bed—who can no longer change position and move easily—are not only less comfortable, but can have decreased blood circulation and are at risk for the development of pressure ulcers. To reduce these risks and improve resident health, the nursing assistant must master the skills needed for moving and positioning the resident in bed using techniques that protect both the resident and the nursing assistant.

Nursing Assistant program on moving and turning skills has been completely revised and updated, yet continues to provide clear descriptions and demonstrations of common and important techniques for safely moving and positioning a resident in

bed.

This program will demonstrate:

- Moving up in bed using a lift sheet
- Moving to the side of a bed using a lift sheet
- Performing a log roll with a lift sheet
- Assisting a move up in bed
- Moving to the side of a bed without a lift sheet
- Turning away from you
- Turning towards you

Item no. : AL08051048
Format : DVD
Duration : 10 minutes
Copyright : 2013
Price : USD 189.00

NURSING ASSISTANT, THE: ORAL CARE

Keeping a resident's mouth, teeth, gums and tongue healthy is a vital component of maintaining the resident's overall personal hygiene and good health. Poor mouth care can lead to tooth decay, gum disease, bad breath and even a lack of appetite. Oral care should be provided on a daily basis to all those who are in any form of nursing care. The nursing assistant must know how to competently provide oral hygiene as part of the effort to promote overall resident health.

Nursing Assistant program on oral care skills has been completely revised and updated, yet continues to provide clear descriptions and demonstrations of common and important techniques for safely providing oral care to residents.

This program will demonstrate:

- Assisted oral care
- Denture care
- Oral care for the unconscious person

Item no. : PC08051049
Format : DVD
Duration : 11 minutes
Copyright : 2013
Price : USD 189.00

NURSING ASSISTANT, THE: PERSONAL CARE

While a person's sense of dignity and self-worth are often related to feeling clean and well groomed, personal care and grooming are also important factors in maintaining health and controlling infection. Care providers often become responsible for the personal care and personal hygiene of persons who are no longer capable of doing these things for themselves. Assisting with personal care is an important part of "morning care."

Nursing Assistant program on personal care skills has been completely revised and updated, yet continues to provide clear descriptions and demonstrations of common and important techniques for safely providing personal care to residents.

This program will demonstrate:

- Cleaning and Trimming Nails
- Shaving the Beard
- Assisting with Hair and Makeup
- Assisting with Dressing
- Dressing When an IV Catheter is in Place

Item no. : NM08051050
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

NURSING ASSISTANT, THE: TRANSFER AND AMBULATION SKILLS

Care providers must often assist persons with impaired mobility to walk, move to wheelchairs, toilets and beds. But to protect yourself and those you are providing care to, the nursing assistant must master the skills needed for transfer and ambulation.

Nursing Assistant program on transfer and ambulation has been completely revised and updated, yet continues to provide clear descriptions and demonstrations of common and important transfer techniques.

This program will demonstrate:

- Pivot transfer from bed to wheelchair and back
- Pivot transfer from wheelchair to toilet and back
- Two-person lift from bed to wheelchair
- Transfer using a mechanical lift
- Assisting with ambulation
- Preventing injury during a fall

Item no. : AH08051051
Format : DVD
Duration : 16 minutes
Copyright : 2013
Price : USD 189.00

PAINTING AND SCULPTURE

ERIC FISCHL: THE PROCESS OF PAINTING

Director: Edgar B. Howard

Developed as an adjunct to the exhibition Dive Deep: Eric Fischl and the Process of Painting, this 35-minute film is a co-production with the Pennsylvania Academy of the Fine Arts (PAFA) in Philadelphia. It is comprised of excerpts from interviews conducted by PAFA Director Harry Philbrick and Associate Curator Jodi Throckmorton of the San Jose Museum of Art in California at Fischl's Long Island and New York City studios. The film charts the course of the artist's creative process from his days as a student at California Institute of the Arts to the present.

Fischl speaks candidly and with a comedic

sense about his schooling – breaking away from minimal abstraction, revolting against the suggestion that painting was dead, particularly figurative painting, as well as finding his own voice. He is generous in the detail of his approach, sharing questions he attempts to answer in his paintings along with the challenges of composition, concluding, "at a certain point paintings paint themselves. You just carry out what (they're) telling you to do. You can't change it."

Fischl works throughout the film in various media – paint, photography, sculpture and watercolor – moving effortlessly between each whilst opining on their respective merits. He lets us in on his influences, including the sculpture of Auguste Rodin and the paintings and photographs of Thomas Eakins. What connects them to his own broad body of work is the human figure; Fischl states, "I am interested in the relationship that a person has with their body. Their body is this interface between an internal world of feeling, self-regard, self loathing and this socialized world of availability signals, desire... you read all that. And that's the stuff that I am riveted to...that's the thing I find the most compelling about watching people."

Item no. : HT09270051
Format : DVD (Color)
Duration : 38 minutes
Copyright : 2012
Price : USD 150.00

PARENTING AND CHILD ABUSE PREVENTION

7 STEPS TO REDUCE THE RISK OF SIDS (2013 UPDATE)

Preventative measures that make a difference.

Updated to reflect current American Academy of Pediatrics (AAP) safety guidelines and recommendations, this DVD gently guides new parents through seven easy steps that help reduce the risk of SIDS.

Updates Include:

- Proven benefits of breastfeeding
- Safe mattress and crib recommendations
- Importance of well-baby visits and vaccinations
- Reducing the risk with good prenatal care
- Avoiding products that claim to reduce the risk of SIDS
- All-new graphics and more!
- Back Sleeping – optimal sleep position, preventing flat spot on baby's head, tummy time
- Safe Sleep Environment – crib safety, firm mattress, benefits of room-sharing, dangers of co-sleeping

- Pacifiers for Sleep – keeps airways open, tips on proper use
- Smoking & Alcohol – prenatal care, keeping home and car smoke-free
- Breastfeeding – proven benefits, increases awareness, duration of breastfeeding lowers risk
- Avoid Overheating – maintaining safe room temperatures, clothing, blankets, sick baby
- Well-Baby Visits – staying on schedule, vaccinations reduce risk

Item no. : VC00800186
Format : DVD (Closed Captioned)
Duration : 15 minutes
Audience : Ages 13-Adult
Copyright : 2013
Price : USD 125.00

PERSONAL DEVELOPMENT

CUTTING EDGE ENGLISH AT WORK SERIES

These 20 groundbreaking programs combine psychology, linguistics and instructional design, and engage learners through:

- amusing situations
- entertaining characters
- interesting conversations
- authentic language
- strong storylines
- high quality production
- practical graded activities.

Each video has five sections

Language Functions

Explores how we do things with language such as apologizing, agreeing, comparing, giving reasons, explaining, asking etc.

Grammar

Looks at key elements of grammar and syntax, such as: tenses, comparatives, modals, questions, gerunds, conditionals and more.

Idioms

Explains common idiomatic expressions that non-English speakers often find confusing.

Vocabulary

Helps increase word knowledge by highlighting challenging vocabulary in everyday conversations.

Pronunciation

Provides help with English sounds and rhythms for those new to the language.

1. Greeting and Introducing

Learn to introduce yourself and others, and use the correct possessive pronouns - my, his, her, our, your and their.

2. Saying Where People Are

Learn the prepositions for saying where people are and use the present continuous tense for actions in progress.

3. Describing People

Learn to describe people positively and

negatively, and use regular and irregular comparatives and superlatives.

4. Asking Questions

Learn to ask for information, recognize rhetorical questions and use closed, open and statement questions to get quality answers.

5. Saying What's Needed

Learn to talk about what's needed and how to use modal verbs such as have to, should and must.

6. Giving Reasons

Learn to give reasons using because and talk about past actions using irregular forms of the simple past tense.

7. Describing Feelings

Learn to express positive and negative feelings, and talk about habitual actions and events using the simple present tense.

8. Making Suggestions

Learn to make suggestions and talk about future plans using going to.

9. Talking about Rules

Learn to understand and explain rules and use appropriate adverbs and quantifiers to talk about degree and frequency.

10. Communicating Feedback

Learn to give and receive feedback and talk about what has happened using the present perfect tense.

11. Complaining and Criticizing

Learn to recognize and express criticism and complaints and use the present perfect tense with periods of time.

12. Clarifying and Explaining

Learn to explain and clarify situations and ideas and use gerunds as the subject of the sentence.

13. Agreeing and Disagreeing

Learn to agree or disagree appropriately and use the first conditional to express possibilities.

14. Discussing Responsibilities

Learn how to explain responsibilities and use the second conditional to express possibilities.

15. Giving Warnings

Learn to understand and give warnings and use imperatives without sounding offensive.

16. Expressing Ideas and Attitudes

Understanding and discuss ideas and attitudes and improve your fluency using coordinating conjunctions - and, so and but.

17. Apologizing

Learn to apologize appropriately and identify verbs that take the infinitive -want, seem, attempt, demand, expect, like and love.

18. Encouraging Others

Learn ways to encourage others and check understanding using the correct question tags.

19. Comparing and Contrasting

Learn to compare and contrast people and situations and use what as the subject of the sentence rather than as a question.

20. Considering Options

Learn to discuss various options and improve your conversation skills using subordinating conjunctions.

Item no. : EK01141096
Format : 20 DVDs (Closed Captioned)
Duration : 300 minutes
Copyright : 2013
StdBkNo : 9781921910500
Price : AUD 2670.00

PERSONALITY DISORDERS

DIALECTICAL BEHAVIOR THERAPY

By Marsha Linehan

Watch Marsha Linehan, founder of Dialectical Behavior Therapy (DBT), in action in this session with a middle-aged man with a significant personality disorder struggling with suicidal depression and anger after being left by his girlfriend.

Perhaps no therapist of the last several decades has so influenced current practice as Marsha Linehan. Though she does a great deal of teaching and training, opportunities to see her practicing with a client in a full-length session are few and far between. Therapists, DBT practitioners, and newcomers alike will relish this rare opportunity.

In this initial session, Linehan works with a fascinating and difficult client. He makes it clear that he is actively suicidal, has little faith in therapy, and is not necessarily committed to treatment. He bobs and weaves as Linehan works with him, concealing some of the most damaging aspects of his own past behaviors and painting himself as an angry and wounded victim. With her upfront and frank style, Linehan defines the client's goals, makes clear to him which behaviors must change immediately, and gets him to agree to postpone suicidality in favor of further investigating her treatment. Throughout the session, Linehan gives voiced-over explanations of why she made certain choices and what compelled her towards different interventions. Prepare to be fascinated, both by the client and by Linehan!

By watching this video, you will learn:

- How to conduct an initial behavioral assessment using DBT
- How to implement elements of DBT style and strategy with your own clients
- How a DBT therapist assesses for suicidality and obtains commitment to therapy

Item no. : JZ07620215
Format : DVD

Duration : 108 minutes
StdBkNo : 1601243472
Price : USD 223.00

PHILOSOPHY AND INTELLECTUAL HISTORY

PHILOSOPHER'S TOOLKIT, THE: HOW TO BE THE MOST RATIONAL PERSON IN ANY ROOM

By Professor Patrick Grim

Thinking is at the heart of our everyday lives, yet our thinking can go wrong in any number of ways. Bad arguments, fallacious reasoning, misleading language, and built-in cognitive biases are all traps that keep us from rational decision making. What can we do to avoid these traps and think better? Is it possible to think faster, more efficiently, and more systematically? The Philosopher's Toolkit: How to Be the Most Rational Person in Any Room, taught by award-winning Professor Patrick Grim of the State University of New York at Stony Brook, arms you against the perils of bad thinking and supplies you with an arsenal of strategies to help you be more creative, logical, inventive, realistic, and rational in all aspects of your daily life.

24 Lectures, 30 minutes/lecture

Item no. : KT09280651
Format : 4 DVDs (With Transcript Book)
Duration : 720 minutes
Price : USD 280.00

PHOTOGRAPHY

CARRIE MAE WEEMS: SPEAKING OF ART

Directors: Edgar B. Howard, Muffie Dunn

In 2004 Checkerboard had the privilege of filming Carrie Mae Weems discussing her body of work, comprised of 17 projects spanning more than two decades (1981-2004).

This dynamic presentation was accompanied by slides of the artist's photographs and excerpts from her video art. The result is a chaptered lecture guided by Weems's seductive voice and passionate presence. The viewer is transported into her world as she details what she is trying to uncover, illuminate, investigate and provoke through her lens.

Our film begins with Weems's documentation of her extensive family in the 1984 series "Family Pictures and Stories" and builds gradually in complexity with "Ain't Jokin"(1987-88), an examination of racial stereotypes, and "Kitchen Table Series" (1990), in which

Weems, by inserting herself into the tableau, shows us 'woman' experiencing love, motherhood, companionship, and isolation. Series such as "Sea Islands" (1991-92) and "From Here I Saw What Happened and I Cried" (1995-96) and later "The Louisiana Project" (2003) and "Missing Links" (2003) focus on the African diaspora and issues of race, gender, and cultural history addressed with a blend of poignancy and humor.

In 1997, Weems says she reached a point where she "just could not function on the wall anymore," and so for the next three years printed her work on large swaths of fabric suspended from the ceiling to beckon movement through and around the images; this resulted in "Ritual and Revolution"(1998) "The Jefferson Suite"(1999) and "The Hampton Project"(2000).

Item no. : EP09270050
Format : DVD (Color)
Duration : 29 minutes
Copyright : 2012
Price : USD 150.00

POLITICS

HOW RACISM HARMS WHITE AMERICANS

With John H. Bracey Jr.

Distinguished historian John H. Bracey Jr. offers a provocative analysis of the devastating economic, political, and social effects of racism on white Americans. In a departure from analyses of racism that have focused primarily on white power and privilege, Bracey trains his focus on the high price that white people, especially working class whites, have paid for more than two centuries of divisive race-based policies and attitudes. Whether he's discussing the pivotal role slavery played in the war for independence, the two million white Americans who died in a civil war fought over the question of slavery, or how business owners took advantage of the segregation of America's first labor unions and used low-wage, non-unionized black workers to undercut the bargaining power of white workers, Bracey's central point is that failing to acknowledge the centrality of race, and racism, to the American project not only minimizes the suffering of black people, but also blinds us to how white people have been harmed as well.

Review

- "As the inimitable John Bracey conducts this dazzling tour of the U.S. past, we see more clearly than ever how the underside of the nation's history has always and everywhere reached across the color line to create misery among whites." - David Roediger, Professor of History and African American Studies at University of Illinois, Author of How Race Survived U.S History: From Settlement and Slavery to the Obama Phenomenon

Item no. : YL01060139
Format : DVD (With English Subtitles)
Duration : 52 minutes
Copyright : 2013
StdBkNo : 1932869751
Price : USD 125.00

NEW ECONOMICS 101, THE: TRUE WEALTH IN THE NEW ECONOMY

With Juliet Schor

Economist and bestselling author Juliet Schor lays out a positive vision for rethinking our relationship to consumer goods in this accessible and timely analysis of the devastating ecological, social, and personal costs of mass consumerism. Ranging from cutting-edge developments in economic theory, social analysis, and ecological design to real-world examples of these ideas being put into practice around the world, Schor makes a compelling case that preserving dwindling natural resources and enhancing economic security should have less to do with managing scarcity and learning to sacrifice than with envisioning new forms of plenty. The result is a bold and practical vision for replacing the old dead-end, debt-financed, work-and-spend cycle with a new paradigm of sustainability fueled by the abundant and infinitely renewable resources of time, creativity, and community.

Item no. : HY01060140
Format : DVD (With English Subtitles)
Duration : 46 minutes
Copyright : 2013
StdBkNo : 1932869786
Price : USD 125.00

RACE FOR WHAT'S LEFT, THE: THE GLOBAL SCRAMBLE FOR THE WORLD'S LAST RESOURCES

By Michael T. Klare

Renowned energy expert Michael T. Klare provides an invaluable account of the new and increasingly dangerous competition for the world's dwindling natural resources. Arguing that the world is facing an unprecedented crisis of resource depletion -- one that goes beyond "peak oil" to encompass shortages of coal and uranium, copper and lithium, water, and arable land -- Klare shows how the desperate hunt for raw materials is forcing governments and corporations to stake their claim in ever more dangerous and remote areas that present grave political and environmental risks. Citing mounting tensions between the U.S. and China over control of resources in the Asia-Pacific region, volatile local border disputes that raise the likelihood of military confrontation, and the

destructive environmental consequences of tar sands oil extraction and fracking, Klare argues that we need to radically alter our consumption patterns and build alternative energy systems before it's too late.

Item no. : RD01060141
Format : DVD (With English Subtitles)
Duration : 40 minutes
Copyright : 2013
StdBkNo : 1932869794
Price : USD 125.00

POSTPARTUM AND NEW BABY CARE

7 STEPS TO REDUCE THE RISK OF SIDS (2013 UPDATE)

Preventative measures that make a difference.

Updated to reflect current American Academy of Pediatrics (AAP) safety guidelines and recommendations, this DVD gently guides new parents through seven easy steps that help reduce the risk of SIDS.

Updates Include:

- Proven benefits of breastfeeding
- Safe mattress and crib recommendations
- Importance of well-baby visits and vaccinations
- Reducing the risk with good prenatal care
- Avoiding products that claim to reduce the risk of SIDS
- All-new graphics and more!
- Back Sleeping – optimal sleep position, preventing flat spot on baby's head, tummy time
- Safe Sleep Environment – crib safety, firm mattress, benefits of room-sharing, dangers of co-sleeping
- Pacifiers for Sleep – keeps airways open, tips on proper use
- Smoking & Alcohol – prenatal care, keeping home and car smoke-free
- Breastfeeding – proven benefits, increases awareness, duration of breastfeeding lowers risk
- Avoid Overheating – maintaining safe room temperatures, clothing, blankets, sick baby
- Well-Baby Visits – staying on schedule, vaccinations reduce risk

Item no. : VC00800186
Format : DVD (Closed Captioned)
Duration : 15 minutes
Audience : Ages 13-Adult
Copyright : 2013
Price : USD 125.00

RACE

HOW RACISM HARMS WHITE AMERICANS

With John H. Bracey Jr.

Distinguished historian John H. Bracey Jr. offers a provocative analysis of the devastating economic, political, and social effects of racism on white Americans. In a departure from analyses of racism that have focused primarily on white power and privilege, Bracey trains his focus on the high price that white people, especially working class whites, have paid for more than two centuries of divisive race-based policies and attitudes. Whether he's discussing the pivotal role slavery played in the war for independence, the two million white Americans who died in a civil war fought over the question of slavery, or how business owners took advantage of the segregation of America's first labor unions and used low-wage, non-unionized black workers to undercut the bargaining power of white workers, Bracey's central point is that failing to acknowledge the centrality of race, and racism, to the American project not only minimizes the suffering of black people, but also blinds us to how white people have been harmed as well.

Review

- "As the inimitable John Bracey conducts this dazzling tour of the U.S. past, we see more clearly than ever how the underside of the nation's history has always and everywhere reached across the color line to create misery among whites." - David Roediger, Professor of History and African American Studies at University of Illinois, Author of *How Race Survived U.S. History: From Settlement and Slavery to the Obama Phenomenon*

Item no. : YL01060139
Format : DVD (With English Subtitles)
Duration : 52 minutes
Copyright : 2013
StdBkNo : 1932869751
Price : USD 125.00

RACE FOR WHAT'S LEFT, THE: THE GLOBAL SCRAMBLE FOR THE WORLD'S LAST RESOURCES

By Michael T. Klare

Renowned energy expert Michael T. Klare provides an invaluable account of the new and increasingly dangerous competition for the world's dwindling natural resources. Arguing that the world is facing an unprecedented crisis of resource depletion -- one that goes beyond "peak oil" to encompass shortages of coal and uranium, copper and lithium, water, and arable land -- Klare shows how the desperate hunt for

raw materials is forcing governments and corporations to stake their claim in ever more dangerous and remote areas that present grave political and environmental risks. Citing mounting tensions between the U.S. and China over control of resources in the Asia-Pacific region, volatile local border disputes that raise the likelihood of military confrontation, and the destructive environmental consequences of tar sands oil extraction and fracking, Klare argues that we need to radically alter our consumption patterns and build alternative energy systems before it's too late.

Item no. : RD01060141
Format : DVD (With English Subtitles)
Duration : 40 minutes
Copyright : 2013
StdBkNo : 1932869794
Price : USD 125.00

RECRUITMENT AND SELECTION INTERVIEW

MORE THAN A GUT FEELING III

Thousands of interviewers have hired top-performing employees by applying Dr. Paul Green's behavioral approach to interviewing. His time-honored method teaches hiring stalls to uncover a job applicant's past work behavior because it is the best indicator to their future work behavior. With this video, you'll gain confidence that you're hiring the best candidate for the job!

How-To Training Points:

- How to plan a logical, structured interview
- How a behavioral example determines the presence or absence of skill
- How to allow for interviewer control
- How to make decisions based on facts
- How to recognize illegal interview questions

Item no. : BB05090554
Format : DVD
Duration : 32 minutes
Price : HKD 9450.00

RELIGION AND SPIRITUALISM

RELIGIOUS STUDIES: FINDING GOD IN THE CITY OF ANGELS

This eye-opening documentary celebrates the multicultural diversity of spiritual life in Los Angeles, California, exploring the varied ways different communities engage their sacred texts or scriptures, whether in worship, prayer, song, dance, performance, art, storytelling or ministry; the ultimate aim being to foster understanding and respect for people's beliefs.

Item no. : JG05393427
Format : DVD
Duration : 120 minutes
Audience : Senior High, College, Adult
Copyright : 2012
Price : USD 210.00

SAFETY AND SECURITY

BREATHING APPARATUS

This respiratory protection training video teaches about breathing apparatus and how to prevent inhalation of gases, vapors and particulates.

"Breathing Apparatus" DVD is a 29-minute training program providing objective, in-depth information about SCBA, SAR and air-purifying respirators.

Respiratory protection is defined as equipment used to prevent exposure to gases, vapors and particulates by inhalation. The two major categories of breathing apparatus are air purifying respirators (APRs), which use ambient air purified through a filtering element, and atmosphere supplying respirators, which have a separate air source. APRs are commonly used during normal workplace operations, but are not suitable for emergency response situations.

Atmosphere supplying respirators fall into three categories: Self Contained Breathing Apparatus (SCBA), Supplied Air Respirators (SARs), and combination SCBA/SAR. Of these, SCBA provides the highest available level of protection against airborne contaminants and oxygen deficiency. The technology behind SCBA and other respiratory protection is sophisticated, leading to greater protection for the user but also requiring intensive training in the proper selection, use and maintenance.

"Breathing Apparatus" DVD discusses the different types of breathing apparatus and the components of each, as well as safety features, capabilities and limitations. The operation of the equipment, proper techniques for its use, inspection procedures, and emergency operations

are demonstrated. Factors which make specific equipment appropriate or inappropriate for particular tasks are explained.

The film teaches about hazardous atmospheres and respiratory hazards. It stresses the need for training in the use of equipment in simulated emergency conditions before the user is exposed to a true emergency. Other topics covered include donning and doffing the various types of breathing apparatus, cylinder changeout and recharging, fit testing, open circuit versus closed circuit SCBA, the importance of physical conditioning, maintenance of equipment, and the special problems of hazmat incidents. Actual demonstrations of how the components fit together and operate are particularly helpful.

Item no. : YF01570131
Format : DVD (With Leaders Guide)
Duration : 29 minutes
Price : USD 225.00

PROFESSIONAL SECURITY OFFICER: COUNTERING TERRORISM

The role of security officers in the event of a terrorist attack affecting their facility.

Security officers must be aware of the terrorist threat. If a terrorist incident occurs at a facility, security officers are likely to be first on the scene to observe the situation. They themselves could become victims of the attack. Security officers are usually the first to notify emergency services, the first to take command and control of the event, and the first to aid victims. Effective preparation and training is required so that the actions and decisions made by security professionals during this stressful time will lead to the most successful outcome of the incident.

This module covers

- Detecting potential terrorist threats
- Terrorist targets
- Types of Weapons of Mass Destruction and how they are disseminated
- Improvised Explosive Devices (IEDs) and Vehicle-borne IEDs
- Appropriate actions to prevent a terrorist action
- Response to a suspected or actual terrorist event
- Suspicious packages
- Self protection

Item no. : PN01570136
Format : DVD (With CD-ROM)
Duration : 30 minutes
Price : USD 245.00

PROFESSIONAL SECURITY OFFICER: HANDLING EMERGENCIES

How security officers prepare for and

respond to unexpected events in order to best protect employees.

Professional security officers must respond to incidents, including workplace violence, in the facilities that they protect. They must take control, activate agreed upon emergency procedures, and take steps to prevent further harm.

Handling Emergencies covers:

- Emergency and disaster planning
- Building and facility safety, including fire protection systems
- Responding to hazardous materials incidents
- Preventing workplace violence
- Interacting with responding public agencies

Item no. : CB01570137
Format : DVD (With CD-ROM)
Duration : 31 minutes
Price : USD 245.00

PROFESSIONAL SECURITY OFFICER: PATROLLING & OBSERVATION

Security Officer Training Video focuses on types of patrols and honing observation skills.

How effective patrolling deters criminal behavior, improves response to emergencies and ensures compliance with company policies.

Patrolling accomplishes many things. It can proactively deter criminal behavior, respond to emergencies, detect unauthorized activities, ensure compliance with organizational policies, and intervene in circumstances that could cause a loss. This program trains security officers to hone their patrolling and observation skills, and to use all their senses so they can accurately remember and report on what they have observed. This program covers:

- Understanding the rules and regulations of the organization
- Types of patrols and how to perform them effectively: Security, preventive, foot patrol, fire watch, mobile patrol, traffic duty
- Post orders
- Fixed post activities
- Access control systems
- Factors that affect visibility
- Honing the senses for observation
- Loss control
- Security systems
- Radio communications

Item no. : GT01570138
Format : DVD (With CD-ROM)
Duration : 25 minutes
Price : USD 325.00

PROFESSIONAL SECURITY OFFICER: ROLES & RESPONSIBILITIES

Now on the shelf! Security officer training

video: how to maintain a safe workplace.

This program is part one of the Professional Security Officer training series. This module studies how professional security officers support a secure facility in a professional, friendly, and welcoming manner and portrays many of the common problems Security Officers will be expected to address:

- Responding to an accident or incident
- Gaining trust and respect from the people they protect
- Maintaining a "Command Presence" during stressful events
- Ethical behavior as a key to professionalism
- Cultural diversity
- Working with the elderly and physically impaired
- Handling crisis situations such as workplace violence and disorderly conduct
- Working with emergency responders
- Testifying in court
- Using company-issued equipment

Item no. : JH01570139
Format : DVD (With CD-ROM)
Duration : 29 minutes
Price : USD 325.00

SCIENCE AND MATHEMATICS

HOW MUSIC AND MATHEMATICS RELATE

By Professor David Kung

Get a new perspective on two of the greatest achievements of human culture in the 12 dazzling lectures of How Music and Mathematics Relate, taught by award-winning mathematician and musician David Kung of St. Mary's College of Maryland. Understanding the connections between music and mathematics helps you appreciate both, even if you have no special ability in either field. By exploring the mathematics of music, you learn why non-Western music sounds so different, gain insight into the technology of modern sound reproduction, and start to hear the world around you in exciting new ways. No expertise in either music or higher-level mathematics is required to appreciate this astonishing alliance between art and science.

12 Lectures, 45 minutes/lecture

- 1 Overtones—Symphony in a Single Note
- 2 Timbre—Why Each Instrument Sounds Different
- 3 Pitch and Auditory Illusions
- 4 How Scales Are Constructed
- 5 How Scale Tunings and Composition Coevolved
- 6 Dissonance and Piano Tuning
- 7 Rhythm—From Numbers to Patterns
- 8 Transformations and Symmetry
- 9 Self-Reference from Bach to Gödel
- 10 Composing with Math—Classical to Avant-Garde
- 11 The Digital Delivery of Music

12 Math, Music, and the Mind

Item no. : VE09280641
Format : 3 DVDs
Duration : 540 minutes
Copyright : 2012
Price : USD 220.00

SOCIOLOGY

YOUNG ANCESTORS, THE

Directed by Aimee Barry Broustra

A fascinating documentary, The Young Ancestors explores a growing movement within American Indian communities to revitalize their native languages before they become extinct. An inspiring documentary, it follows a group of teenagers, who as part of a pilot program created by the Indigenous Language Institute, are learning their native language, Tewa, for the first time.

Like many today, the dedicated students in the film are motivated and enthusiastic about learning Tewa because they understand the symbiotic relationship between language and culture; that one cannot survive for too long without the other. They learn Tewa through group discussions led by their teacher and mentor, along with the help of specially designed computer technology (which aids in capturing the inflections and nuances of their language).

Learning their tribal language allows the student to establish a line of continuity with their ancestors and to connect with the rituals performed in their community. Dances, songs, and ceremonies are demystified. The language becomes once again vibrant.

An important film, The Young Ancestors also explores the troubling history of forced boarding school attendance and relocation through interviews with parents and members of the community. It examines the historical reasons behind Native American language loss and uncovers the ways in which speaking one's native language heals on both individual and communal levels.

Review

- "Very enlightening. This will encourage Native Americans to appreciate the value of their beautiful language. It certainly will be of great benefit to all who desire to learn to speak their Native Tongue." – Ron, Tewa Language and Culture Instructor Santa Clara Pueblo, New Mexico

Item no. : TE05970964
Format : DVD
Duration : 60 minutes
Copyright : 2012
Price : USD 370.00

SPORTS INJURY AND SAFETY

FIRST AID EMERGENCIES: COMMUNITY

Accidents and injuries occur without warning. This program provides a rundown of the issues involved, and the main types of injuries that occur in the community and how they should be treated. It includes what to do in an emergency, legal and moral aspects of first aid, fractures, dislocations, strains and sprains, neck, head and spinal injuries, hypothermia and hyperthermia, and CPR (cardio-pulmonary resuscitation) – (both hands-only, and hand and mouth procedures). With clear verbal and visual information, it portrays some typical scenarios in public places where immediate first aid intervention is required and demonstrating the correct ways to administer relevant procedures.

Please contact us for primary and secondary schools pricing.

Item no. : LN08691936
Format : DVD
Duration : 24 minutes
Copyright : 2013
Price : AUD 300.00

FIRST AID EMERGENCIES: HOME

A vast number of accidents resulting in injury occur in and around the home. This program provides an explanation of the main types of injuries that occur in the home and how they should be treated. It includes what to do in an emergency, an outline and demonstration of the DRABCD procedure, dealing with burns, scalds and electrocution, cuts, laceration and bleeding, poisoning and overdose, asthma, allergies and anaphylaxis, and heart attack, stroke, diabetes and epilepsy. It provides clear verbal and visual information, portraying various scenarios within a home where immediate first aid intervention is required, and demonstrating the correct ways to administer relevant procedures.

Please contact us for primary and secondary schools pricing.

Item no. : JJ08691937
Format : DVD
Duration : 27 minutes
Copyright : 2013
Price : AUD 300.00

SUSTAINABILITY

ECO PIONEERS: A CASE STUDY OF BEGA

The town of Bega, on the south coast of NSW is working to transform their town into a sustainable community. Through the work of "Clean Energy for Eternity", this program follows Dr Matthew Nott as he charts their journey into solar PV, wind power and the local council's exploration of tidal energy. This program provides a useful case study on environmental sustainability for senior geography students.

Please contact us for primary and secondary schools pricing.

Item no. : FE08691938
Format : DVD
Duration : 22 minutes
Copyright : 2013
Price : AUD 235.00

NATIONAL PARKS

National Parks conserve the natural beauty of a region with unique landscapes, flora and fauna for present and future generations. But what qualifies as a National Park? In this excellent program we examine Yellowstone National Park, The Lake District and Kakadu National Park and the challenges they face. It provides a brief history of the National Park movement, the growth of tourism and its impact, the conflicts between recreation and conservation, mining and conservation, environmental and economic needs as well as various interest groups including local and indigenous communities. This program is an ideal resource for students in geography, environmental and cultural studies.

Please contact us for primary and secondary schools pricing.

Item no. : HD08691939
Format : DVD
Duration : 22 minutes
Copyright : 2013
Price : AUD 235.00

RESPONSIBLE TOURISM

The concept of responsible tourism revolves around the fact that when people travel and visit places away from their own community, they make an impact on local people, their homes, their local and wider environments. This program explores a range of areas relating to responsible tourism including sustainability, green tourism and 'greenwashing', environmental and economic impacts. We examine the positive and negative impacts of travel and discuss with industry experts, ways in which the industry can be made more sustainable. This program is an excellent resource for all students of tourism and sustainable management.

Please contact us for primary and secondary schools pricing.

Item no. : WR11100524
Format : DVD
Duration : 32 minutes
Copyright : 2013
Price : AUD 235.00

TEEN GUIDANCE

TEENS AT RISK: SUICIDAL SIGNS - DEPRESSION, SELF-MUTILATION, RAD

Young people with mental health problems such as anxiety, depression, bipolar disorder, self mutilation, reactive attachment disorder are at higher risk for suicidal thoughts. Raising teenagers with mental health issues can be a difficult and very challenging experience. This reflective program focuses on parents and teenagers who tell their stories of struggle as they learn how some families cope with parenting a mentally ill teen. When parents have to deal with a mentally ill teen they face many unique challenges. Through personal stories and discussions, you'll learn some of the reasons for mental illness and some of the solutions and resources for dealing with and available to help support families. Health professionals explore the subject of mental illness and offer thoughtful counsel and advice for parents and teens to help guide them through challenging times. Subjects Covered Include: Depression & emotional problems, How to watch for teens displaying suicidal tendencies, Genetic and environmental factors, Support groups.

Item no. : PH06111177
Format : DVD
Copyright : 2013
Price : USD 95.00

TERRORISM RESPONSE

PROFESSIONAL SECURITY OFFICER: COUNTERING TERRORISM

The role of security officers in the event of a terrorist attack affecting their facility.

Security officers must be aware of the terrorist threat. If a terrorist incident occurs at a facility, security officers are likely to be first on the scene to observe the situation. They themselves could become victims of the attack. Security officers are usually the first to notify emergency services, the first to take command and control of the event, and the first to aid victims. Effective preparation and training is required so that the actions and decisions made by security professionals during this stressful time will lead to the most successful outcome of the incident.

This module covers

- Detecting potential terrorist threats
- Terrorist targets
- Types of Weapons of Mass Destruction and how they are disseminated
- Improvised Explosive Devices (IEDs) and Vehicle-borne IEDs
- Appropriate actions to prevent a terrorist action
- Response to a suspected or actual terrorist event
- Suspicious packages
- Self protection

Item no. : PN01570136
Format : DVD (With CD-ROM)
Duration : 30 minutes
Price : USD 245.00

TOURISM

NATIONAL PARKS

National Parks conserve the natural beauty of a region with unique landscapes, flora and fauna for present and future generations. But what qualifies as a National Park? In this excellent program we examine Yellowstone National Park, The Lake District and Kakadu National Park and the challenges they face. It provides a brief history of the National Park movement, the growth of tourism and its impact, the conflicts between recreation and conservation, mining and conservation, environmental and economic needs as well as various interest groups including local and indigenous communities. This program is an ideal resource for students in geography, environmental and cultural studies.

Please contact us for primary and secondary schools pricing.

Item no. : HD08691939
Format : DVD
Duration : 22 minutes
Copyright : 2013
Price : AUD 235.00

RESPONSIBLE TOURISM

The concept of responsible tourism revolves around the fact that when people travel and visit places away from their own community, they make an impact on local people, their homes, their local and wider environments. This program explores a range of areas relating to responsible tourism including sustainability, green tourism and 'greenwashing', environmental and economic impacts. We examine the positive and negative impacts of travel and discuss with industry experts, ways in which the industry can be made more sustainable. This program is an excellent resource for all students of tourism and sustainable management.

Please contact us for primary and secondary schools pricing.

Item no. : WR11100524
Format : DVD

Duration : 32 minutes
Copyright : 2013
Price : AUD 235.00

TRAINING AND LEARNING

CUTTING EDGE ENGLISH AT WORK SERIES

These 20 groundbreaking programs combine psychology, linguistics and instructional design, and engage learners through:

- amusing situations
- entertaining characters
- interesting conversations
- authentic language
- strong storylines
- high quality production
- practical graded activities.

Each video has five sections

Language Functions

Explores how we do things with language such as apologizing, agreeing, comparing, giving reasons, explaining, asking etc.

Grammar

Looks at key elements of grammar and syntax, such as: tenses, comparatives, modals, questions, gerunds, conditionals and more.

Idioms

Explains common idiomatic expressions that non-English speakers often find confusing.

Vocabulary

Helps increase word knowledge by highlighting challenging vocabulary in everyday conversations.

Pronunciation

Provides help with English sounds and rhythms for those new to the language.

1. Greeting and Introducing

Learn to introduce yourself and others, and use the correct possessive pronouns - my, his, her, our, your and their.

2. Saying Where People Are

Learn the prepositions for saying where people are and use the present continuous tense for actions in progress.

3. Describing People

Learn to describe people positively and negatively, and use regular and irregular comparatives and superlatives.

4. Asking Questions

Learn to ask for information, recognize rhetorical questions and use closed, open and statement questions to get quality answers.

5. Saying What's Needed

Learn to talk about what's needed and how to use modal verbs such as have to, should and must.

6. Giving Reasons

Learn to give reasons using because and

talk about past actions using irregular forms of the simple past tense.

7. Describing Feelings

Learn to express positive and negative feelings, and talk about habitual actions and events using the simple present tense.

8. Making Suggestions

Learn to make suggestions and talk about future plans using going to.

9. Talking about Rules

Learn to understand and explain rules and use appropriate adverbs and quantifiers to talk about degree and frequency.

10. Communicating Feedback

Learn to give and receive feedback and talk about what has happened using the present perfect tense.

11. Complaining and Criticizing

Learn to recognize and express criticism and complaints and use the present perfect tense with periods of time.

12. Clarifying and Explaining

Learn to explain and clarify situations and ideas and use gerunds as the subject of the sentence.

13. Agreeing and Disagreeing

Learn to agree or disagree appropriately and use the first conditional to express possibilities.

14. Discussing Responsibilities

Learn how to explain responsibilities and use the second conditional to express possibilities.

15. Giving Warnings

Learn to understand and give warnings and use imperatives without sounding offensive.

16. Expressing Ideas and Attitudes

Understand and discuss ideas and attitudes and improve your fluency using coordinating conjunctions - and, so and but.

17. Apologizing

Learn to apologize appropriately and identify verbs that take the infinitive -want, seem, attempt, demand, expect, like and love.

18. Encouraging Others

Learn ways to encourage others and check understanding using the correct question tags.

19. Comparing and Contrasting

Learn to compare and contrast people and situations and use what as the subject of the sentence rather than as a question.

20. Considering Options

Learn to discuss various options and improve your conversation skills using subordinating conjunctions.

Item no. : EK01141096
Format : 20 DVDs (Closed Captioned)
Duration : 300 minutes
Copyright : 2013

StdBkNo : 9781921910500
Price : AUD 2670.00

紀錄片

北嶽恒山

紀錄片《北嶽恒山》共分五集，每集三十分鐘，攝製組在春、夏、秋、冬四季趕赴恒山拍攝，呈現了恒山不同季節的自然景觀，並著重展示了當地的風俗民情、人文歷史。

《北嶽恒山》以紀錄的形式，不僅全景展現了國山——恒山之獨特的自然風光，更深刻解讀了我國古代五岳封禪文化，與北方風土人文。

Item no. : GE07491854
Format : 2 DVDs (Mandarin)
Duration : 150 分鐘
Price : USD 180.00

環球同此涼熱

“環球同此涼熱”出自毛主席的詩詞《念奴嬌——昆崙》，“太平世界，環球同此涼熱”，而在氣候變化愈演愈烈的這個星球，沒有人能夠安然地置身世外。本片分為三部曲，按照人類文明發展模式劃分為：工業文明，農業文明，生態文明。攝製組探訪分佈全球範圍內深受氣候變化影響的典型地區，追溯人類千萬年文明發展的歷程，展現地球居民拯救藍色星球的不懈努力……從現實與歷史兩個維度，深入闡述生態環境變化與人類文明的辯證關係，呼喚人類關於社會可持續發展的責任與行動，啟發對於人類文明未來命運的思考。

Item no. : NC07271844
Format : 6 DVDs (Mandarin)
Duration : 240 分鐘
Copyright : 2013
Price : USD 360.00

淨土喀納斯

高清水文紀錄片《淨土喀納斯》是中國第一部完整表現喀納斯景區自然景觀、人文歷史和民族習俗的紀錄片，分為《淨土尋蹤》、《謎樣神湖》、《林中百姓》、《雪上民族》、《牧魂人家》、《山水情緣》六集，表現了喀納斯特有的自然資源、湖怪現象、圖瓦風情、滑雪習俗、遊牧文化和山水對於人類的心靈感悟。該片拍攝歷時一年，為觀眾呈現了喀納斯春的透徹、夏的濃蔭、秋的燦爛、冬的素雅，讓人們在賞心悅目之餘，能夠生動、真實地感受到喀納斯獨具的人文魅力，體會這裏的人們在自然與人文之間、保護與開發之間、傳統與未來之間取得的平衡。

Item no. : PB07271845
Format : 3 DVDs (Mandarin)
Duration : 120 分鐘
Copyright : 2013
Price : USD 270.00

教育學程

閱讀，動起來 4: 閱讀策略，可以輕鬆玩

台北 VS. 香港 一課兩教

閱讀，動起來系列

閱讀素養，是 21 世紀的孩子，不可或缺的關鍵能力。我們該如何帶領孩子走入閱讀世界，啟動真正的學習力，讓孩子重新找回學習的熱情？

閱讀，動起來系列，借鏡國際成功經驗，引入最新且有效的閱讀教育趨勢；分享教學現場實錄，提供學界與教師更具體實用的寶貴策略。

希望藉此點燃教育熱情，讓所有關心台灣教育的人士能從中汲取養分，貢獻創意，一起攜手改革我們的教育現場。

長期研究閱讀能力的中央大學教授、台灣閱讀協會理事長柯華葳，特別邀請在香港推動閱讀教育成效卓著的播道書院來台，與台灣教師分享教學經驗。

為此，台北市明德國小兩班五年級學生上了整整一小時的課，不只坐得住，一週後還記得課堂上的講述重點，甚至會自動閱讀延伸讀物。

柯華葳看完學生的回饋單後，欣喜的說：「千萬別低估孩子的能力。」

本片即為這兩堂精采國語課的全程記錄，讀者能從中實際領略老師的授課方式與看見孩子生動的回饋反應。

Item no. : TV02111380
Format : DVD (Chinese, With Traditional Chinese Subtitles)
Copyright : 2013
Price : USD 173.00

歷史

百家講壇：王樹增解讀大決戰

主講：王樹增

發生在 1948 年 9 月到 1949 年 2 月的“遼沈戰役”、“淮海戰役”和“平津戰役”，是中國解放戰爭中中國共產黨與國民黨兩大軍事集團之間的三次決定性戰役，史稱“大決戰”。在裝備簡陋、兵力懸殊的情況下，共產黨軍隊經過艱苦奮鬥最終取得了“大決戰”的全面勝利，並為新中國的成立奠定了堅實的基礎。

著名軍旅作家王樹增，帶領我們重回六十多年前的那段風雲歲月，去追尋父輩們光榮的足跡，去回味一個國家艱難的新生。

遼沈戰役

第一集 攻打錦州

第二集 大門的關閉

第三集 生死抉擇

第四集 血浸黑山

第五集 遼西大戰

淮海戰役

第一集 烽煙起中原

第二集 艱苦的初戰

第三集 首戰告捷

第四集 天羅地網

第五集 絕望的突圍

第六集 驚人的態勢

第七集 殊死較量

第八集 圍而不打

第九集 決戰淮海

平津戰役

第一集 大軍入關

第二集 西線圍殲

第三集 艱難的抉擇

第四集 偉大的勝利

Item no. : DL07271852
Format : 9 DVDs (Mandarin, With Chinese Subtitles)
Copyright : 2012
Price : USD 540.00

期刊

博看期刊數據庫

博看期刊數據庫主要分為 10 個子數據庫，收錄涉及黨政、時事、軍事、管理、財經、文摘、文學、情感、家庭、健康、時尚、娛樂、科技、教育、行業等 40 多類 3500 多種主流暢銷人文期刊，是現今最大最全的人文暢銷期刊數據庫。博看以符合讀者閱讀習慣、線上翻頁的原貌版為基礎，同時提供文本版、語音版等多種閱讀形式。

產品功能和特色

- 1，提供按照期刊名稱、作者、全文等檢索條件進行檢索，支持多條件高級檢索。
- 2，任意收藏喜歡的文章和期刊，搜索結果和單篇文章均可供列印；
- 3，博看原貌版為業內首創，獨立開發。整刊呈現（整刊原貌展現，包括排版、插圖、版式等）。符合讀者閱讀習慣，優化讀者閱讀體驗；
- 4，無需下載任何插件，線上閱讀。
- 5，文本版實現複製、粘貼功能，和原貌版實現一鍵轉換；
- 6，更加人性化的設計，能自由選擇喜歡的閱讀器顏色和字體大小。
- 7，每日更新 80-100 本新刊，每月更新 2000 本以上。
- 8，新刊呈現與紙刊基本同步。
- 9，公佈每日更新的期刊及數量，直觀明瞭。
- 10，訂制的語音版，可實現線上“聽”雜誌。

部分期刊列表

- 1、時政新聞：半月談、瞭望新聞週刊、南方人物週刊、中國新聞週刊、環球人物
- 2、管理財經：中國企業家、理財週刊、中國經濟週刊、商界、三聯競爭力
- 3、家庭健康：37°女人、愛情婚姻家庭、愛人、幸福、前衛、東方女性
- 4、文摘文學：半月選讀、今古傳奇、特別文摘、意林、人民文學、北京文學
- 5、時尚生活：東方文化週刊、女友、流行色、名牌、都市麗人、城市畫報
- 6、文化藝術：人像攝影、世界博覽、藝術

與設計、先鋒國家歷史、榮寶齋

- 7、娛樂休閒：電腦愛好者、互聯網週刊、IT 時代週刊、國家人文地理、戶外探險
- 8、教育教學：課外閱讀、班主任之友、少男少女、英語畫刊、大學英語、經典閱讀
- 9、學術學報：世界經濟研究、商場現代化、社會主義研究、世界科學、統計與決策
- 10、科學技術：生命世界、農村百事通、太空探索、科學大觀園、中國花卉盆景

Item no. : HU31290001
Format : Online Database (1 Year)

人文歷史

中國古鎮（下）

《中國古鎮》以住房和城鄉建設部及國家文物局共同組織評選的 181 個“中國歷史文化名鎮”為基礎選題，行程涉及全國 28 個省、市、自治區的 102 座古鎮，拍攝了總時長 3 萬多分鐘的高清影像素材。

本片以“一鎮一傳奇，一鎮一風情”為主題，力圖通過講述古鎮傳奇故事吸引觀眾，通過展示古鎮獨特風情感染觀眾。節目從古鎮歷史傳承的真實性、空間環境的完整性、生活狀態的延續性等方面勾連古今，從中解讀古鎮特有的社會結構與文化智慧，同時著力挖掘每一個古鎮別具一格的特色所在，由此系列片中有古鎮名人輩出，影響著歷史走向，有的古鎮美食薈萃，吸引著八方來客，有的以建築著稱，有的則以風俗見長。

Item no. : WR07491859
Format : 8 DVDs (Mandarin)
Copyright : 2012
Price : USD 480.00

人物

百家講壇：唐宋八大家 - 蘇洵、蘇軾、蘇轍

蘇洵（1009-1066），字明允，號老泉，北宋時期傑出的散文家。

蘇軾（1037-1101），字子瞻，號東坡居士，北宋時期傑出的文壇領袖和重要政治家。

蘇轍（1039-1112），字子由，號穎濱遺老，北宋時期傑出的散文家和政治家。

在“唐宋八大家”之中，蘇洵、蘇軾、蘇轍父子三個人同時被列入其中，是一個獨特的文化現象，這一方面說明選編者獨具慧眼的選擇標準，另一個方面也說明“三蘇”文章的獨特魅力和重要的文化價值。

Item no. : PN07491817
Format : 8 DVDs (Mandarin)
Duration : 320 分鐘
Copyright : 2012
Price : USD 480.00

商業經營

數位新生活

網路打破實體通路的侷限，創造一片無可估擬的經濟藍海！

網路讓即將息燈的老店頓時轉虧為盈、讓滯銷滿倉的貨品瞬間熱銷一空、讓默默無名轉夕成為家喻戶曉、讓初登職場的新鮮人一網值錢……，只有充分掌握網路特性、成功營造廣宣行銷、健全客銷機制與穩定的貨源品質，才是搶得成功的捷徑！

1-姊妹妹妹站起來-女性創業

桃園紅麴烤雞 / 彰化鹿港傳統福袋 / 飛雁手工傳奇 / 台北北投二手書店

2-網購休閒甜品 就是夯

台北香帥食品行 / 高雄寒天牛奶糖 / 周老爸餅舖 / 嘉義甜點老店

3-愛美無國界 女性商品 e 通

彰化縣社頭鄉絲襪 / 雅典絲內衣 / 日系彩妝和包包平台 / 女人我最美婚禮顧問和藝術美甲

4-傳統工藝遇上接班人

嘉義新港錫香火工藝 / 雲林北港紙糊手工藝 / 嘉義坵窯休閒陶坊 / 嘉義創意神斧

5-上班族生活用品

高雄手工韓式西裝 / 紙娃娃變磁鐵文具 / 邦迪設計 / 台中大甲自行車

6-老店傳承 網路拼經濟

嘉義新港新瑞香餅館 / 苗栗後龍奇巧香餅家 / 台北恭伯茶屋 / 嘉義梅山茶百年餅店

7-創意 e 商機

aPure 除臭襪 / 環保壓縮式垃圾筒 / 防水透氣技術包裝容器 / 推車 / 顯微鏡相機

8-六七年級創業新勢力

東京衣服 / Grace gift / 寬寬文創 / 手工的秀

9-網銷新食代

一森手工烘焙坊 / 直潭幸守糖 / 布蕾派對 / 蘿拉手工果醬 / 奇碰碰西點蛋糕

10-走出不一樣的創業高峰

西井村蜂蜜 / 新珍香食品 / 韓金婆婆 / 松村燻之味 / 王殷寢具企業

Item no. : RK02111396
Format : 10 DVDs (Chinese, With Traditional Chinese Subtitles)
Copyright : 2013
Price : USD 1485.00

社會

環球同此涼熱

“環球同此涼熱”出自毛主席的詩詞《念奴嬌——崑崙》，“太平世界，環球同此涼熱”，而在氣候變化愈演愈烈的這個星球，沒有人能夠安然地置身世外。本片分為三部曲，按照人類文明發展模式劃分為：工業文明，農業文明，生態文明。攝製組採訪分

佈全球範圍內深受氣候變化影響的典型地區，追溯人類千萬年文明發展的歷程，展現地球居民拯救藍色星球的不懈努力……從現實與歷史兩個維度，深入闡述生態環境變化與人類文明的辯證關係，呼喚人類關於社會可持續發展的責任與行動，啟發對於人類文明未來命運的思考。

Item no. : NC07271844
Format : 6 DVDs (Mandarin)
Duration : 240 分鐘
Copyright : 2013
Price : USD 360.00

健康之路：當孩子受傷時

兒童意外受傷防不勝防，當孩子發生意外時，家長第一時間該做什麼？五花八門的應對措施，有的卻是急救的陷阱。《健康之路》特別邀請武警總醫院急救中心主任王立祥教授，為您詳細解答生活中的急救常識，剖析日常急救處理的一些誤區。

Item no. : GC07491840
Format : 2 DVDs (Mandarin)
Duration : 80 分鐘
Copyright : 2012
Price : USD 180.00

中華民族：西域八卦城

當飛機越過新疆天山山脈的北麓，人們會發現一個巨大的八卦圖形，它舒展地臥在伊犁河岸。當你踏上這塊神奇的土地，你會發現，這是一個由道路和房屋構架而成的生活空間，這裏生活著風采各異的各族人民。這裏是迄今為止世界上建築規模最大、保存最完整的八卦城。這裏也曾是中國漢代烏孫國的所在地，許多歷史故事和傳說，至今蕩漾在人們的心底，豐富著人們的想像，也吸引著世界各地的人們前來探究。

跟司?懿?管理

Item no. : KJ07761809
Format : DVD (Mandarin)
Duration : 40 分鐘
Price : USD 90.00

文化

探索發現：樂山大佛

東漢初年，佛教傳入中國，魏、晉南北朝，中國朝野禮佛成風，大唐之際，佛教與中國儒學道家渾然天成，圓滿實現了佛教本土化的歷史必然。

中國西南的四川樂山，以其獨有的山水形勝，不可思議的因緣聚會，造就了一尊佛像傳奇，一段慈悲演義，在中國佛教史上寫下了壯麗偉魄的章節。

唐開元年間，貴州高僧海通法師雲遊四川，駐錫嘉州，結茅凌雲，繩床竹杖開啓勝境，在嘉州三江匯合之地的丹崖峭壁，鑿壁造像，渡濟生靈，鎮江撫濤，募資建造高達71米的彌勒坐佛。

九十年前赴後繼，兩任地方節度使生死相托，精誠所至，一尊“佛與山齊”的世界第一坐佛耀然面世。

樂山大佛的萬千傳奇，佛國世界的諸般魅力，吸引著十方叢林與八方信眾的朝聖與迷戀。讓我們一起走進樂山，走進彌勒，走進中國千年菩提大道。

Item no. : ZC07761839
Format : 2 DVDs (Mandarin)
Duration : 80 分鐘
Copyright : 2012
Price : USD 180.00

中國歷代典籍

申報數據庫 (D 型) (線上版)

《申報》於 1872 年 4 月 30 日（清同治十一年三月二十三日）創刊，1949 年 5 月 27 日（中華民國三十八年五月二十七日）終刊，是中國近代創辦最早、存續時間最長和最具影響力的中文日報，被稱為中國近代百科全書，具有極高的史料價值。

《申報數據庫》具有以下特點：

1. 資料完整，所收《申報》含上海、漢口、香港版共 27534 個期號，首尾相連；在提供全部影像的同時，並提供全部錄文，包括新聞、副刊專刊增刊特刊、廣告，無一缺漏。

2. 製作精良，所有影像掃描精度均達到 300dpi，清晰可辨；全文採用四位元組 Unicode 國際編碼的七萬字大字形檔手工錄入，錯誤率控制在萬分之三左右，並爭取通過持續改進，將整體錯誤率降低到萬分之一以下，部分資料達到零錯誤率。

3. 使用便捷，可從多個層面進行毫秒級檢索；可以一站式完成閱讀、批註、下載、列印等整理研究工作；支援多語言 Windows 平臺，適用廣泛。

D 型《申報數據庫》，實質上是《申報》的全文檢索平臺。只提供檢索結果，包括年月日、版（頁）、篇目及作者，不提供資料，適合已購紙本《申報》的用戶使用。

檢索範圍

1. 《申報》上海版自 1872 年 4 月 30 日創刊至 1949 年 5 月 27 日終刊共 26847 號
2. 《申報》漢口版自 1938 年 1 月 15 日發刊至 1938 年 7 月 31 日停刊共 198 號
3. 《申報》香港版自 1938 年 3 月 1 日發刊至 1939 年 7 月 10 日停刊共 489 號

適用環境：支持 flash 的瀏覽器：如 IE、FireFox、Chrome、Safari 等

Item no. : SZ01491073
Format : Online Database (1 Year)
Price : CNY 12000.00

中國歷代典籍（數字叢書）

說文書薈

說文書薈是選輯歷代《說文解字》研究著作的大型數位古籍叢書。

《說文解字》乃漢代許慎獨創“前古未有”之作，奠定漢字字形學和文獻語言學基石，自唐代立於學官，千餘年來奉為圭臬，至清蔚成“許學”。說文書薈精選包括唐代二徐和清代段朱桂王四大家等歷代學者有關《說文解字》之考證、箋釋、闡發、補遺的代表性論著共 100 種。每書皆取善本，採用獨有的數位再造技術製作，還原式頁面，左圖右文逐頁對照，眉批、夾註、圖表及異體字、冷僻字、古文等無障礙顯示；毫秒級全文檢索，可編輯、下載和列印。習許學者得此編，則門戶洞開，精華盡攬。

適用環境：Windows 7/Vista/XP/2000/server2008/2003/2000

局域網版價格計算方法：CNY 150,000.00 + CNY 10,000.00 / 1 併發用戶

Item no. : PP01491133
Format : Database (Win, Single User)
Copyright : 2013
Price : CNY 160000.00

自然

北嶽恒山

紀錄片《北嶽恒山》共分五集，每集三十分鐘，攝製組在春、夏、秋、冬四季趕赴恒山拍攝，呈現了恒山不同季節的自然景觀，並著重展示了當地的風俗民情、人文歷史。

《北嶽恒山》以紀錄的形式，不僅全景展現了國山——恒山之獨特的自然風光，更深刻解讀了我國古代五岳封禪文化，與北方風土人文。

Item no. : GE07491854
Format : 2 DVDs (Mandarin)
Duration : 150 分鐘
Price : USD 180.00

淨土喀納斯

高清人文紀錄片《淨土喀納斯》是中國第一部完整表現喀納斯景區自然景觀、人文歷史和民族習俗的紀錄片，分為《淨土尋蹤》、《謎樣神湖》、《林中百姓》、《雪上民族》、《牧魂人家》、《山水情緣》六集，表現了喀納斯特有的自然資源、湖怪現象、圖瓦風情、滑雪習俗、游牧文化和山水對於人類的心靈感悟。該片拍攝歷時一年，為觀眾呈現了喀納斯春的透徹、夏的濃蔭、秋的燦爛、冬的素雅，讓人們在賞心悅目之餘，能夠生動、真實地感受到喀納斯獨具的人文魅力，體會這裏的人們在自然與人文之間、保護與開發之間、傳統與未來之間取得的平衡。

Item no. : PB07271845
Format : 3 DVDs (Mandarin)

Duration : 120 分鐘
Copyright : 2013
Price : USD 270.00

綜藝娛樂

2013 春節聯歡晚會

中國中央電視臺春節聯歡晚會，通常簡稱為央視春晚，或直接稱為“春晚”，是中國中央電視臺在每年農曆除夕晚上為慶祝農曆新年舉辦的綜藝性文藝晚會。春晚在演出規模、演員陣容、播出時長和海內外觀眾收視率上，一共創下中國世界紀錄協會世界綜藝晚會 3 項世界之最，入選中國世界紀錄協會世界收視率最高的綜藝晚會；世界上播出時間最長的綜藝晚會；世界上演員最多的綜藝晚會。2012 年 4 月，中國春節聯歡晚會獲得了吉尼斯世界紀錄證書。

2013 年中央電視臺春節聯歡晚會，於 2013 年 2 月 9 日晚 20:00 播出，朱軍、李詠、董卿、畢福劍、撒貝寧、李思思擔任主持。本屆春晚將延續 2012 年春晚無廣告風格，保持圓桌式聚會形式，恢復了零點報時與《難忘今宵》。張靚穎、那英、S.H.E 等眾多明星均應邀參加。

Item no. : BC07271785
Format : 2 DVDs (Mandarin)
Duration : 80 分鐘
Copyright : 2013
Price : USD 180.00

2013 春節戲曲晚會

2013 年的春節戲曲春晚梨園名家彙聚一堂，老中青三代同台演出，南腔北調輪番登場，古典現代有機融合，經典唱段精彩不斷。晚會有京劇、越劇、黃梅戲、豫劇、秦腔、川劇、評劇、滬劇、二人臺、河北梆子、高甲戲等十幾個地方特色劇種大放異彩，小品、相聲等創編類節目也各具特色。

難忘那一年的闔家歡聚，珍藏每一年的戲曲盛宴集古今戲曲名段，匯梨園名家風範盡獻，至尊豪華的視聽效果盡享，經典難忘的文化大餐，千年曲藝，無盡風華盡在戲曲晚會集萃。

Item no. : FD07491787
Format : 2 DVDs (Mandarin)
Duration : 80 分鐘
Copyright : 2013
Price : USD 180.00



ORDER FORM

P.O. Number: _____ **P.O. Date:** _____

Bill To

Institution _____
 Department _____
 Address _____

 Country _____
 Phone No. _____
 Fax No. _____
 Email _____
 Contact Name _____

Deliver To (If Different)

Institution _____
 Department _____
 Address _____

 Country _____
 Phone No. _____
 Fax No. _____
 Email _____
 Contact Name _____

Order No.	Title	Quantity	Unit Price	Amount

*Applicable taxes and shipping & handling are extra.

Total: _____

Payment Method (*Please tick the appropriate boxes)

☐ I enclose a cheque payment of \$ _____ (Payable to **Learning Rendezvous Ltd.**)

☐ I authorise you to debit my credit card the sum of \$ _____ ☐ Visa ☐ Master

Card No. _____ / _____ / _____ / _____ Expiry _____ / _____

Name on card: _____ Signature _____

Approved & Authorized by:

Name: _____

Signature: _____